CURRICULUM COMMITTEE CHECKLIST

NAME OF PROGRAM: Dental Assisting Date: 3/7/14

Step 1 Reviewed change at division meeting. YES

Step 2 Presented as informational item at Division Chair Meeting(s) and checked if it affects other departments. Like programs must meet with Division Chairs on all affected campuses (North Mankato and Faribault).

Division Chair’s signature

Step 3 Instructional Dean reviewed and indicated need for Curriculum Committee approval. YES

Instructional Dean’s signature Barb Embacher

Step 4 Advisory Committee approval indicated in meeting minutes if necessary. Minutes provided to Curriculum Committee. NA

Step 5 Curriculum Committee made recommendations (changes, additional approvals, etc.). If no, skip to Step 7. NO

Step 6 Committee’s recommendations completed. (Skip if not applicable.) NO

Step 7 Curriculum Committee approved. NO

Curriculum Committee Chair’s signature

Step 8 Minutes and necessary materials provided to VP of Academic Affairs.

Step 9 Vice President of Academic Affairs approved. NO

Vice President of Academic Affairs’ signature

Step 10 New Course Maximum Enrollment to Shared Governance.

Step 11 President’s approval for all changes requiring MnSCU approval.

President’s signature
Appendix C

New Program or Program Change Proposal Form

<table>
<thead>
<tr>
<th>Date of Proposal: March 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author: Jenny Dumdei</td>
</tr>
<tr>
<td>Proposal Type:</td>
</tr>
<tr>
<td>New Program</td>
</tr>
<tr>
<td>Program Redesign</td>
</tr>
<tr>
<td>Suspend Program</td>
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<tr>
<td>Reinstat Program</td>
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<tr>
<td>Add Emphasis</td>
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<tr>
<td>Delete Emphasis</td>
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<tr>
<td>Contact for the Program:</td>
</tr>
<tr>
<td>Jenny Dumdei</td>
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<tr>
<td>Program Name: Dental Assisting</td>
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<tr>
<td>Division in Which Program is Currently or Will Be Held: Allied Health</td>
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<tr>
<td>Proposal Start (Term/Year): Fall 2014</td>
</tr>
<tr>
<td>Program Description:</td>
</tr>
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<table>
<thead>
<tr>
<th>Degrees Offered:</th>
<th>AS</th>
<th>AAS X</th>
<th>AA</th>
<th>Diploma</th>
<th>Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Location:</td>
<td>Faribault Campus</td>
<td>North Mankato Campus X</td>
<td>Online</td>
<td></td>
<td></td>
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</tbody>
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<table>
<thead>
<tr>
<th>Prerequisites:</th>
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</thead>
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<table>
<thead>
<tr>
<th>Number of Credits:</th>
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</table>

| If There is a Program Change, Summarize Changes to the Program: |
| Changing Math requirement from MATH 115 to MATH 115 or higher |

| Rationale for Program Development or Program Change: |
| Current language states only MATH 115 to be completed for AAS degree, most college students are now taking college algebra. The change will eliminate the need for transfer requests for higher levels of math. |

| What Impact Will this New Program or Change Have on Other Programs or Areas? None |

| Are There Articulations With Other Colleges? List College(s): None |

Attach Program Design to this Form. Below are Some Recommended Items:

a. List of program requirements (i.e.: what the catalog page shows for each program).

b. Cross walk from previous program curriculum to new (how students already started in the old program can finish after this new program begins).
OLD—Ending with 2013-14 catalog

Required Technical courses

DA 1810 Dental Technology
DA 1811 Dental Science I
DA 1812 Oral Anatomy
DA 1813 Pre-Clinical DA
DA 1814 Chairside Dental Assisting I
DA 1815 Dental Materials
DA 1816 Radiology I
DA 1821 Dental Practice Management
DA 1824 Dental Science II
DA 1825 Chairside Dental Assisting II
DA 1825 Exp. Functions Dental Assisting
DA 1826 Radiology II
DA 1827 Dental Nutrition
DA 1828 Nitrous Oxide
DA 1831 Dental Assisting Internship I
DA 1841 Dental Assisting Internship II

Required Liberal Arts and Sciences
Courses in this program are in a sequential order.
Students must complete each course successfully to progress to the next semester.

NOTE: Phil 100 and COMM 140 must be completed successfully prior to 2nd year Spring semester.

HLTH 1950 CPR
HLTH 1852 First Aid
HLTH 1854 Safety
COMM 140 Interpersonal Communication
PHIL 100 Ethics in Society
MATH 115 Concepts in Math
ENG 100 Composition
Goal area 5 1 course*

*Goal area 5 with advisor approval-
Psychology highly recommended

New—2014-15 Catalog

Required Technical courses

DA 1810 Dental Technology
DA 1811 Dental Science I
DA 1812 Oral Anatomy
DA 1813 Pre-Clinical DA
DA 1814 Chairside Dental Assisting I
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HLTH 1950 CPR
HLTH 1852 First Aid
HLTH 1854 Safety
COMM 140 Interpersonal Communications
PHIL 100 Ethics in Society
MATH 115 Concepts in Math
or
MATH 120 College Algebra
or
MATH 130 Pre-Calculus
or
MATH 154 Elementary Statistics
ENG 100 Composition
Goal area 5 1 course*

*Goal area 5 with advisor approval-
Psychology highly recommended