Curriculum Development Form — Modify an Existing Course

Course Designator, Number, Title and Number of Credits (i.e., ACCT 1800, Business Law, 3 cr)

Date of Proposal: ___________ Author: ___________

Course Contact: ___________ Graduation Method: [ ] Grade [ ] Pass/Fail

Scheduling: [ ] Fall [ ] Spring [ ] Summer [ ] Alternate Years [ ] Variable [ ] On Demand

Is this proposed course a Liberal Arts and Sciences course? [ ] Yes [ ] No

If yes, which MnTC area(s) will it fulfill (http://mntransfer.org)?

[ ] 1 [ ] 2 [ ] 3 [ ] 4 [ ] 5 [ ] 6 [ ] 7 [ ] 8 [ ] 9 [ ] 10

The course is being: [ ] Modified [ ] Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: ________________________________________________________________________________________

Is this course a requirement/elective for a specific program or programs? [ ] Yes [ ] No

If yes, which program(s)? ____________________________________________________________________________

— DARS search

What impact will this modified course have on other program(s)? ________________________________________________________________________________________

Attach additional paperwork if necessary

As Faculty Developer, by signing this Modify an Existing Course form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

[ ] Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support

[ ] Completed Intention Form

Continue the Curriculum Development Process

[ ] COPY of existing CCO was used to make changes

[ ] Double-checked:

• concise 2-3 sentence course description

• course prefix and number

• course name

• lecture/lab credits and hour breakdown

• prerequisites

• MnTC goal area — LAS courses

[ ] Completed MnTC Goal Area Cross-walk within WIDS (for LAS MnTC courses only)

[ ] Verified measurable course competencies and learning objectives

[ ] Considered potential opportunities and impacts of the change on other programs/departments — DARS Search

[ ] Proofread documentation for correct content and proper structure on CCOs based on SCC example

[ ] Proofread documentation for grammatical and typographical errors

If change in class maximum, Class Maximum Request Form completed (upload signed form in WIDS)

[ ]

Faculty Developer Signature ___________ Date ___________

As Primary Department Chair, by signing this Modify an Existing Course form, the Curriculum Committee is assured of the following (check marks required):

[ ] Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

[ ] Proofread documentation for correct content and proper structure on CCOs based on SCC example

[ ] Proofread documentation for grammatical and typographical errors

[ ] I support this course [ ] I do not support this course — please provide reason(s):

Primary Department Chair Signature ___________ Date ___________

Modify an Existing Course Form — 9/27/16 — Page 1
For LAS (MnTC courses) — As a LAS Department Chair, by signing this Modify an Existing Course form, the Curriculum Committee is assured of the following (check marks required):

☐ LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

☐ I support this course  ☐ I do not support this course — please provide reason(s):

________________________  ______________________
LAS Department Chair Signature  Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

________________________  ______________________
LAS Department Chair Signature  Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

________________________  ______________________
LAS Department Chair Signature  Date

If all 4 LAS Department Chairs do not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this Modify an Existing Course form, the Curriculum Committee is assured of the following (check marks required):

☑ Identified potential opportunities and impacts of the change on other programs/departments — DARS search
☐ Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
☐ MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted
☑ Verified credentials for faculty teaching the course

If change in class maximum, Class Maximum Request Form completed (upload signed form in WIDS)

☐ I support this course  ☐ I do not support this course — please provide reason(s):

________________________  12/1/17
Academic Dean/Director Signature  Date

If Academic Dean/Director does not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

________________________  12/1/2017
Curriculum Committee Chair Signature  Date

________________________  12/1/2017
Vice President of Student and Academic Affairs Signature  Date

Modify an Existing Course Form — 9/27/16 — Page 2
South Central College

FBMT 1112* Foundations For Farm Business Management
(Copy)

Course Outcome Summary

Course Information

Description: This course is an overview of the Farm Business Management Program. The student will be introduced to goal setting, self and business assessment, record keeping, and business projections to provide the foundation for personal and business management progress. Current issues affecting business management are an integral part of the course. (Prerequisites: None)

Total Credits: 4.00
Total Hours: 16.00

Types of Instruction

Instruction Type: Individualized

Credits/Hours: 4/16

Pre/Corequisites:
None

Institutional Core Competencies

Critical and Creative Thinking - Students will be able to demonstrate purposeful thinking with the goal of using a creative process for developing and building upon ideas and/or the goal of using a critical process for the analyzing and evaluating of ideas. [Effective September 1, 2017]

Course Competencies

1. List your current levels of business exposure to risk.
2. Identify steps in the decision making process.
3. List the unpaid and paid labor needs for the farm business.
4. List the capital needs of the business (i.e. buildings, land, equipment).
5. Identify balance sheet ratios.
6. List business and/or personal credit needs.
7. Construct the cash flow plan.
8. Explain the process for conducting a year-end closeout and analysis.
9. Develop enterprise budgets
10. List current issues related to the farm business.
11. Discuss the financial plans with major stakeholders.
12. List business, family and personal goals for the business.

SCC Accessibility Statement
South Central College strives to make all learning experiences as accessible as possible. If you have a disability and need accommodations for access to this class, contact the Academic Support Center to request and discuss accommodations.  North Mankato: Room B-132, (507) 389-7222;  Faribault: Room A-116, (507) 332-7222.

Additional information and forms can be found at:  www.southcentral.edu/disability

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South Central College

FBMT 1121* Preparation for Farm Business Analysis (Copy)

Course Outcome Summary

Course Information

Description
This course will take the student through a step by step procedure to close out a complete year of farm business records. This course will emphasize tax planning, completing inputs to livestock and crop enterprises, and emphasizing cash and liabilities accuracy. A completed business and enterprise analysis will be the course focus. (Prerequisites: None)

Total Credits 4.00
Total Hours 16.00

Types of Instruction

Instruction Type
Individualized

Credits/Hours
4/16

Pre/Corequisites
None

Institutional Core Competencies

Critical and Creative Thinking - Students will be able to demonstrate purposeful thinking with the goal of using a creative process for developing and building upon ideas and/or the goal of using a critical process for the analyzing and evaluating of ideas. [Effective September 1, 2017]

Course Competencies

1. Identify credits and deductions for tax management.
2. Identify the data necessary to complete a business analysis.
3. Recognize the compatibility of new technology with existing systems.
4. Compare the sources, pricing and performance of business and production inputs.
5. Employ a detailed record system.
6. Draft family, business and personal goals.
7. Monitor cash flow by comparing actual vs. planned.
8. Explain how the farm management cycle pertains to your farm business.
9. Recognize the implications of asset valuation and depreciation.
10. Construct a detailed year-end balance sheet.
11. Construct a tax management plan.
12. Assemble accurate production records.

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FBMT 1122* Implementing the System Management Plan (Copy)

Course Outcome Summary

Course Information

Description: This course continues to build on the foundation of farm business management. The student will complete a farm business financial and enterprise analysis. Sound financial record keeping is an integral component. (Prerequisite: None)

Total Credits: 4.00
Total Hours: 16.00

Types of Instruction

Instruction Type: Individualized

Credits/Hours: 4/16

Pre/Corequisites

None

Institutional Core Competencies

Critical and Creative Thinking - Students will be able to demonstrate purposeful thinking with the goal of using a creative process for developing and building upon ideas and/or the goal of using a critical process for the analyzing and evaluating of ideas. [Effective September 1, 2017]

Course Competencies

1. Compare risk management tools and products.
2. Compare available current agricultural technologies and their effect on different enterprises.
3. Determine benefits of ownership vs leasing of capital assets.
4. Evaluate credit available options.
5. Create standard operating procedures for labor and management resources.
6. Examine enterprise analysis information.
7. Compile income and expense data for year-end analysis and tax preparation.
8. Refine enterprise budgets.
9. Examine historical farm data.

10. Identify marketing goals.

11. Describe financial ratio indicators of the farm business.

12. Identify marketing strategies.

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South Central College

FBMT 1131 * Managing and Modifying Farm System Data (Copy)

Course Outcome Summary

Course Information

<table>
<thead>
<tr>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>This course will help the student refine their farm business data system and assist them in applying year-end procedures for farm business analysis. Students improve accuracy in the following areas: farm enterprise analysis, tax planning, data filing, and cash and liability checks. (Prerequisites: None)</td>
</tr>
</tbody>
</table>

| Total Credits | 4.00 |
| Total Hours   | 16.00 |

Types of Instruction

<table>
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</tr>
</thead>
<tbody>
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<td>4/16</td>
</tr>
</tbody>
</table>

Pre/Corequisites

None

Institutional Core Competencies

Critical and Creative Thinking - Students will be able to demonstrate purposeful thinking with the goal of using a creative process for developing and building upon ideas and/or the goal of using a critical process for the analyzing and evaluating of ideas. [Effective September 1, 2017]

Course Competencies

1. Prioritize areas of risk.
2. Examine method(s) of recording family living expenses and non farm business transactions.
3. Apply goals to business planning process.
4. Analyze the advantages and disadvantages of ownership of capital assets.
5. Organize paid and unpaid labor and management resources for the farm business.
6. Design a production input acquisition plan.
7. Audit financial data using cash and liability accuracy checks.
8. Analyze pre-payment options and implications.
9. Apply marketing strategies to tax planning.
10. Compare business analysis with regional averages.
11. Devise a data filing system.
12. Analyze a tax estimate for the business.

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South Central College

FBMT 1132* Interpreting and Using Farm System Data (Copy)

Course Outcome Summary

Course Information
Description
This course provides an opportunity for the student to view the farm business and its various components through the application of balance sheets, farm personal and managerial inventories, enterprise reports and historical data. (Prerequisite: None)

Total Credits 4.00
Total Hours 16.00

Types of Instruction
Instruction Type
Individualized

Credits/Hours
4/16

Pre/Corequisites
None

Institutional Core Competencies
Critical and Creative Thinking - Students will be able to demonstrate purposeful thinking with the goal of using a creative process for developing and building upon ideas and/or the goal of using a critical process for the analyzing and evaluating of ideas. [Effective September 1, 2017]

Course Competencies
1. Construct a risk management plan.
2. Create a marketing plan.
3. Compare historical farm data to current performance.
4. Compile a farm business plan
5. Compare business profitability to benchmark data.
7. Revise business goals.
8. Compare ownership options of capital assets within a business.
9. Evaluate a farm risk management plan.
10. Apply enterprise budgeting.
11. Identify Business Plan templates.
12. Evaluate personal goals.

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FBMT 1211* Introduction to Farm Business Management (Copy)

Course Outcome Summary

Course Information

Description: This course introduces basic farm business management concepts. Students will study the farm management planning cycle and develop an understanding of its relationship to: family and farm business goal setting, cash and enterprise accounting principles, and tax planning. (Prerequisites: None)

Total Credits: 4.00
Total Hours: 16.00

Types of Instruction

Instruction Type: Individualized

Credits/Hours: 4/16

Pre/Corequisites

None

Institutional Core Competencies

Critical and Creative Thinking - Students will be able to demonstrate purposeful thinking with the goal of using a creative process for developing and building upon ideas and/or the goal of using a critical process for the analyzing and evaluating of ideas. [Effective September 1, 2017]

Course Competencies

1. Explain the farm business management cycle (plan, implement, control).
2. Describe a risk management assessment in all aspects of farm and non-farm operations.
3. Explain tax and management depreciation.
4. List income and expenses for the tax year.
5. Describe farm business enterprise characteristics (i.e. crops, livestock, value added).
6. Identify a comprehensive record system.
7. Describe the components of a balance sheet.
8. Identify available technologies for improving the farm business.
9. Identify business, family and personal goals.
10. Identify current enterprise resource needs.
11. List time management strategies for the operation.
12. Relate how current tax return impacts your farm business.

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