Spring Session: March 23-May 15, 2020

Live Online courses are offered through a collaboration of customized training centers at participating Minnesota State colleges and universities. Live, instructor-led courses utilize video conferencing technology for an interactive virtual classroom experience.

Employees can train right at the workplace and individuals can attend class from their home or office using a computer or tablet with microphone, video camera, and high-speed internet connection.

For more information and to register, call 507-389-7203 or cbi@southcentral.edu; Or visit us online: southcentral.edu/LiveOnline
Geometric Dimensioning & Tolerancing
Instructor: Bob Bach
Gain a foundational interpretation of mechanical drawings using linear tolerancing and GD&T in the design, manufacture, and inspection of parts, which have geometric controls applied per national standards.
Wednesdays, 2-4pm | 7 weeks: 4/1-5/13 | $299

Delivering Excellent Customer Service NEW!
Instructor: Michael Monroe Kiefer
Save your company from big losses and image problems that can result from escalated customer service complaints. This class focuses on service through empowered, knowledgeable employees. Participants will learn individual responsibility, going the extra mile, speed of service, dealing with difficult customers, and other proven techniques.
Monday, 1-3pm | 2 weeks: 4/6 & 4/20 | $109

Workplace Violence Prevention
Instructor: Michael Monroe Kiefer
Learn how to make your workplace a safe one. This class will teach you and your team how to apply the Run, Hide, Fight methodology at your worksite, plot out safety escape routes, learn rapid barricade building, discover the safest places to hide, strengthen weak areas, and know where and how to strike an assailant.
Monday, 1-3pm | 2 weeks: 3/23 & 3/30 | $109

Mindfulness & Stress Management for the Workplace
Instructor: Ashley & Matt Kuemper
The secret to success is self-care and, believe it or not, a healthy work-life balance IS possible! Learn mindfulness techniques and create a tool kit of stress reduction practices to help manage your stress so that you can focus through the chaos, live in the present moment, stay positive, and maintain a healthy work-life balance.
Sec. 1: Mon 1-3pm | 4 weeks: 3/23-4/13 | $129
Sec. 2: Tues. 1-3pm | 4 weeks: 4/21-5/12 | $129

Safety for Construction Workers NEW!
Instructor: Jerry Musielewicz
Training for entry-level workers and employers on the recognition, avoidance, abatement, and prevention of safety and health hazards in workplaces in the construction industry. Earn an OSHA 10-Hour Construction Industry card.
Wednesdays, 4-6pm | 8 weeks: 3/25-5/13 | $244

Networking & Recruiting Talent on LinkedIn NEW!
Instructor: Kari Elias
Learn the top techniques to finding great talent for your company using LinkedIn. Find out how to source qualified candidates, reach out to potential future employees, and generate more active candidates into your talent community. Follow along on your own LinkedIn profile as you learn these proven techniques.
Wednesdays, 1-3pm | 1 week: 3/25 | $49.99

How to Conduct an Interview NEW!
Instructor: Kari Elias
According to a study by Careerbuilder, the financial cost of a bad hire can run as high as $10,000. This program will provide you with proven techniques to create a consistent interview process, remain compliant with laws and regulations, and ask the right questions to ensure successful hiring.
Wednesdays, 1-3pm | 1 week: 4/8 | $49.99

Starting Your Social Recruiting Strategy NEW!
Instructor: Kari Elias
Most companies know they should be attracting talent through social media but they just are not sure how to start the process and what it might look like. Take this training to learn some of the most common tools for recruiting with social media and how to get started in establishing your social presence.
Wednesdays, 1-3pm | 1 week: 4/15 | $49.99

How to Attract Military Veteran Talent NEW!
Instructor: Kari Elias
Take this course to gain insights into the work of hiring veterans for your organization. Learn where to find great talent and ways to diversify your workforce by hiring military veteran talent.
Wednesdays, 1-3pm | 1 week: 4/22 | $49.99

Advanced Manufacturing Leadership Program: Developing Leaders for the Future NEW!
Instructor: Tom Moore | 2-Part Series
This leadership program is a 2-part training series that provides new and experienced leaders in the manufacturing industry with the opportunity to delve into why they lead the way they do and how best to leverage their natural styles. This program offers a stimulating and challenging learning environment that invites you to learn how to exercise leadership with more courage, mindfulness, skill and effectiveness. Manufacturing employees in any leadership position (both formal and informal) are encouraged to participate.
Part 1: Fri., 10am-12pm | 8 weeks: 3/27-5/15 | $399
Part 2: Fri., 10am-12pm | 8 weeks: 6/5-7/31 | $399

Safety Awareness*
Instructor: Jerry Musielewicz
Introduction of OSHA standards relating to personal protective equipment, HAZMAT, tool safety, confined spaces and others. The course curriculum is based upon federally-endorsed national standards for production workers, and students will earn an OSHA 10-Hour General Industry card.
Tuesdays, 2-4pm | 8 weeks: 3/24-5/12 | $244

Maintenance Awareness*
Instructor: Jerry Musielewicz
This course introduces the concepts of Total Productive Maintenance (TPM) and preventive maintenance. Students are introduced to lubrication, electricity, hydraulics, pneumatics, and power transmission systems.
Wed. 1-3pm | 8 weeks: 3/25-5/13 | $244

Print Reading*
Instructor: Jerry Musielewicz
This course will give students an understanding of basic mechanical drawing principles. Topics include the alphabet of lines, arrangement of views, orthographic projections, scaling, dimensioning, tolerancing, and symbols. Students will read and interpret mechanical drawings.
Sec. 1: Tues. 12-2pm | 8 weeks: 3/24-5/12 | $244
Sec. 2: Thurs. 12-2pm | 8 weeks: 3/26-5/14 | $244

Additional purchase of textbooks, subscriptions, or materials may be required – Learn more at SouthCentral.edu/LiveOnline. *Credits may be available through participating colleges; Ask your college representative for details.