

2/3/17
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Curriculum Development Form

Modify an Existing Program (Academic Award)

Program Name (Academic Award):

Phlebotomy

CIP Code:

511009

Type of Academic Award: AA AAS AFA AS Diploma Certificate

Current Location: Faribault North Mankato Proposed Location: Faribault North Mankato

Current Credits: 18 Proposed Credits: 16

Date of Proposal: 1/17/2017 Proposed Implementation Date: 8/1/2017

Contact Person: Stacy Hohenstein

What is the modification being proposed? Change the Phlebotomy program from a two semester to a one semester program.

What impact will the modification have? OTEC 1001 and FYE 100 will be removed from the curriculum.

Describe the rationale for this modification: By making this change we will appeal to more students and help our industry partners by providing qualified phlebotomists for their increasing need.

Attach additional material if necessary

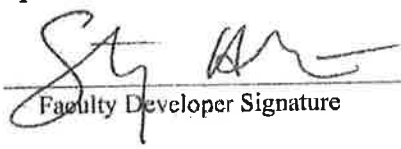
As Faculty Developer, by signing this *Modify an Existing Program* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

- Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
- Explored existing program offerings to identify potential duplication
- Completed Intention Form

Continue the Curriculum Development Process

- Completed the comparison template outlining old program plan vs. new program plan, noting changes between the old and new
- Completed the WIDS Program Project, which includes outlining scope and sequence of program
Please Note: If courses do not already exist, the shell of each course must be created in WIDS before the WIDS Program Project can be completed
- Identified prerequisites (if any) for admission to the program
- Created program description in WIDS
- Created measurable program student learning outcomes in WIDS
- Proofread documentation for correct content
- Proofread documentation for grammatical and typographical errors
- For technical programs, the change was discussed at Advisory Committee meeting (upload meeting minutes)
- Uploaded additional documentation to WIDS (comparison template, etc.)


Faculty Developer Signature

1-18-17
Date

As Primary Department Chair, by signing this *Modify an Existing Program* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback
- Proofread documentation for correct content and proper structure
- Proofread documentation for grammatical and typographical errors
- For LAS programs, signature of all LAS Department Chairs included

I support this program plan I do not support this program plan — please provide reason(s):


Primary Department Chair Signature

1-18-17
Date

For all modified program, if Primary Department Chair does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

For AA, AFA and AS Degrees Only — As a LAS Department Chair, by signing this *Modify an Existing Program* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback

I support this program plan I do not support this program plan — please provide reason(s):

LAS Department Chair Signature Date

I support this program plan I do not support this program plan — please provide reason(s):

LAS Department Chair Signature Date

I support this program plan I do not support this program plan — please provide reason(s):

LAS Department Chair Signature Date

If all four LAS Department Chairs do not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this *Modify an Existing Program* form, the Curriculum Committee is assured of the following (check marks required):

- Identified potential opportunities and impacts of the change on other programs/departments (request DARS search from Registrar's Office)
- Provided supporting documentation to populate Program Navigator

- I support this program plan I do not support this program plan — please provide reason(s):

Michelle S. Brulman 1-10-2017
Academic Dean/Director Signature Date

If Academic Dean/Director does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee. Place signed original forms in Curriculum Committee mailbox.

Following Curriculum Committee support, this form is completed with final signatures.

Gale A. Bisher 2/3/2017
Curriculum Committee Chair Signature Date

[Signature] 2-8-17
Vice President of Student and Academic Affairs Signature Date

President Signature Date

The following steps are possible post-approval steps

Modify an Existing Program

— Credit length change

Upload to MnSCU Program Navigator

- Curriculum Committee Chair electronic approval
- Vice President of Student and Academic Affairs electronic approval
- President electronic approval
- Vice President of Student and Academic Affairs electronic approval (2nd)
- MnSCU reviews for final approval
- MnSCU grants approval

Student Affairs

- ISRS; DARS; eCatalog

Scope and Sequence for Perkins Programs of Study

Federal Dept. of Education review

Higher Learning Commissions (HLC) review

Modify an Existing Program

— No credit length change

Student Affairs (documentation posted on CC website)

- ISRS; DARS; eCatalog

Scope and Sequence for Perkins Programs of Study

South Central College
Phlebotomy
Modified Program - Crosswalk

Phlebotomy Certification				Phlebotomy Certification			
Phlebotomy Certificate				Phlebotomy Certificate			
AY 16-17 Curriculum				AY 17-18 Curriculum			
18 of Credits				16 of Credits			
Course #	Course Title	Credits		Course #	Course Title	Credits	
Course		Credits	Action	Course		Credits	
MDLT 1810	Laboratory Techniques & Orientation	3	<i>drop</i>				
PHLE 1000	Anatomy & Physiology	2	<i>drop</i>				
PHLE 1100	Legal/Ethical Issues	1	<i>drop</i>				
			<i>new</i>	PHLE 1400	Introduction to Phlebotomy	4	
PHLE 1200	Mutiskilling for Phlebotomists	3	<i>drop</i>				
			<i>new</i>	PHLE 1450	Phlebotomy Skills	3	
			<i>new</i>	PHLE 1500	Phlebotomy Internship	3	
HC 1000	Medical Terminology	3		HC 1000	Medical Terminology	3	
COMM 110 OR COMM 140	Public Speaking Interpersonal Skills	3	<i>remove option</i>	COMM 140	Interpersonal Skills	3	
OTEC 1001	Introduction to Computers	2	<i>drop</i>				
FYE 100	First Year Experience	1	<i>Drop</i>				