Committee Membership

- Current committee membership consists of the following:
  - Connie Miller – English Faculty (co-Chair)
  - Ashley Priem – Math Faculty (co-Chair)
  - Becky Miller – Office Administration & Technology Faculty
  - Pam Schweim – Child Development Faculty
  - Juliann Brueske – D2L Site Admin/Tech Projects
  - Lisa Lamor – Faculty Development
  - Wendy Sandstrom – Instructional Technology Designer
  - Johnna Horton – Director of Library and Media Services
- The current members that are serving are all going to stay on through the next academic year (even Becky M who will be on sabbatical will retain her place despite level of involvement during Fall semester)
- Student addition: The Learning Central student intern or student worker will attend meeting and will also take notes to be posted to D2L and provided to AASC

March Meeting Update

The following items were discussed at the LC Advisory Meeting on March 1, 2016:

- Constitution and Bylaws – currently in draft mode, being reviewed and edited
- Work Plan – reviewed established goals and discussed ongoing projects that will need to be mapped out; using excellent template that was designed and utilized by Jane Greathouse for Online Education Committee to map progress, timelines, parties responsible, etc.
  - Goals include but are not limited to:
    - Support efforts toward collaboration throughout the college and involvement of our academic & community partners outside of the college
    - Create a framework for maximizing relationships between LC and collaborating faculty/staff/committees/work groups at SCC
    - Document structure and roles of Learning Central staff
    - Design and communicate contact and question submission process
    - Identify aspects of services to highlight on a regular basis
    - Discuss training and development opportunities, as well as workshop options and LC Monthly Minute content
- A D2L course was designed – the membership were excited to use a ‘Flipped Meeting Model’ by which things could be posted in D2L for discussion, editing, etc.
- Established that the meetings will be very action focused
- LC Advisory chair(s) will be attending AASC to provide report-outs; for the rest of this semester, Lisa will be attending as well to ease transition of structure, and will continue to be back-up reporter in the future

Training & Development Opportunities

- Multiple training and development opportunities have been scheduled for Spring semester
- A highlighted collaboration is a joint project with ASC regarding Accessibility Lunch & Learns
• Other opportunities will include a best-practice sharing series called 'Promising Practices’ and a redesigned offering of the 'Teaching, Learning, and Technology’ sessions that were kicked off last year.

• Also, Faculty Development is working on a series of 'Essentials' which will be web-based, asynchronous sessions
  o Lisa is working on this will also as a good way to facilitate the online presentation of faculty workshop materials, and can be a collaboration with presenters from both recent and less-recent past workshop days

Faculty Support ~ Oracle – Knowledgebase/Resource Project

• Knowledge articles continue to be developed!
• The link to the knowledge base can be found on the ‘Employees’ page of the SCC website under Academic Resources/Learning Central Faculty Support
• http://scc-learningcentral.custhelp.com/

Respectfully submitted by Lisa Lamor, Faculty Development