CURRICULUM COMMITTEE CHECKLIST

NAME OF PROGRAM: GIS

Date: 5/2/14

Step 1  Reviewed change at division meeting.  YES  NO

Step 2  Presented as informational item at Division Chair Meeting(s) and checked if it affects other departments. Like programs must meet with Division Chairs on all affected campuses (North Mankato and Faribault).

Division Chair’s signature

Step 3  Instructional Dean reviewed and indicated need for Curriculum Committee approval.  YES  NO

Instructional Dean’s signature

Step 4  Advisory Committee approval indicated in meeting minutes if necessary. Minutes provided to Curriculum Committee.

Step 5  Curriculum Committee made recommendations (changes, additional approvals, etc.). If no, skip to Step 7.

Step 6  Committee’s recommendations completed. (Skip if not applicable.)

Step 7  Curriculum Committee approved.  YES  NO

Curriculum Committee Chair’s signature

Step 8  Minutes and necessary materials provided to VP of Academic Affairs.

Step 9  Vice President of Academic Affairs approved.  YES  NO

Vice President of Academic Affairs’ signature

Step 10  New Course Maximum Enrollment to Shared Governance.

Step 11  President’s approval for all changes requiring MnSCU approval.

President’s signature

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New Course or Course Change Proposal Form

Date of Proposal: May 2, 2014

Author: Willy Mekeel

Proposal Type: (*) New Course  Modify Course ☑  Delete Course

Contact for the Course: Willy Mekeel

Course Designator, Number and Title (i.e.: ACCT 1800, Business Law): GIS 2842 – Field Mapping with GPS

Number of Credits: 4

Prerequisites: None

Course Description: This course covers the strategies of using mapping grade and survey grade GPS equipment and software to electronically collect spatial features for use in the development of GIS and CAD projects. (Prerequisite: None)

Grading Method: Grade ☑  Pass/Fail

Scheduling: Fall  Spring  Summer  Alternate Years  Variable  On Demand

Instructional Type: Lecture  Lab  Lecture/Lab ☑  Internship  Seminar

(*) Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.

Faculty Name  Faculty Signature  Class Max  Date

Dean's Name  Dean's Signature  Date

If there is not enough space provided, please use the back of this form for additional signatures or click on a row with the right button of the mouse, select insert and then select insert rows below to add rows to the table.

Is this Course Proposed as a Liberal Arts Course: Yes  No ☑

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs? Yes ☑  No

If Yes, Which Program(s)? Geographic Information Systems

Describe What is Changing/Being Added, and the Rationale: The prerequisite was changed to 'None' so that students could register for all first semester courses simultaneously.

What Impact Will This New Course or Change Have on Other Programs or Areas? None

Attach Common Course Outline to this Form.