

Curriculum Development Form — New Course

AASC: 2/12/16



Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
CRTK 100, Critical Thinking, 3 cr

Date of Proposal: Feb 1, 2016 Author: Kurt Dershem

Course Contact: kurt.dershem@southcentral.edu Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Is this proposed course a Liberal Arts and Sciences course? Yes No

If yes, which MnTC area(s) will it fulfill (<http://mntransfer.org>)?

1 2 3 4 5 6 7 8 9 10

Is this course a requirement/elective for a specific program or programs? Yes No

If yes, which program(s)? — *DARS search*

What impact will this new course have on other program(s)? The programs which currently require HUM 100 will be encouraged to adopt this replacement course as a requirement (CIM, Medical Tech)

Describe the rationale for offering this new course: This will replace HUM 100 while retaining its interdisciplinary nature. Critical Thinking is not a Humanities class, and the current CCO is not aligned with other colleges.

Attach additional paperwork if necessary

As Faculty Developer, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

- Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
- Explored existing course offerings to identify potential duplication
- Completed Intention Form

Continue the Curriculum Development Process

- Used online WIDS to create Common Course Outline (CCO)
- Identified:
 - concise 2-3 sentence course description
 - course name
 - lecture/lab credits and hour breakdown
 - course prefix and number
 - prerequisites
 - MnTC goal area — LAS courses
- Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- Created measurable course competencies and learning objectives
- Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
- Proofread documentation for correct content on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors


 Faculty Developer Signature

Feb 1, 2016
 Date

As Primary Department Chair, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

- Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)
- Proofread documentation for correct content and proper structure on CCOs based on SCC example
- Proofread documentation for grammatical and typographical errors
- I support this course I do not support this course — please provide reason(s)

Kurt Dershem


 Primary Department Chair Signature

2/1/16
 Date

For LAS (MnTC courses) — As a LAS Department Chair, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

I support this course I do not support this course — please provide reason(s):

Diann Marten

DMarten

LAS Department Chair Signature

2/1/16

Date

I support this course I do not support this course — please provide reason(s):

Tracy Murphy
Tracy Murphy

LAS Department Chair Signature

2-1-16

Date

I support this course I do not support this course — please provide reason(s):

Deb Salmon
DSalmon

LAS Department Chair Signature

2-1-16

Date

If all 4 LAS Department Chairs do not support the new course proposal, faculty developer can elevate the proposal to ASC for resolution.

As Academic Dean/Director, by signing this *New Course* form, the Curriculum Committee is assured of the following (check marks required):

- Identified potential opportunities and impacts of the change on other programs/departments — DARS search
- Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
- MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted
- Verified credentials for faculty teaching the course
- Addressed the need for Class Maximum Change Request form
 - No change in class maximum OR
 - Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

I support this course I do not support this course — please provide reason(s):

I do not want a course in a field that requires no credential.

[Signature]

Academic Dean/Director Signature

2/3/16

Date

If Academic Dean/Director does not support the new course proposal, faculty developer can elevate proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

Mali Atkinson

Curriculum Committee Chair Signature

3/4/2016

Date

[Signature]

Vice President of Student and Academic Affairs Signature

3-21-16

Date