Curriculum Development Form
Modify an Existing Program (Academic Award)

Program Name (Academic Award): Welding

Type of Academic Award: ☐ AA ☐ AAS ☐ AFA ☐ AS ☑ Diploma ☑ Certificate

Current Location: ☑ Faribault ☐ North Mankato

Current Credits: Certificate 16

Date of Proposal: 2/26/2016

Contact Person: John Smith

CIP Code: 48.0508

Proposed Location: ☑ Faribault ☐ North Mankato

Proposed Credits: Certificate 16

Date of Proposal: 2/26/2016

Proposed Implementation Date: 8/1/2016

What is the modification being proposed?
Increasing credits in WELD 1006 from 1 credit to 2 credits; removing WELD 1065 and looking for incorporation of that content.

What impact will the modification have?
It will affect the Certificate and Diploma program.

Describe the rationale for this modification: The metallurgy course content will be absorbed by other courses as it does not benefit the student to have a stand alone course on this content. Time gained from eliminating this course allows for an opportunity to increase time/content in the blueprint course, welding classes, currently, teaches metallurgy in all.

As Faculty Developer, by signing this Modify an Existing Program form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation
☑ Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
☐ Explored existing program offerings to identify potential duplication
☑ Completed Intention Form

Continue the Curriculum Development Process
☑ Completed the comparison template outlining old program plan vs. new program plan, noting changes between the old and new
☑ Completed the WIDS Program Project, which includes outlining scope and sequence of program

Please Note: If courses do not already exist, the shell of each course must be created in WIDS before the WIDS Program Project can be completed

☑ Identified prerequisites (if any) for admission to the program
☐ Created measurable program student learning outcomes
☐ Proofread documentation for correct content
☐ Proofread documentation for grammatical and typographical errors
☐ Uploaded additional documentation to WIDS (comparison template, etc.)

Faculty Developer Signature: [Signature]

Date: 3/3/2016
As Primary Department Chair, by signing this Modify an Existing Program form, the Curriculum Committee is assured of the following (check marks required):
☐ Documentation through email and department meetings made available for other faculty and programs to provide feedback
☐ Proofread documentation for correct content and proper structure
☐ Proofread documentation for grammatical and typographical errors
☐ For LAS programs, signature of all LAS Department Chairs included
☐ For technical programs, the change was discussed at Advisory Committee meeting (provide meeting minutes)

☐ I support this program plan        ☐ I do not support this program plan — please provide reason(s):

[Signature]  [Date]

For all modified program, if Primary Department Chair does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

For AA and AFA Degrees Only — As a LAS Department Chair, by signing this Modify an Existing Program form, the Curriculum Committee is assured of the following (check marks required):
☐ Documentation through email and department meetings made available for other faculty and programs to provide feedback

☐ I support this program plan        ☐ I do not support this program plan — please provide reason(s):

[Signature]  [Date]

☐ I support this program plan        ☐ I do not support this program plan — please provide reason(s):

[Signature]  [Date]

☐ I support this program plan        ☐ I do not support this program plan — please provide reason(s):

[Signature]  [Date]

If all four LAS Department Chairs do not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.
As Academic Dean/Director, by signing this Modify an Existing Program form, the Curriculum Committee is assured of the following (check marks required):

- □ Identified potential opportunities and impacts of the change on other programs/departments — DARS search
- □ Provided supporting documentation to populate Program Navigator

☐ I support this program plan □ I do not support this program plan — please provide reason(s):

[Signature] 4/20/16

If Academic Dean/Director does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee. Place signed original forms in Curriculum Committee mailbox.

Following Curriculum Committee support, this form is completed with final signatures:

[Signature] 5/6/2016

[Signature] 5/6/2016

The following steps are possible post-approval steps:

Modify an Existing Program
— Credit length change

Upload to MnSCU Program Navigator
- Curriculum Committee Chair electronic approval
- Vice President of Student and Academic Affairs electronic approval
- President electronic approval
- Vice President of Student and Academic Affairs electronic approval (2nd)
- MnSCU reviews for final approval
- MnSCU grants approval

Student Affairs
- ISRS; DARS; eCatalog

Scope and Sequence for Perkins Programs of Study
Federal Dept. of Education review
Higher Learning Commissions (HLC) review

Modify an Existing Program
— No credit length change

Student Affairs (documentation posted on CC website)
- ISRS; DARS; eCatalog

Scope and Sequence for Perkins Programs of Study

Modify an Existing Program Form — 12/9/14 — Page 3
Curriculum Development Form
Modify an Existing Program (Academic Award)

Program Name (Academic Award): Welding Diploma
CIP Code: 

Type of Academic Award: ☐ AA  ☐ AAS  ☐ AFA  ☐ AS  ☑ Diploma  ☐ Certificate

Current Location: ☑ Faribault  ☑ North Mankato
Proposed Location: ☑ Faribault  ☑ North Mankato

Current Credits: 35
Proposed Credits: 35

Date of Proposal: 1/29/16
Proposed Implementation Date: Fall 2016

Contact Person: John Smith

What is the modification being proposed? Add a second-level Advanced Welding Lab as an option for the Internship Course and Senior Metallurgy.

What impact will the modification have? Increase Blueprint credits.

Describe the rationale for this modification: Placement in internship is challenging and not always required by industry partners; content change.

Attach additional material if necessary

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☐ Proofread documentation for grammatical and typographical errors
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John J Smith
Faculty Developer Signature

1/29/16
Date
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☐ I support this program plan  ☐ I do not support this program plan — please provide reason(s):

[Signature]  2-10-16

For all modified program, if Primary Department Chair does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

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☐ I support this program plan  ☐ I do not support this program plan — please provide reason(s):

[Signature]  Date

☐ I support this program plan  ☐ I do not support this program plan — please provide reason(s):

[Signature]  Date

☐ I support this program plan  ☐ I do not support this program plan — please provide reason(s):

[Signature]  Date

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☑ Provided supporting documentation to populate Program Navigator

☑ I support this program plan ☐ I do not support this program plan — please provide reason(s):

[Signature] 2/9/16

If Academic Dean/Director does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

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[Signature] 5/6/2016

[Signature] 5/6/2016

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