Curriculum Development Form — New Course

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
NURS 2240 Fundamental Concepts, 2 cr

Date of Proposal: 2/8/2017

Author: Candence Mortenson-Kimpel
Grading Method: Grade

Course Contact: Candence Mortenson-Kimpel
Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (http://mnentransfer.org)?

1 2 3 4 5 6 7 8 9 10

Is this course a requirement/elective for a specific program or programs? Yes No

ASN

-- DARS search

What impact will this new course have on other program(s)?

ASN program modification request submitted causing a course name and credit change for NURS 2220 Semester 1 Fundamentals of Nursing, 1 credit lab to NURS 2240 Semester 1 Fundamental Concepts & need a ASN-Transition plan for 3 semesters for change in student program plans.

Describe the rationale for offering this new course:

Course content was not applicable to lab delivery.

As Faculty Developer, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation
☐ Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
☐ Explored existing course offerings to identify potential duplication
☐ Completed Online Intention Form

Continue the Curriculum Development Process
☐ Used online WIDS to create Common Course Outline (CCO)
☐ Identified:
  • course prefix and number
  • course name
  • paragraph course description
  • prerequisites
  • MnTC goal area — LAS courses
  • lecture/lab credits and hour breakdown
☐ Completed MnTC Goal Area Cross-walk within WIDS (for LAS MnTC courses only)
☐ Created measurable course competencies and learning objectives
☐ Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
☐ Proofread documentation for correct content on CCOs based on SCC example
☐ Proofread documentation for grammatical and typographical errors

Class Maximum Request Form completed (upload signed form in WIDS)

Candence Mortenson-Kimpel 2/16/2017
Faculty Developer Signature Date

As Primary Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
☐ Proofread documentation for correct content and proper structure on CCOs based on SCC example
☐ Proofread documentation for grammatical and typographical errors
☐ I support this course 1 do not support this course — please provide reason(s):

Candence Mortenson-Kimpel 2/16/2017
Primary Department Chair Signature Date

New Course Form — 9/27/16 — Page 1
For LAS (MnTC courses) — As a LAS Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________
LAS Department Chair Signature  ________________________
Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________
LAS Department Chair Signature  ________________________
Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________
LAS Department Chair Signature  ________________________
Date

If all 4 LAS Department Chairs do not support the new course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ Identified potential opportunities and impacts of the change on other programs/Departments — DARS search
☐ Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
☐ MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted
☐ Verified credentials for faculty teaching the course

Class Maximum Request Form completed (upload signed form in WIDS)

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________
Academic Dean/Director Signature  8-19-2017
Date

If Academic Dean/Director does not support the new course proposal, faculty developer can elevate proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

______________________________
Curriculum Committee Chair Signature  5/9/2017
Date

______________________________
Vice President of Student and Academic Affairs Signature  5-11-17
Date

New Course Form — 9/27/16 — Page 2
Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
NURS 2455 Semester 3 Clinical Practice Specialty, 3 credits

Date of Proposal: 2/8/2017  Author: Candence Mortenson-Klimpel

Grading Method: [ ] Grade  [ ] Pass/Fail

Course Contact: Candence Mortenson-Klimpel

Scheduling:  [ ] Fall  [ ] Spring  [ ] Summer  [ ] Alternate Years  [ ] Variable  [ ] On Demand

Is this proposed course a Liberal Arts and Sciences course?  [ ] Yes  [ ] No

If yes, which MnTC area(s) will it fulfill (http://mntc.state.mn.us)?

[ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  [ ] 6  [ ] 7  [ ] 8  [ ] 9  [ ] 10

Is this course a requirement/elective for a specific program or programs?  [ ] Yes  [ ] No

If yes, which program(s)? ASN program modified. NURS 2450 clinical from 4 credits to 3 credits to comply with program credit maximum of 64 credits and 21 change course name to NURS 2450 Clinical Practice Specialty.

DARS search

What impact will this new course Nursing have on other program(s)?

Describe the rationale for Will need to create an ASN Transition plan for 3 semesters for change in student program plans offering this new course:

As Faculty Developer, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation
[ ] Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
[ ] Explored existing course offerings to identify potential duplication
[ ] Completed Online Intention Form

Continue the Curriculum Development Process
[ ] Used online WIDS to create Common Course Outline (CCO)
[ ] Identified:
  - concise 2-3 sentence course description
  - course name
  - course prefix and number
  - course credits and hour breakdown
  - prerequisites
  - MnTC goal area — LAS courses
[ ] Completed MnTC Goal Area Cross-walk within WIDS (for LAS MnTC courses only)
[ ] Created measurable course competencies and learning objectives
[ ] Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
[ ] Proofread documentation for correct content on CCOs based on SCC example
[ ] Proofread documentation for grammatical and typographical errors

Class Maximum Request Form completed (upload signed form in WIDS)

Candence Mortenson-Klimpel 5/17

Faculty Developer Signature 5/17

As Primary Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

[ ] Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
[ ] Proofread documentation for correct content and proper structure on CCOs based on SCC example
[ ] Proofread documentation for grammatical and typographical errors
[ ] I support this course  [ ] I do not support this course — please provide reason(s):

Candence Mortenson-Klimpel 5/17

Primary Department Chair Signature

Date 5/17

New Course Form — 9/27/16 — Page 1
For LAS (MnTC courses) — As a LAS Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ I support this course
☐ I do not support this course — please provide reason(s):

LAS Department Chair Signature
Date

☐ I support this course
☐ I do not support this course — please provide reason(s):

LAS Department Chair Signature
Date

☐ I support this course
☐ I do not support this course — please provide reason(s):

LAS Department Chair Signature
Date

If all 4 LAS Department Chairs do not support the new course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ Identified potential opportunities and impacts of the change on other programs/departments — DARS search
☐ Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
☐ MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted
☐ Verified credentials for faculty teaching the course
Class Maximum Request Form completed (upload signed form in WIDS)

☐ I support this course
☐ I do not support this course — please provide reason(s):

[Signature]
Academic Dean/Director Signature
5-19-2017

If Academic Dean/Director does not support the new course proposal, faculty developer can elevate proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

[Signature]
Curriculum Committee Chair Signature
5/3/2017
Date

[Signature]
Vice President of Student and Academic Affairs Signature
5/16/17
Date
Curriculum Development Form — New Course

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
NURS 2560 Semester 4 Med Surg Advanced, 3 credits

Date of Proposal: 2/8/2017

Author: Candence Mortenson-Klimpel

Course Contact: Candence Mortenson-Klimpel

Grading Method: ☐ Grade ☑ Pass/Fail

Scheduling: ☑ Fall ☐ Spring ☐ Summer ☐ Alternate Years ☐ Variable ☐ On Demand

Is this proposed course a Liberal Arts and Sciences course? ☑ Yes ☐ No

If yes, which MnTC area(s) will it fulfill (http://mtntransfer.org)?
[ ] 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Is this course a requirement/elective for a specific program or programs? ☑ Yes ☐ No

If yes, which program(s)? ☑ ASN

--- DARS search

What impact will this new course have on other program(s)?

ASN program modification request submitted causing a course name and credit change for NURS 2530 Semester 1 Med Surg Acute, 4 cr to NURS 2560 Semester 4 Med Surg Advanced, 3 credits & need a ASN Transition plan for 3 semesters for change in student program plans.

Describe the rationale for reducing NURS 2530 from 4 credits to 3 credits to comply with program credit maximum of 64.

Offering this new course:

As Faculty Developer, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation
[ ] Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
[ ] Explored existing course offerings to identify potential duplication
[ ] Completed Online Intention Form

Continue the Curriculum Development Process
[ ] Used online WIDS to create Common Course Outline (CCO)
[ ] Identified:
  • concise 2-3 sentence course description
  • course name
  • prerequisites
  • course prefix and number
  • lecture/lab credits and hour breakdown
  • MnTC Goal Area — LAS courses
[ ] Completed MnTC Goal Area Cross-walk within WIDS (for LAS MnTC courses only)
[ ] Created measurable course competencies and learning objectives
[ ] Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
[ ] Proofread documentation for correct content on CCOs based on SCC example
[ ] Proofread documentation for grammatical and typographical errors

Class Maximum Request Form completed (upload signed form in WIDS)

2/16/2017

Faculty Developer Signature

As Primary Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):
[ ] Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
[ ] Proofread documentation for correct content and proper structure on CCOs based on SCC example
[ ] Proofread documentation for grammatical and typographical errors
[ ] Support this course ☑ I do not support this course — please provide reason(s):

2/16/17

Primary Department Chair Signature

New Course Form — 9/27/16 — Page 1
For LAS (MnTC courses) — As a LAS Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

☐ I support this course  ☐ I do not support this course — please provide reason(s):

_________________________  __________________________
LAS Department Chair Signature  Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

_________________________  __________________________
LAS Department Chair Signature  Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

_________________________  __________________________
LAS Department Chair Signature  Date

If all 4 LAS Department Chairs do not support the new course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ Identified potential opportunities and impacts of the change on other programs/departments — DARS search

☐ Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)

☐ MnTC Goal Area is appropriate based on MNSCU guidelines — Transfer Specialist consulted

☐ Verified credentials for faculty teaching the course

Class Maximum Request Form completed (upload signed form in WIDS)

☐ I support this course  ☐ I do not support this course — please provide reason(s):

_________________________  2/10/2017

Academic Dean/Director Signature  Date

If Academic Dean/Director does not support the new course proposal, faculty developer can elevate proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures

_________________________  5/5/2017

Curriculum Committee Chair Signature  Date

_________________________  5/11/2017

Vice President of Student and Academic Affairs Signature  Date