South Central College
AQIP Steering Committee

AQIP Steering Committee Mission: The AQIP Steering Committee shall guide and support the implementation of AQIP as a model for continuous improvement and continued accreditation at the College as it relates to the SCC integrated plans under the governance of the College and President.

April 20, 2018
9am-11am
Meeting Room A (North Mankato) and B102 (Faribault)

Meeting Minutes


Members Absent - Narren Brown, Judy Shultz, David Armstrong

Additions or Changes to Agenda - None

Approval of minutes from March 30 – Kelcey Woods-Nord moved to approve. John Harper seconded the motion. Minutes are approved.

OLD BUSINESS

Systems Portfolio Status Update
Category teams are still working and have a deadline of May 11 to submit their reporting. Renee will share a preliminary snapshot of current progress with the Systems Portfolio writer to obtain initial thoughts.

Category 6.1 Evaluation
Laura Attenberger is the Category 6 lead and the AQIP Steering Committee will serve as the Category 6 team. Committee members had independently reviewed Category 6.1. We used our individual evaluations to discuss and reach consensus on our evaluations. Renee confirmed that the SCC Action Project Process Guide has been finalized; The Steering Committee will review it at the next meeting. The Committee discussed ideas to facilitate the documentation of and promote the culture of continuous improvement. Barb Embacher suggested expanding the Policy Review Committee to include policies for the entire institution, which would further promote continuous improvement; She will present the idea to Dr. Parker.

NEW BUSINESS

Reports from HLC Annual Conference
Emma Baumann reported a takeaway from the HLC Conference about the idea that we need to write processes when they happen rather than retroactively. The Committee discussed ideas for promoting this throughout the institution. Emma also shared lessons learned from sessions regarding providing evidence for criteria. Renee showed the committee where the HLC Providing Evidence for the Criteria for Accreditation document is located in the shared drive for category teams. Laura Attenberger reported that the Writing for Category 6 session at the HLC Conference advised the following: Define how we select quality initiatives; Make sure to highlight how action projects align with strategic goals; Ensure that the institution isn’t doing so much that nothing is effective; Define how initiatives are integrated. Laura also learned more about process mapping. Renee is an HLC peer reviewer and will be participating in a comprehensive quality review in the Fall. Renee reported lessons learned about sustaining campus involvement in reaffirmation between evaluation visits and the importance of maintaining the work in progress.

Learning from yesterday, applying today, improving tomorrow.
Other Announcements, Future Needs, Etc.
The Committee discussed the Comprehensive Quality Review visit and brainstormed ideas on how we can appropriately welcome the peer reviewers to the SCC campus.

The next meeting will include a review of an action project, hail/farewell for new and leaving Committee members, and planning for the summer retreat.

Meeting adjourned at 10:36am

Next meeting - Friday, May 4, 2018   9-11am   ITV: Meeting Room A/B102