

**PSEO Admissions Appeal**

Complete this form if you wish to appeal your PSEO admission to SCC following denied acceptance to the college. A student cannot appeal if denied based on an incomplete application by the deadline date. The decision by the PSEO Coordinator will be based only on the written information you provide, so please be as complete as possible. **ALL** appeal materials must be complete **BEFORE** your appeal will be reviewed by the coordinator.

I. Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

II. Upcoming term for which you wish to be admitted: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Year \_\_\_\_\_  
Which campus will you attend? North Mankato \_\_\_\_\_ Faribault \_\_\_\_\_  
What High School do you attend? \_\_\_\_\_

III. **Letter of Appeal** Attach a letter of appeal to the PSEO Coordinator, answering these questions:  
A. What were the factors which led to your current academic record?  
B. In what way were you responsible for your current academic record?  
C. What plans do you have in place to ensure future academic success?  
D. How many courses do you plan on taking at the college and the high school?  
E. What other activities or responsibilities (work, school, home, other) do you have?

V. **Letter of Support** One letter of support is required from a school contact person.  
A. Including documentation as to why student should be allowed to attend.

VI. **Deadlines**  
A. A completed appeal must be received **at least 10 working days** after notification of denial is received by the student.

*The information included in this appeal is complete and correct, to the best of my knowledge:*

X \_\_\_\_\_  
Student Signature Date

**CONFIDENTIAL INFORMATION**

South Central College is asking you to provide private information in order to process your appeal form. This information will be used to update your academic record. You are not legally required to provide this information; however, the college may not be able to effectively process your request if you do not provide sufficient information. Access to this information will be limited to school officials, including faculty who have legitimate educational interests in this information.

**Return completed appeal documents to: Admissions Office, SCC, 1920 Lee Boulevard, North Mankato, MN 56003**