South Central College
AQIP Steering Committee

Mission: The AQIP Steering Committee shall guide and support the implementation of AQIP as a model for continuous improvement and continued accreditation at the College as it relates to the SCC integrated plans under the governance of the College and President.

February 10, 2017
9am-10:30am
Meeting Room A (North Mankato) and C156 Conference Room (Faribault)

Meeting Minutes

Members Present: David Armstrong, Renee Guyer, Ryan Langemeier, John Reinhard, Judy Shultz, Dr. Tarnowski, Kelcey Woods-Nord, Brian Yingst

Members Absent: Narren Brown, Juliann Brueske, Jodi Olson, Deann Schloesser

Approval of minutes: Ryan moved to approve, Judy seconded, motion passed. Minutes are approved.

NEW BUSINESS

Reporting/Documentation on Category 6

We should be talking about how we direct the campus. We need to think about a direction for the college. We should gather baseline data before taking action so we know we have made a positive impact.

Ideas:
- Could have category chairs meet with Steering Committee
- All operations (budget, planning, improvement need to be integrated
- Need to bring together information and categories/criteria
- Who is responsible for documenting continuous improvement especially after action project is complete? Where does it go?
- Showcase exemplars of continuous improvement
- AQIP timeline to show improvement over time
- Review all past Action Project submissions-have some of them been addressed? Should we target resubmissions? What falls into strategic direction?
- Connect systems portfolio with improvements as part of our Continuous Improvement hub reporting template.

Continuous Improvement Action Project: Continuous Improvement Hub

We continued to work on Action Project registration and clarified that we were just going to focus on structure and pilot but not full implementation.

Learning from yesterday, applying today, improving tomorrow.
PROCESS, RESULTS AND IMPROVEMENT

Process-Process for developing our own Action Project, Need to develop a process around reviewing past action project submissions

Results- Continued work

Improvement- None as of current time

ACTION ITEMS

Review the former Action Project submissions on the Shared Drive

FUTURE AGENDA ITEMS

Still on backburner--More discussion on process mapping and how we are going to do the train the trainer model and how we are going to roll this out. Plan for A3s?

Next meeting- March 3, 2017 9-10:30am Meeting Room A (North Mankato); A156 (Faribault)

Meeting adjourned at 10:30am