

7/1/16

Curriculum Development Form — Modify an Existing Course



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

NURS 1110 Foundation of Nursing, 2 credits

Date of Proposal: 3/14/2016 Author: Candace Mortenson-Klimpel

Course Contact: Candace Mortenson-Klimpel Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

- 1 2 3 4 5 6 7 8 9 10

The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: _____

Pre-requisite change from BIOL 225 A&P I to Admission to Practical Nursing Program, BIOL 220 Human Anatomy, _____

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — *DARS search* _____

Diploma of Practical Nursing - Occupational Proficiency +

What impact will this modified course have on other program(s)? _____

Attach additional paperwork if necessary

As Faculty Developer, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

- Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
- Completed Intention Form

Continue the Curriculum Development Process

- COPY of existing CCO was used to make changes
- Double-checked:
 - concise 2-3 sentence course description
 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- Verified measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors

Candace Mortenson-Klimpel
Faculty Developer Signature

3-14-16
Date

As Primary Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s):

Candace Mortenson-Klimpel
Primary Department Chair Signature

3-14-16
Date

For LAS (MnTC courses) — As a LAS Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

If all 4 LAS Department Chairs do not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

Identified potential opportunities and impacts of the change on other programs/departments — DARS search

Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)

MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted

Verified credentials for faculty teaching the course

Addressed the need for Class Maximum Change Request form

No change in class maximum OR

Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

I support this course

I do not support this course — please provide reason(s):

Michelle S. Bruhman
Academic Dean/Director Signature

3.21.14

Date

If Academic Dean/Director does not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

Yah Al-Bisbee
Curriculum Committee Chair Signature

7/12/2014
Date

Vice President of Student and Academic Affairs Signature

7-20-14
Date

Curriculum Development Form — Modify an Existing Course

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

NURS 1150 Clinical Foundation, 3 credits



Date of Proposal: 5/4/2016 Author: Candace Mortenson-Klimpel

Course Contact: candy.mortenson@southcentral.edu Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

1 2 3 4 5 6 7 8 9 10

The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: _____

Changes in pre-requisites, some word changes will be done to description, competencies, and objectives for clarity.

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — *DARS search* _____

Practical Nursing - Diploma of Occupational Proficiency +

What impact will this modified course have on other program(s)? _____

NONE +

Attach additional paperwork if necessary

As Faculty Developer, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

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 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- Verified measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors


Faculty Developer Signature

5/4/2016

Date

As Primary Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
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- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s): _____


Primary Department Chair Signature

5/4/2016

Date

For LAS (MnTC courses) — As a LAS Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

If all 4 LAS Department Chairs do not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

Identified potential opportunities and impacts of the change on other programs/departments — DARS search

Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)

MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted

Verified credentials for faculty teaching the course

Addressed the need for Class Maximum Change Request form

No change in class maximum OR

Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

I support this course

I do not support this course — please provide reason(s):

Michele R. Brulman

Academic Dean/Director Signature

07.21.16

Date

If Academic Dean/Director does not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

Sally A. Bigbee

Curriculum Committee Chair Signature

7/21/2016

Date

[Signature]

Vice President of Student and Academic Affairs Signature

7/21/2016

Date

7/1/16

Curriculum Development Form — Modify an Existing Course



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

NURS 1175 Nursing Interventions, 3 credits

Date of Proposal: 5/4/2016 Author: Candace Mortenson-Klimpel

Course Contact: Candace Mortenson-Klimpel Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

- 1 2 3 4 5 6 7 8 9 10

The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: _____

Change Prerequisites to included: Admission to Practical Nursing Program, BIOL 220, ENGL 100, HCTC 1886

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — *DARS search* _____

Practical Nursing - Diploma of Occupational Proficiency +

What impact will this modified course have on other program(s)? _____

NONE +

Attach additional paperwork if necessary

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- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
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- Proofread documentation for grammatical and typographical errors

Candace Mortenson-Klimpel 5/4/2016
 Faculty Developer Signature Date

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- I support this course I do not support this course — please provide reason(s): _____

Candace Mortenson-Klimpel 5/4/2016
 Primary Department Chair Signature Date

7/1/16

Curriculum Development Form — Modify an Existing Course



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

NURS 1220 Pharmacology for Practical Nurses, 2 credits

Date of Proposal: 5/4/2016 Author: Candence Mortenson-Klimpel

Course Contact: Candence Mortenson-Klimpel Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

- 1 2 3 4 5 6 7 8 9 10

The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: _____

Change Prerequisites to included: Admission to Practical Nursing Program, BIOL 220, ENGL 100, HCTC 1886

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s) — *DARS search* _____

Practical Nursing - Diploma of Occupational Proficiency +

What impact will this modified course have on other program(s)? _____

NONE +

Attach additional paperwork if necessary

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 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- Verified measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
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Candence Mortenson-Klimpel
Faculty Developer Signature

5/4/2016

Date

As Primary Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

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- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s): _____

Candence Mortenson-Klimpel
Primary Department Chair Signature

5/4/16

Date

For LAS (MnTC courses) — As a LAS Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

I support this course I do not support this course — please provide reason(s):

LAS Department Chair Signature Date

I support this course I do not support this course — please provide reason(s):

LAS Department Chair Signature Date

I support this course I do not support this course — please provide reason(s):

LAS Department Chair Signature Date

If all 4 LAS Department Chairs do not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

- Identified potential opportunities and impacts of the change on other programs/departments — DARS search
- Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted
- Verified credentials for faculty teaching the course
- Addressed the need for Class Maximum Change Request form
 - No change in class maximum OR
 - Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

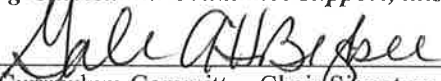
I support this course I do not support this course — please provide reason(s):


Academic Dean/Director Signature Date 5.4.16

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Curriculum Committee Chair Signature Date 7/12/2016


Vice President of Student and Academic Affairs Signature Date 7-20-16

7/1/16

Curriculum Development Form — Modify an Existing Course



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

NURS 1275 Medication Administration, 1 credits

Date of Proposal: 5/4/2016 Author: Candace Mortenson-Klimpel

Course Contact: Candace Mortenson-Klimpel Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

1 2 3 4 5 6 7 8 9 10

The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: _____

Change Prerequisites to included: Admission to Practical Nursing Program, BIOL 220, ENGL 100, HCTC 1886

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — DARS search _____

Practical Nursing - Diploma of Occupational Proficiency +

What impact will this modified course have on other program(s)? _____

NONE +

Attach additional paperwork if necessary

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 - course name
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 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
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- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
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- Proofread documentation for grammatical and typographical errors

Candace Mortenson-Klimpel
Faculty Developer Signature

5/4/2016

Date

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- I support this course I do not support this course — please provide reason(s):

Candace Mortenson-Klimpel
Primary Department Chair Signature

5/4/2016

Date

For LAS (MnTC courses) — As a LAS Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

If all 4 LAS Department Chairs do not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

Identified potential opportunities and impacts of the change on other programs/departments — DARS search

Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)

MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted

Verified credentials for faculty teaching the course

Addressed the need for Class Maximum Change Request form

No change in class maximum OR

Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

I support this course

I do not support this course — please provide reason(s):

Michele J. Brulman
Academic Dean/Director Signature

5.4.16
Date

If Academic Dean/Director does not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

Mark A. Bigbee
Curriculum Committee Chair Signature

7/12/2016
Date

[Signature]
Vice President of Student and Academic Affairs Signature

7-20-16
Date