CURRICULUM COMMITTEE CHECKLIST

NAME OF PROGRAM: AA

Date: 3/3/14

Step 1  Reviewed change at division meeting.

YES  NO

Step 2  Presented as informational item at Division Chair Meeting(s)
and checked if it affects other departments. Like programs must
meet with Division Chairs on all affected campuses (North
Mankato and Faribault).

Division Chair’s signature: [Signature]

Step 3  Instructional Dean reviewed and indicated need for Curriculum
Committee approval.

Instructional Dean’s signature: [Signature]

Step 4  Advisory Committee approval indicated in meeting minutes if
necessary. Minutes provided to Curriculum Committee.

Step 5  Curriculum Committee made recommendations (changes,
additional approvals, etc.). If no, skip to Step 7.

Step 6  Committee’s recommendations completed. (Skip if not
applicable.)

Step 7  Curriculum Committee approved.

Curriculum Committee Chair’s signature: [Signature]

Step 8  Minutes and necessary materials provided to VP of Academic
Affairs.

Step 9  Vice President of Academic Affairs approved.

Vice President of Academic Affairs’ signature: [Signature]

Step 10  New Course Maximum Enrollment to Shared Governance.

Step 11  President’s approval for all changes requiring MnSCU approval.

President’s signature: [Signature]
Appendix B  

New Course or Course Change Proposal Form

Date of Proposal:  February 2014

Author: Fanah H. Adam

Proposal Type:  (*) New Course  Modify Course  Delete Course

Contact for the Course:

Course Designator, Number and Title:  SOLA 100: Somali Language 1

Number of Credits:  4

Prerequisites:  
(Course discipline/number):  Basic English Skills

Course Description:
This course provides an introduction to Somali language and culture. Communication skills include: speaking, listening, reading & writing. Sensitivity to cultural differences is emphasized. Simple texts dealing with cultural topics are used to develop skill in speaking. The four skills - speaking, comprehending, reading, and writing are developed simultaneously. This course is designed for students with very little or no previous experience with the Somali language.

Grading Method:  Grade  Pass/Fail
A-F

Scheduling:  (*) Fall  (*) Spring  Summer  Alternate Years  Variable  On Demand

Instructional Type:  (*) Lecture  Lab  Lecture/Lab  Internship  Seminar

(*) Class Maximum:  (For New Courses Only) All Unlimited faculty members of a program or discipline must sign.

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>Faculty Signature</th>
<th>Class Max</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>J. Muhir</td>
<td></td>
<td>25</td>
<td>3/13/14</td>
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Dean's Name | Dean’s Signature | Date |
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<tbody>
<tr>
<td>Douglas J. Flora</td>
<td></td>
<td>3/13/14</td>
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If there is not enough space provided, please use the back of this form for additional signatures or click on a row with the right button of the mouse, select Insert and then select Insert rows below to add rows to the table.

Is this Course Proposed as a Liberal Arts Course:  (*) Yes  No

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntctransfer.org)?
MnTC Goals (if any): Goal 2: Critical Thinking (CT); Goal 8: Global Perspectives (GP)

Is This Course a Requirement/Elective for a Specific Program or Programs? Yes No

If Yes, Which Program(s)?
- Child Development Careers
- Community Health Worker
- Community Social Service

Describe What is Changing/Being Added, and the Rationale:

Somali is a regional language that is spoken in the Horn of Africa Region. It is the national language of Somali and is also spoken in Ethiopia, Kenya, Eritrea, and Djibouti. In North America, Minnesota houses the largest population of Somalis, due to immigration. The Somali community in Mankato is growing rapidly and very active in all spheres of life, establishing and running small businesses, Day care centers, non-profit organizations. A large number of students of Somali origin (native Somali speakers and non-speakers) explicitly expressed an interest in attending Somali language courses, if offered. Additionally, many service providers that cater to Somali speaking populations in the area are also interested, as well as students who plan to go into health and human service career fields as well as related fields.

What Impact Will This New Course or Change Have on Other Programs or Areas?

This new course will inspire the business of the undermentioned programs or Areas. It will create cultural competence of understanding customers.

<table>
<thead>
<tr>
<th>Business Management</th>
<th>Community Social Service</th>
<th>Medical Assistant</th>
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</thead>
<tbody>
<tr>
<td>Communications</td>
<td>Dental Assisting</td>
<td>Medical Lab Technician</td>
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<tr>
<td>Child Development</td>
<td>Emergency</td>
<td>Nursing</td>
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<td>Medical Service</td>
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<td>Individualized Studies</td>
<td>Practical Nursing</td>
</tr>
<tr>
<td>Worker</td>
<td>Marketing Management</td>
<td>Phlebotomy</td>
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</tbody>
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Attach Common Course Outline to this Form.
Appendix B

New Course or Course Change Proposal Form

Date of Proposal: February 2014
Author: Fanah H. Adam

Proposal Type: | (New Course) | Modify Course | Delete Course
Contact for the Course: Fanah H. Adam

Course Designator, Number and Title: SOLA 102: Somali Language II

Number of Credits: 4

Prerequisites:
SOLA 100: Somali Language I, Demonstration of competency or faculty placement;
Basic English skills

Course Description: This course is a continuation of SOLA 100, with increased emphasis on Somali culture and language skills, including, speaking, listening, reading, and elementary creative writing, as well as awareness of and sensitivity to cultural differences. This course is interactive and taught in Somali. This course uses text and modern media, including audio and video recordings, as well as information printed on websites and news in Somali from across world.

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<tbody>
<tr>
<td>Loni Hood</td>
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<td>25</td>
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</table>

Dean’s Name

Dean’s Signature

Date

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