Modify an Existing Program (Academic Award)

Program Name (Academic Award): Carpentry Certificate

Type of Academic Award: □ AA  □ AAS  □ AFA  □ AS  □ Diploma  □ Certificate

Current Location: □ Faribault  □ North Mankato

Proposed Location: □ Faribault  □ North Mankato

Current Credits: 17

Proposed Credits: 17

Date of Proposal: 3/6/2015

Proposed Implementation Date: 8/1/2015

Contact Person: Mark Paddock / Ryan Langemeier

What is the modification being proposed?

Changes to courses offered and sequence of courses.

What impact will the modification have?

Will help focus program configuration for students.

Describe the rationale for this modification:

Advisory board input and examination of old program layout.

Attach additional material if necessary

As Faculty Developer, by signing this Modify an Existing Program form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

☑ Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support

☑ Explored existing program offerings to identify potential duplication

☑ Completed Intention Form

Continue the Curriculum Development Process

☑ Completed the comparison template outlining old program plan vs. new program plan, noting changes between the old and new

☑ Completed the WIDS Program Project, which includes outlining scope and sequence of program

Please Note: If courses do not already exist, the shell of each course must be created in WIDS before the WIDS Program Project can be completed

☑ Identified prerequisites (if any) for admission to the program

☑ Created measurable program student learning outcomes

☑ Proofread documentation for correct content

☑ Proofread documentation for grammatical and typographical errors

☑ Uploaded additional documentation to WIDS (comparison template, etc.)

Faculty Developer Signature 3/6/15

Date
As Primary Department Chair, by signing this Modify an Existing Program form, the Curriculum Committee is assured of the following (check marks required):

☑ Documentation through email and department meetings made available for other faculty and programs to provide feedback
☑ Proofread documentation for correct content and proper structure
☑ Proofread documentation for grammatical and typographical errors
☐ For LAS programs, signature of all LAS Department Chairs included
☐ For technical programs, the change was discussed at Advisory Committee meeting (provide meeting minutes)

☐ I support this program plan ☐ I do not support this program plan — please provide reason(s):

[Signature]
Primary Department Chair Signature 3-5-19
Date

For all modified program, if Primary Department Chair does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

For AA and AFA Degrees Only — As a LAS Department Chair, by signing this Modify an Existing Program form, the Curriculum Committee is assured of the following (check marks required):

☐ Documentation through email and department meetings made available for other faculty and programs to provide feedback

☐ I support this program plan ☐ I do not support this program plan — please provide reason(s):

[Signature]
LAS Department Chair Signature  Date

☐ I support this program plan ☐ I do not support this program plan — please provide reason(s):

[Signature]
LAS Department Chair Signature  Date

☐ I support this program plan ☐ I do not support this program plan — please provide reason(s):

[Signature]
LAS Department Chair Signature  Date

If all four LAS Department Chairs do not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.
As Academic Dean/Director, by signing this **Modify an Existing Program** form, the Curriculum Committee is assured of the following (check marks required):

- [x] Identified potential opportunities and impacts of the change on other programs/departments — DARS search
- [ ] Provided supporting documentation to populate Program Navigator

- [ ] I support this program plan  
- [ ] I do not support this program plan — please provide reason(s):

  
  [Signature]  
  3/5/15  

  Academic Dean/Director Signature  
  Date

*If Academic Dean/Director does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.*

*Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee. Place signed original forms in Curriculum Committee mailbox.*

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*Following Curriculum Committee support, this form is completed with final signatures.*

  [Signature]  
  3/6/2015  

  Curricular Committee Chair Signature  
  Date

  [Signature]  
  3/20/15  

  Vice President of Student and Academic Affairs Signature  
  Date

  [Signature]

  President Signature  
  Date

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*The following steps are possible post-approval steps*

**Modify an Existing Program**

— Credit length change

Upload to MnSCU Program Navigator
- Curriculum Committee Chair electronic approval
- Vice President of Student and Academic Affairs electronic approval
- President electronic approval
- Vice President of Student and Academic Affairs electronic approval (2nd)
- MnSCU reviews for final approval
- MnSCU grants approval

Student Affairs
- ISRS; DARS; eCatalog

Scope and Sequence for Perkins Programs of Study

Federal Dept. of Education review

Higher Learning Commissions (HLC) review

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**Modify an Existing Program**

— No credit length change

Student Affairs (documentation posted on CC website)
- ISRS; DARS; eCatalog

Scope and Sequence for Perkins Programs of Study
## Existing Award
### Carpenter Basic Carpentry Certificate
#### 2012-13 Curriculum
17 credits

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
<th>Action Step</th>
<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td></td>
<td>Carpentry Health &amp; Safety</td>
<td>1</td>
<td>change</td>
<td></td>
<td>Carpentry Tools &amp; Safety</td>
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<tr>
<td></td>
<td>Print Reading</td>
<td>2</td>
<td></td>
<td></td>
<td>Print Reading</td>
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<tr>
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<td>Carpentry Theory &amp; Sustainability</td>
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<tr>
<td></td>
<td>Framing Square Technology</td>
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<td>drop</td>
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<td></td>
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<tr>
<td></td>
<td>Site Experience &amp; Foundations</td>
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<td>change</td>
<td></td>
<td>Residential Principles I</td>
<td>5</td>
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<tr>
<td></td>
<td>Site Experience with Energy Technology</td>
<td>4</td>
<td>drop new add</td>
<td></td>
<td>Residential Principles II</td>
<td>5</td>
</tr>
</tbody>
</table>

Total | 17 |

## Proposed Award
### Carpenter Basic Carpentry Certificate
#### 2015-2016 Curriculum
17 credits

<table>
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<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
<th>Action Step</th>
<th>Course #</th>
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<td></td>
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<td></td>
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</tr>
</tbody>
</table>

Total | 17 |
CERT ?? Carpentry Certificate

Program Information

Instructional Level Certificate
Career Cluster Engineering, Manufacturing & Technology

Description

The basic carpentry certificate introduces students to the skills needed to begin a career in the residential construction industry. The program coursework focuses on safety and tool usage, print reading, math used in construction, and the fundamental skills of residential carpentry.

Program Student Learning Outcomes

1. Demonstrate basic tool and safety usage in carpentry.
2. Utilize blue prints in association with carpentry jobs.
3. Explain math calculations in carpentry fields.
4. Demonstrate fundamental skills in residential carpentry.

Program Configurations

Fall Start

Credits

<table>
<thead>
<tr>
<th>Technical Course</th>
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Semester 1

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<th>Function</th>
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<td>CARP 1110</td>
<td>Carpentry Tools and Safety</td>
<td>2.00</td>
<td>Technical Course</td>
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<td>CARP 1121</td>
<td>Print Reading</td>
<td>2.00</td>
<td>Technical Course</td>
</tr>
<tr>
<td>CARP 1123</td>
<td>Residential Principles I</td>
<td>5.00</td>
<td>Technical Course</td>
</tr>
<tr>
<td>CARP 1130</td>
<td>Residential Principles II</td>
<td>5.00</td>
<td>Technical Course</td>
</tr>
<tr>
<td>MATH 1050</td>
<td>Mathematics for Technical Careers</td>
<td>3.00</td>
<td>Technical Course</td>
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<tr>
<td>Number</td>
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<td>Credits</td>
<td>Pre/Corequisites</td>
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<td>--------------------------------------</td>
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<td>-------------------------------------------------------</td>
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<tr>
<td>CARP 1110</td>
<td>Carpentry Tools and Safety</td>
<td>2.00</td>
<td>Declare Carpentry as a major</td>
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<tr>
<td>CARP 1121</td>
<td>Print Reading</td>
<td>2.00</td>
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<tr>
<td>CARP 1123</td>
<td>Residential Principles I</td>
<td>5.00</td>
<td>Declare Carpentry as a major.</td>
</tr>
<tr>
<td>CARP 1130</td>
<td>Residential Principles II</td>
<td>5.00</td>
<td>CARP 1123</td>
</tr>
<tr>
<td>MATH 1050</td>
<td>Mathematics for Technical Careers</td>
<td>3.00</td>
<td>A score of at least 56 on the Arithmetic portion of the Accuplacer test.</td>
</tr>
</tbody>
</table>