AQIP is an ongoing quality assurance process involving three distinct cycles that happen at the same time. Each cycle has a different duration and sequence of distinctive processes.

### Reporting Cycle

**Every Year (ACTION)**
- SCC will prepare an annual report on its three ACTION PROJECTS by describing progress, results, and improvements made based on data.
- AQIP will provide written feedback, recognition, and assistance if needed.

**Every 4 Years (STRATEGY)**
- SCC will complete a SYSTEMS PORTFOLIO every four years that details its action projects and provides evidence about how it meets the five CRITERIA FOR ACCREDITATION and nine AQIP categories.
- AQIP assembles a team of external reviewers who will provide written feedback, allowing SCC to create strategies and actions to build upon strengths and address gaps.

**Every 7 Years (ACCREDITATION)**
- SCC will host a QUALITY CHECKUP a year or two before its reaffirmation of accreditation. This is an on-site visit with 2 or more external evaluators.
- SCC will undergo a comprehensive review ending the 7 year accreditation cycle. A panel of peer evaluators will review all of the AQIP processes undertaken by SCC within the last 7 years. Satisfactory findings result in reaffirmation of accreditation with HLC and AQIP.

### Action Projects
Initiatives intended to improve practices, policies or procedures.

### Systems Portfolio
Report that provides an overview of SCC’s strengths and challenges, results of Action Projects, and evidence of how the college is meeting the expectations of the Higher Learning Commission.

### Criteria for Accreditation
1. Mission and Integrity
2. Preparing for the Future
3. Student Learning and Effectively Teaching
4. Acquisition, Discovery, and Application of Knowledge
5. Engagement and Service

### Quality Checkup
Site visit to verify that SCC is making improvements and meeting the Criteria for Accreditation and Nine AQIP Categories.