South Central College
AQIP Steering Committee
May 5, 2017  9am-10:30am
Meeting Room A (North Mankato) and A156 (Faribault)

Mission: The AQIP Steering Committee shall guide and support the implementation of AQIP as a model for continuous improvement and continued accreditation at the College as it relates to the SCC integrated plans under the governance of the College and President.

Meeting Minutes

Members Present: David Armstrong, Laura Attenberger, Juliann Brueske, Renee Guyer, John Harper, Ryan Langemeier, Jodi Olson, Deann Schloesser, Brian Yingst

Members Absent: Narren Brown, John Reinhard, Judy Shultz, Susan Tarnowski, Kelcey Woods-Nord

Approval of minutes:
April 28 Meeting Minutes: John H moved to approve, Juliann seconded. Motion approved

Action Project updates:
Discussed FYE Action Project Registration. Team had question about enforcing FYE in first semester. Deann says we can’t do it on the registration side but we can strongly advise.

Comments put on registration form

CI Hub Action Project. Renee will type up a plan for how the committee could move forward and bring back for approval.

Systems Portfolio Status Report:
Category 1-Jodi is writing section 1.2 with Laurie and Nesreen
Category 2-continuing to work over the summer with Judy Z leading
Category 3-no representative to report
Category 4-no representative to report
Category 5-“We are good”. Renee questioned this.
Category 6-will do most of the work once other categories are finished and we can identify improvements to highlight.

Questions/Discussion- Ryan says groups want to know about writers. David-we certainly have the opportunity to hire someone who can put everything together into one voice.

Summer/Future planning
Tentative retreat dates July 10-11
Discussion on Meetings- Do we continue with 1.5 hours X 2 per month?
Ryan prefers one meeting, Jodi shared that finding time for two meetings is difficult. John, Brian, David prefer shorter and more—don’t miss a whole month when miss one meeting. Juliann keeps us engaged.

Acknowledgements
Recognized Deann and Jodi for their service to the Steering Committee. Laura Attenberger and John Harper will be joining us. Kelcey will be continuing.

Meeting adjourned 10:34 am

Next meeting- Summer Retreat TBA