

5/5/17

Curriculum Development Form — New Course



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
NURS 2240 Fundamental Concepts, 2 cr

Date of Proposal: 2/8/2017 Author: Candence Mortenson-Klimpel

Course Contact: Candence Mortenson-Klimpel Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?
 1 2 3 4 5 6 7 8 9 10

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? ASN
-- DARS search

What impact will this new course have on other program(s)? ASN program modification request submitted causing a course name and credit change for NURS 2220 Semester 1 Fundamentals, 1 credit lab to NURS 2240 Semester 1 Fundamental Concepts & need a ASN-Transition plan for 3 semesters for change in student program plans.

Describe the rationale for offering this new course: Course content was not applicable to lab delivery.

As Faculty Developer, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

- Prior to Preparing Documentation**
- Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
 - Explored existing course offerings to identify potential duplication
 - Completed Online Intention Form

- Continue the Curriculum Development Process**
- Used online WIDS to create Common Course Outline (CCO)
 - Identified:
 - concise 2-3 sentence course description
 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
 - Completed MnTC Goal Area Cross-walk within WIDS (for LAS MnTC courses only)
 - Created measurable course competencies and learning objectives
 - Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
 - Proofread documentation for correct content on CCOs based on SCC example
 - Proofread documentation for grammatical and typographical errors

Class Maximum Request Form completed (upload signed form in WIDS)
Candence Mortenson-Klimpel 2/16/2017
Faculty Developer Signature Date

As Primary Department Chair, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s):

Candence Mortenson-Klimpel 2/16/2017
Primary Department Chair Signature Date

5/5/17

Curriculum Development Form — New Course



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

NURS 2455 Semester 3 Clinical Practice Specialty, 3 credits

Date of Proposal: 2/8/2017 Author: Candence Mortenson-Klimpel

Course Contact: Candence Mortenson-Klimpel Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

- 1 2 3 4 5 6 7 8 9 10

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? ASN program modified. NURS 2450 clinical from 4 credits to 3 credits to comply with program credit maximum of 64 credits and 2) change course name to NURS 2450 Clinical Practice Specialty.

— DARS search

What impact will this new course Nursing have on other program(s)?

Describe the rationale for Will need to create an ASN Transition plan for 3 semesters for change in student program plans. offering this new course:

As Faculty Developer, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

- Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
- Explored existing course offerings to identify potential duplication
- Completed Online Intention Form

Continue the Curriculum Development Process

- Used online WIDS to create Common Course Outline (CCO)
- Identified:
 - concise 2-3 sentence course description
 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk within WIDS (for LAS MnTC courses only)
- Created measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors

Class Maximum Request Form completed (upload signed form in WIDS)

Candence Mortenson-Klimpel 5/12/17 update to new course form
Faculty Developer Signature Date modify course 2/19/17

As Primary Department Chair, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s):

Candence Mortenson-Klimpel 5/17
Primary Department Chair Signature Date

For LAS (MnTC courses) — As a LAS Department Chair, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

I support this course I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

If all 4 LAS Department Chairs do not support the new course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

Identified potential opportunities and impacts of the change on other programs/departments — DARS search

Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)

MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted

Verified credentials for faculty teaching the course

Class Maximum Request Form completed (upload signed form in WIDS)

I support this course I do not support this course — please provide reason(s):

Michelle B. Berman
Academic Dean/Director Signature

5-17-2017
Date

If Academic Dean/Director does not support the new course proposal, faculty developer can elevate proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

Mali At-Bigbee
Curriculum Committee Chair Signature

5/13/2017
Date

[Signature]
Vice President of Student and Academic Affairs Signature

5/16/17
Date

5/5/17

Curriculum Development Form — New Course



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
NURS 2560 Semester 4 Med Surg Advanced, 3 credits

Date of Proposal: 2/8/2017 Author: Candence Mortenson-Klimpel

Course Contact: Candence Mortenson-Klimpel Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?
 1 2 3 4 5 6 7 8 9 10

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? ASN
--- DARS search

What impact will this new course have on other program(s)? ASN program modification request submitted causing a course name and credit change for NURS 2530 Semester 1 Med Surg Acute, 4 cr to NURS 2460 Semester 4 Med Surg Advanced, 3-credits & need a ASN Transition-plan for 3-semester-for change-in-student-program plans.

Describe the rationale for offering this new course: Reduce NURS 2530 from 4 credits to 3 credits to comply with program credit maximum of 64.

As Faculty Developer, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

- Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
- Explored existing course offerings to identify potential duplication
- Completed Online Intention Form

Continue the Curriculum Development Process

- Used online WIDS to create Common Course Outline (CCO)
- Identified:
 - concise 2-3 sentence course description
 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk within WIDS (for LAS MnTC courses only)
- Created measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors

Class Maximum Request Form completed (upload signed form in WIDS)

Faculty Developer Signature _____ Date 2/16/2017

As Primary Department Chair, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s):

Candence Mortenson-Klimpel _____ Date 2/16/17
Primary Department Chair Signature

