Curriculum Development Form — New Course

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)
CRTK 100, Critical Thinking, 3 cr

Date of Proposal: Feb 1, 2016

Author: Kurt Dershem

Course Contact: kurt.dershem@southcentral.edu

Grading Method: ☐ Grade ☐ Pass/Fail

Scheduling: ☑ Fall ☑ Spring ☐ Summer ☐ Alternate Years ☐ Variable ☐ On Demand

Is this proposed course a Liberal Arts and Sciences course? ☑ Yes ☐ No

If yes, which MnTC area(s) will it fulfill (http://mntransfer.org)?

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Is this course a requirement/elective for a specific program or programs? ☐ Yes ☐ No

If yes, which program(s)? — DARS search

What impact will this new course have on other program(s)?

HUM 100 will be encouraged to adopt this replacement course as a requirement (CIM, Medical Tech)

Describe the rationale for offering this new course. This will replace HUM 100 while retaining its interdisciplinary nature. Critical Thinking is not a Humanities class, and the current CCO is not aligned with other colleges.

Attach additional paperwork if necessary

As Faculty Developer, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation
☑ Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
☑ Explored existing course offerings to identify potential duplication
☑ Completed Intent Form

Continue the Curriculum Development Process
☑ Used online WIDS to create Common Course Outline (CCO)
☑ Identified:
  • concise 2-3 sentence course description
  • course name
  • lecture/lab credits and hour breakdown
  • course prefix and number
  • prerequisites
  • MnTC goal area — LAS courses
☑ Completed MnTC Goal Area Crosswalk Template (for LAS MnTC courses only)
☑ Created measurable course competencies and learning objectives
☑ Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
☑ Proofread documentation for correct content on CCOs based on SCC example
☑ Proofread documentation for grammatical and typographical errors

Feb 1, 2016

Faculty Developer Signature

Date

As Primary Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☑ Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Crosswalk Template(s)
☑ Proofread documentation for correct content and proper structure on CCOs based on SCC example
☑ Proofread documentation for grammatical and typographical errors
☑ I support this course ☑ I do not support this course — please provide reason(s):

Kurt Dershem

Date

Primary Department Chair Signature

2/1/16
For LAS (MnTC courses) — As a LAS Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

☒ I support this course ☐ I do not support this course — please provide reason(s):

Diana Marten

LAS Department Chair Signature

2/1/16

Date

☒ I support this course ☐ I do not support this course — please provide reason(s):

Tracy Murphy

LAS Department Chair Signature

2/1/16

Date

☒ I support this course ☐ I do not support this course — please provide reason(s):

Deb Salmon

LAS Department Chair Signature

2/1/16

Date

If all 4 LAS Department Chairs do not support the new course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ Identified potential opportunities and impacts of the change on other programs/departments — DARS search
☐ Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
☐ MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted
☐ Verified credentials for faculty teaching the course
☐ Addressed the need for Class Maximum Change Request form
☐ No change in class maximum OR
☐ Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

☒ I support this course ☐ I do not support this course — please provide reason(s):

I don't want a course in a field that requires credentials

Academic Dean/Director Signature

2/1/16

Date

If Academic Dean/Director does not support the new course proposal, faculty developer can elevate proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures.

☒ I support this course ☐ I do not support this course — please provide reason(s):

Curriculum Committee Chair Signature

3/21/16

Date

Vice President of Student and Academic Affairs Signature

3/21/16

Date

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