

Curriculum Development Form — New Course

10/7/16 ✓
WIDS

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

PHIL 115 - Global Philosophies

Date of Proposal: 4/20/2016 Author: Kurt Dershem

Course Contact: kurt.dershem@scc.edu Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

1 2 3 4 5 6 7 8 9 10

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — *DARS search* _____

What impact will this new course have on other program(s)? _____

Describe the rationale for offering this new course: SCC does not have an Intro to Philosophy course.

As Faculty Developer, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

- Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
- Explored existing course offerings to identify potential duplication
- Completed Online Intention Form

Continue the Curriculum Development Process

- Used online WIDS to create Common Course Outline (CCO)
- Identified:
 - concise 2-3 sentence course description
 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- Created measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors

Class Maximum Request Form completed (upload signed form in WIDS)

[Signature]
Faculty Developer Signature

9/19/16
Date

As Primary Department Chair, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

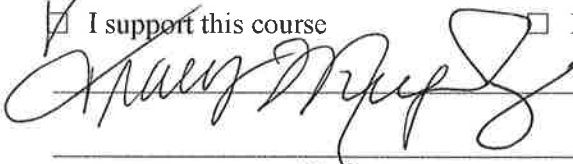
- Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s):


[Signature]
Primary Department Chair Signature

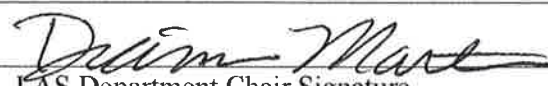
9/19/16
Date

For LAS (MnTC courses) — As a LAS Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

I support this course I do not support this course — please provide reason(s):
 _____ 9-19-16 _____
LAS Department Chair Signature Date

I support this course I do not support this course — please provide reason(s):
 _____ 9-19-16 _____
LAS Department Chair Signature Date

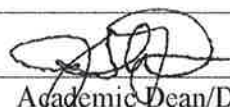
I support this course I do not support this course — please provide reason(s):
 _____ 9/19/16 _____
LAS Department Chair Signature Date

If all 4 LAS Department Chairs do not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

- Identified potential opportunities and impacts of the change on other programs/departments — DARS search
- Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted
- Verified credentials for faculty teaching the course

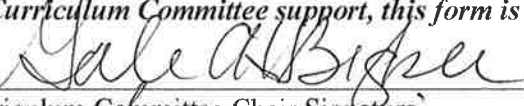

If change in class maximum, Class Maximum Request Form completed (upload signed form in WIDS)

I support this course I do not support this course — please provide reason(s):
 _____ 9/19/16 _____
Academic Dean/Director Signature Date

If Academic Dean/Director does not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

 _____ 10/7/2016 _____
Curriculum Committee Chair Signature Date
 _____ 10-7-16 _____
Vice President of Student and Academic Affairs Signature Date

Curriculum Development Form — Modify an Existing Course

10/7/16

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

PHIL 100 Ethics in Society

Date of Proposal: 4/20/16 Author: Kurt Dershem

Course Contact: kurt.dershem@southcentral.edu Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

1 2 3 4 5 6 7 8 9 10

The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: Three competencies are being modified to reflect changes in how the course is taught, and it will be reassigned from GA 6 to GA 7.

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — DARS search CIM, Dental, Multimedia, OTEC

What impact will this modified course have on other program(s)? None - instructors have been informed of proposed changes and did not voice any concerns

Attach additional paperwork if necessary

As Faculty Developer, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

- Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
- Completed Intention Form

Continue the Curriculum Development Process

- COPY of existing CCO was used to make changes
- Double-checked:
 - concise 2-3 sentence course description
 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- Verified measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors

If change in class maximum, Class Maximum Request Form completed (upload signed form in WIDS)

Faculty Developer Signature

9/19/16

Date

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Primary Department Chair Signature


9/19/16

Date

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I support this course I do not support this course — please provide reason(s):

 9-19-16

LAS Department Chair Signature Date

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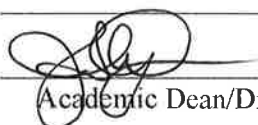
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 10-9-16

Vice President of Student and Academic Affairs Signature Date

Curriculum Development Form — Modify an Existing Course

10/7/16 ✓

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

PHIL 150 Medical Ethics

Date of Proposal: 4/20/16

Author: Kurt Dershem

Course Contact: kurt.dershem@southcentral.edu Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

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The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: Course competencies are being modified to reflect change in how the course is taught, and it will be reassigned from GA 6 to GA 2.

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — *DARS search* Medical Assisting

What impact will this modified course have on other program(s)? None - instructors have been informed of proposed changes and did not voice any concerns

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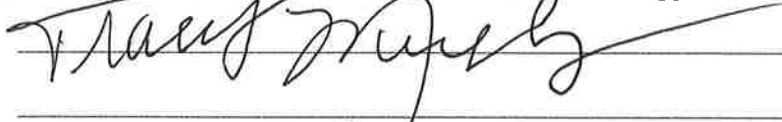
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9-19-16

Date

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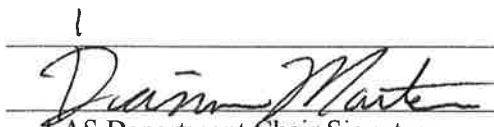


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9-19-16

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Date



Vice President of Student and Academic Affairs Signature

10-9-16

Date