

Curriculum Development Form — Modify an Existing Course



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
PLSC 1300 Agronomy I

Date of Proposal: 1/16/2016 Author: Don Hermanson

Course Contact: Don Hermanson Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

1 2 3 4 5 6 7 8 9 10

The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: _____

The content of the course is being changed. The pesticide licensure component is being moved to a different course

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — *DARS search* _____

Required course for all Agribusiness Production, Agribusiness Service & Management, Chemical Applicator, +

What impact will this modified course have on other program(s)? _____

None +

Attach additional paperwork if necessary

As Faculty Developer, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

- Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
- Completed Intention Form

Continue the Curriculum Development Process

- COPY of existing CCO was used to make changes
- Double-checked:
 - concise 2-3 sentence course description
 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- Verified measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors

Faculty Developer Signature

1-17-16
Date

As Primary Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s).

Primary Department Chair Signature

1-17-16
Date

For LAS (MnTC courses) — As a LAS Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

I support this course I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

If all 4 LAS Department Chairs do not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

- Identified potential opportunities and impacts of the change on other programs/departments — DARS search
- Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted
- Verified credentials for faculty teaching the course
- Addressed the need for Class Maximum Change Request form
- No change in class maximum OR
- Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

I support this course I do not support this course — please provide reason(s):

Brad J. Schaefer

Academic Dean/Director Signature

4/19/2016

Date

If Academic Dean/Director does not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

Maile A. Bysbee

Curriculum Committee Chair Signature

2/12/2016

Date

[Signature]

Vice President of Student and Academic Affairs Signature

3-14-16

Date

** Approved Endorsed 3/14/16 by CC*

Curriculum Development Form — Modify an Existing Course

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
PLSC 2000 Commercial Pesticide License



Date of Proposal: 12/16/2015 Author: Don Hermanson

Course Contact: Don Hermanson Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

1 2 3 4 5 6 7 8 9 10

The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: _____

To bring the CCO up to current guidelines and incorporate new/current content required to obtain a pesticide license

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — *DARS search* _____

At this time it will be offered as an elective in all of the agribusiness program offerings. +

What impact will this modified course have on other program(s)? _____

None +

Attach additional paperwork if necessary

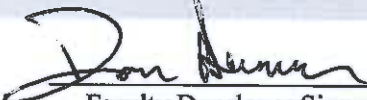
As Faculty Developer, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

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- Completed Intention Form

Continue the Curriculum Development Process

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- Double-checked:
 - concise 2-3 sentence course description
 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- Verified measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors


Faculty Developer Signature

1-16-16
Date

As Primary Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s): _____


Primary Department Chair Signature

1-16-16
Date

For LAS (MnTC courses) — As a LAS Department Chair, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

If all 4 LAS Department Chairs do not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this *Modify an Existing Course* form, the Curriculum Committee is assured of the following (check marks required):

Identified potential opportunities and impacts of the change on other programs/departments — DARS search

Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)

MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted

Verified credentials for faculty teaching the course

Addressed the need for Class Maximum Change Request form

No change in class maximum OR *currently 30 - (reason)*

Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

I support this course

I do not support this course — please provide reason(s):

Brad J. Schloesser

Academic Dean/Director Signature

1/19/2016

Date

If Academic Dean/Director does not support the modified course proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

Gale A. H. Bigbee

Curriculum Committee Chair Signature

2/12/2016

Date

[Signature]

Vice President of Student and Academic Affairs Signature

3-14-16

Date

to Endorse 3/4/16 by CC

Curriculum Development Form — Modify an Existing Course



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
 Advanced Agronomy PLSC 2700

Date of Proposal: 8/1/2015 Author: Don Hermanson

Course Contact: Don Hermanson Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

1 2 3 4 5 6 7 8 9 10

The course is being: Modified Deleted (complete Intention Form and obtain signatures)

Describe the modification and the rationale: _____

We are expanding this course from 2 to 3 credits. We are incorporating content from PLSC 2100 (which will no longer be

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — *DARS search* _____

Elective of Agribusiness Production (dipoma & AAS) & Agribusiness Service/Management Diploma & AAS +

What impact will this modified course have on other program(s)? _____

None +

Attach additional paperwork if necessary

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Don Hermanson
 Faculty Developer Signature

1-17-16
 Date

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Don Hermanson
 Primary Department Chair Signature

1-17-16
 Date

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I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

I support this course

I do not support this course — please provide reason(s):

LAS Department Chair Signature

Date

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- Verified credentials for faculty teaching the course
- Addressed the need for Class Maximum Change Request form
- No change in class maximum OR
- Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

I support this course

I do not support this course — please provide reason(s):

Brad J. Schlessen
Academic Dean/Director Signature

1/19/2016
Date

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Following Curriculum Committee support, this form is completed with final signatures.

Lyle A. Bigbee
Curriculum Committee Chair Signature

2/12/2016
Date

[Signature]
Vice President of Student and Academic Affairs Signature

3-14-16
Date

* Endorsed by CC 3/4/16