South Central College
AQIP Steering Committee

Mission: The AQIP Steering Committee shall guide and support the implementation of AQIP as a model for continuous improvement and continued accreditation at the College as it relates to the SCC integrated plans under the governance of the College and President.

March 3, 2017
9am-10:30am
Meeting Room A (North Mankato) and C156 Conference Room (Faribault)

Meeting Minutes

Members Present: Narren Brown, Juliann Brueske, Renee Guyer, Jodi Olson, Deann Schloesser, Dr. Tarnowski, Kelcey Woods-Nord, Brian Yingst

Members Absent: David Armstrong, Ryan Langemeier, John Reinhard, Judy Shultz

Approval of minutes: Brian moved to approve, Juliann seconded, motion passed. Minutes are approved.

ACTION PROJECT DISCUSSION

Newest Action Project-FYE
We now have faculty including faculty from LAS and other program areas on the committee so it will be ok to continue. Early on there wasn’t much faculty interest so we were concerned about the project. The team will have their first meeting by the end of March.

Continuous Improvement Hub
We discussed the HLC Action Project Registration. The action project will focus on the development of a system and process and not the implementation. If we needed to do a second phase with implementation we could. Renee pointed out how projects such as this can get stuck going in circles if the direction of the project changes every time there are new people discussing it. The better attendance we have at each meeting the more consistency we can have around our projects.

SYSTEMS PORTFOLIO RELATED

Category 6
This committee is responsible for Category 6 of the Systems Portfolio. Renee introduced the Category 6 Content and Gap analysis form. This is what all categories and related committees are using to document the processes, results and improvements that need to be part of our systems portfolio. We ran out of time to discuss this as a group so please sent comments to Renee.

PROCESS, RESULTS AND IMPROVEMENT

Process-Process for developing our own Action Project
Results- None as of current time
Improvement- None as of current time

Learning from yesterday, applying today, improving tomorrow.
ACTION ITEMS
Review the Category 6 materials on the Shared Drive and send feedback to Renee. The form is technically due today so Renee will turn it in to herself by the end of the day and will allow for future edits.

FUTURE AGENDA ITEMS
Still on backburner--More discussion on process mapping and how we are going to do the train the trainer model and how we are going to roll this out. Plan for A3s?

Next meeting- March 24, 2017  9-10:30am Meeting Room A (North Mankato); A156 (Faribault)

Meeting adjourned at 10:30am