Curriculum Development Form
Modify an Existing Program (Academic Award)

Program Name (Academic Award): Welding

CIP Code: 480508

Type of Academic Award: ☑ AA ☐ AAS ☐ AFA ☐ AS ☐ Diploma ☑ Certificate

Current Location: ☑ Faribault ☐ North Mankato

Proposed Location: ☑ Faribault ☐ North Mankato

Current Credits: 16

Proposed Credits: 16

Date of Proposal: 12/5/2014

Proposed Implementation Date: Spring 2015

Contact Person: Barb Embacher

What is the modification being proposed? We would like to offer the Welding certificate on the North Mankato campus.

What impact will the modification have? Allow SCC to deliver the welding program at both locations.

Describe the rationale for this modification: To meet industry/education partners' request.

Attach additional material if necessary

As Faculty Developer, by signing this Modify an Existing Program form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation
☑ Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support
☑ Explored existing program offerings to identify potential duplication
☑ Completed Intention Form 11/17/2014

Continue the Curriculum Development Process
☑ Completed the comparison template outlining old program plan vs. new program plan, noting changes between the old and new N/A
☑ Completed the WIDS Program Project, which includes outlining scope and sequence of program

Please Note: If courses do not already exist, the shell of each course must be created in WIDS before the WIDS Program Project can be completed N/A
☑ Identified prerequisites (if any) for admission to the program (None)
☑ Created measurable program student learning outcomes N/A
☑ Proofread documentation for correct content
☑ Proofread documentation for grammatical and typographical errors
☑ Uploaded additional documentation to WIDS (comparison template, etc.)

Faculty Developer Signature

Date 12-18-14

Modify an Existing Program Form — 12/9/14 — Page 1
As Primary Department Chair, by signing this *Modify an Existing Program* form, the Curriculum Committee is assured of the following (check marks required):

- [ ] Documentation through email and department meetings made available for other faculty and programs to provide feedback
- [ ] Proofread documentation for correct content and proper structure
- [ ] Proofread documentation for grammatical and typographical errors
- [ ] For LAS programs, signature of all LAS Department Chairs included
- [ ] For technical programs, the change was discussed at Advisory Committee meeting (provide meeting minutes)

I support this program plan  [ ] I do not support this program plan — please provide reason(s):

[Signature]
Primary Department Chair Signature  12-17-14
Date

For all modified programs, if Primary Department Chair does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

---

For AA and AFA Degrees Only — As a LAS Department Chair, by signing this *Modify an Existing Program* form, the Curriculum Committee is assured of the following (check marks required):

- [ ] Documentation through email and department meetings made available for other faculty and programs to provide feedback

I support this program plan  [ ] I do not support this program plan — please provide reason(s):

[Signature]
LAS Department Chair Signature  Date

I support this program plan  [ ] I do not support this program plan — please provide reason(s):

[Signature]
LAS Department Chair Signature  Date

I support this program plan  [ ] I do not support this program plan — please provide reason(s):

[Signature]
LAS Department Chair Signature  Date

If all four LAS Department Chairs do not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.
As Academic Dean/Director, by signing this Modify an Existing Program form, the Curriculum Committee is assured of the following (check marks required):

☐ Identified potential opportunities and impacts of the change on other programs/departments — DARS search
☐ Provided supporting documentation to populate Program Navigator

[Signature]

12/17/14

I support this program plan ☐ I do not support this program plan — please provide reason(s):

12/17/14

Academic Dean/Director Signature  Date

If Academic Dean/Director does not support the modified program proposal, faculty developer can elevate the proposal to AASC for resolution.

Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee. Place signed original forms in Curriculum Committee mailbox.

Following Curriculum Committee support, this form is completed with final signatures.

[Signature]

12/17/14

Curriculum Committee Chair Signature  Date

[Signature]

1/12/15

Vice President of Student and Academic Affairs Signature  Date

President Signature  Date

The following steps are possible post-approval steps

Modify an Existing Program

— Credit length change

Upload to MnSCU Program Navigator
- Curriculum Committee Chair electronic approval
- Vice President of Student and Academic Affairs electronic approval
- President electronic approval
- Vice President of Student and Academic Affairs electronic approval (2nd)
- MnSCU reviews for final approval
- MnSCU grants approval

Student Affairs
- ISRS; DARS; eCatalog
Scope and Sequence for Perkins Programs of Study
Federal Dept. of Education review
Higher Learning Commissions (HLC) review

Modify an Existing Program

— No credit length change

Student Affairs (documentation posted on CC website)
- ISRS; DARS; eCatalog
Scope and Sequence for Perkins Programs of Study
<table>
<thead>
<tr>
<th>Date</th>
<th>Faculty Developer Name - First</th>
<th>Faculty Developer Name - Last</th>
<th>Academic Area</th>
<th>Department Chair</th>
<th>Academic Dean (Workforce Education &amp; Training)</th>
<th>Identity Project</th>
<th>General Overview</th>
<th>Date of Desired Implementation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov 04, 2014</td>
<td>Becky</td>
<td>Miller</td>
<td>OTEC 1001</td>
<td>Shayne Narjes</td>
<td>Barb Embacher</td>
<td>Modifying an Existing Course</td>
<td>Need to update the CCO for this course. There are competencies in the CCO that are no longer covered in the course.</td>
<td>Spring Semester 2015</td>
</tr>
<tr>
<td>Oct 29, 2014</td>
<td>Don</td>
<td>Hermanson</td>
<td>AGBS 1100</td>
<td>Don Hermanson</td>
<td>Brad Schloesser</td>
<td>Modifying an Existing Course</td>
<td>Re-organizing &amp; revising course competencies &amp; learning outcomes</td>
<td>Spring Semester 2015</td>
</tr>
<tr>
<td>Oct 29, 2014</td>
<td>Don</td>
<td>Hermanson</td>
<td>AGEC 2600</td>
<td>Don Hermanson</td>
<td>Brad Schloesser</td>
<td>Modifying an Existing Course</td>
<td>Re-organize and revise course competencies and learner outcomes</td>
<td>Spring Semester 2015</td>
</tr>
<tr>
<td>Oct 14, 2014</td>
<td>John</td>
<td>Burns</td>
<td>COMP 2460</td>
<td>Shayne Narjes</td>
<td>Barb Embacher</td>
<td>Modifying an Existing Course</td>
<td>Course Name Change</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Current Name: Linux New Name: Linux Administration</td>
<td></td>
</tr>
<tr>
<td>Oct 14, 2014</td>
<td>John</td>
<td>Burns</td>
<td>COMP 2462</td>
<td>Shayne Narjes</td>
<td>Barb Embacher</td>
<td>Modifying an Existing Course</td>
<td>Course Name Change</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Current Name: Microsoft Network Administration New Name: Microsoft Administration</td>
<td></td>
</tr>
<tr>
<td>Oct 14, 2014</td>
<td>John</td>
<td>Burns</td>
<td>COMP 2466</td>
<td>Shayne Narjes</td>
<td>Barb Embacher</td>
<td>Modifying an Existing Course</td>
<td>Course Name Change</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Current Name: Advanced Networking New Name: Routing &amp; Switching</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Date</td>
<td>Name</td>
<td>Program</td>
<td>Instructor</td>
<td>Course Type</td>
<td>Course Details</td>
<td>Semester</td>
<td></td>
</tr>
<tr>
<td>----</td>
<td>---------------</td>
<td>---------</td>
<td>------------------------</td>
<td>----------------------------------</td>
<td>------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>---------------</td>
<td></td>
</tr>
</tbody>
</table>
| 7  | Oct 14, 2014  | John    | COMP 2475              | Shayne Narjes                    | Modifying an Existing Course       | Course Name Change  
Current Name: Information Warfare  
New Name: Security Basics | Fall Semester 2015 |
| 8  | Nov 17, 2014  |         | Welding Program        | Ryan Langemeier                  | Modifying an Existing Program      | The Welding Certificate is currently offered only on the Faribault campus; the suggested change is to replicate the program to be offered on the North Mankato campus. This is motivated by a relationship with ABE in Mankato who would have funding available and have requested FastTrac programming in this area. | Spring Semester 2015 |
| 9  | Oct. 13, 2014 | Pam     | LAS / EAP 0080         | Lori Hood                        | Modifying an Existing Course       | CCO needs to be revised to reflect the accuplacer score that is currently being used to determine student scores for placement into this course                                                                 | Spring Semester 2015 |
| 10 | Nov 18, 2014  | Pamela  | LAS / EAP 0085         | Lori Hood                        | Modifying an Existing Course       | Adding Accuplacer prerequisite                                                                                                           | Spring Semester 2015 |