CURRICULUM COMMITTEE CHECKLIST

NAME OF PROGRAM: Multimedia Technology  Date: 12/20/12

Step 1  Reviewed change at division meeting. [ ] [ ]

Step 2  Presented as informational item at Division Chair Meeting(s) and checked if it affects other departments. Like programs must meet with Division Chairs on all affected campuses (North Mankato and Faribault).

Division Chair's signature

Step 3  Instructional Dean reviewed and indicated need for Curriculum Committee approval.

Instructional Dean's signature

Step 4  Advisory Committee approval indicated in meeting minutes if necessary. Minutes provided to Curriculum Committee.

Step 5  Curriculum Committee made recommendations (changes, additional approvals, etc.). If no, skip to Step 7.

Step 6  Committee’s recommendations completed. (Skip if not applicable.)

Step 7  Curriculum Committee approved.

Curriculum Committee Chair's signature

Step 8  Minutes and necessary materials provided to VP of Academic Affairs.

Step 9  Vice President of Academic Affairs approved.

Vice President of Academic Affairs’ signature

Step 10  New Course Maximum Enrollment to Shared Governance.

Step 11  President’s approval for all changes requiring MnSCU approval.

President’s signature

Per Navigator
Appendix B

New Course or Course Change Proposal Form

Date of Proposal: December 19, 2012
Author: Wes Taylor
Proposal Type: (*), New Course
Modify Course
Delete Course
Contact for the Course: Wes Taylor
Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):
ART 170, Digital Video Production
Number of Credits: 3
Prerequisites: none
Course Description: This course introduces students to the fundamentals of digital video production. Students will learn how to produce digital video productions utilizing story-boarding, lighting and shooting techniques. Students will use video and audio editing software to import, assemble and edit clips, add transitions, create super-impositions and titles in finished video productions. In addition, they will learn hardware set-up, capturing techniques and video compression schemes as they output their work to various video formats. The course also examines the history and application of video in contemporary art, documentary, film and television production.

Grading Method: Grade - X
Pass/Fail
Scheduling: Fall 2013
Spring
Summer
Alternate Years
Variable
On Demand
Instructional Type: Lecture X Lab Lecture/Lab Internship Seminar

(*)Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.
Faculty Name
Wes Taylor
Faculty Signature
Class Max
25
Date
12.20.12

Dean's Name
Jane Greathouse
Dean's Signature
Date
12.20.12

If there is not enough space provided, please use the back of this form for additional signatures or click on a row with the right button of the mouse, select Insert and then Select Insert rows below to add rows to the table.

Is this Course Proposed as a Liberal Arts Course:
Yes X
No
If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)? MnTC Goal Area 6
Is This Course a Requirement/Elective for a Specific Program or Programs?
Yes X
No
If Yes, Which Program(s)? Multimedia Technology
Describe What is Changing/Being Added, and the Rationale:
What Impact Will This New Course or Change Have on Other Programs or Areas? This will be a course that will meet the needs for the new Multimedia Technology Program.

Attach Common Course Outline to this Form.
Appendix B

New Course or Course Change Proposal Form

Date of Proposal: December 19, 2012
Author: Wes Taylor
Proposal Type: (*)New Course   Modify Course   Delete Course
Contact for the Course: Wes Taylor
Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):
ART 270, Digital Video Production 2
Number of Credits: 3

Prerequisites: none
Course Description: This course covers advanced digital video techniques including scripting, lighting, shooting, editing and the overall video/audio production sequence. Students will develop advanced skills for any profession that involves video production such as television, documentation, filmmaking, contemporary art, web design, multimedia communication, animation and computer gaming. Students will use advanced non-linear video and audio editing software. Final project is a video series or single production of substantial length within the field of artistic, commercial and/or documentary video. Students will examine and utilize advanced application of cinematic philosophy, production techniques and technologies in the fields of film, videography, documentary production, and multimedia. This course also covers the current visual culture and how it applies to a digital cinematic/video production. Students will participate as a member of a production crew on college productions when available.

Grading Method: Grade - X   Pass/Fail
Scheduling: Fall   Spring   Summer   Alternate Years   Variable   On Demand
2014
Instructional Type: Lecture X   Lab   Lecture/Lab   Internship   Seminar

(*)Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.

Faculty Name   Faculty Signature   Class Max   Date
Wes Taylor

Dean's Name   Dean's Signature
Jane Greathouse

If there is not enough space provided, please use the back of this form for additional signatures or click on a row with the right button of the mouse, select insert and then select insert rows below to add rows to the table.

Is this Course Proposed as a Liberal Arts Course: Yes X   No

If Yes, Which MnTC Area/ Areas Will it Fulfill (http://www.mntransfer.org)? MnTC Goal Area 6

Is This Course a Requirement/Elective for a Specific Program or Programs? Yes X   No

If Yes, Which Program(s)? Multimedia Technology

Describe What is Changing/Being Added, and the Rationale:

What Impact Will This New Course or Change Have on Other Programs or Areas? This will be a course that will meet the needs for the new Multimedia Technology Program.

➢ Attach Common Course Outline to this Form.
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New Course or Course Change Proposal Form

Date of Proposal: December 20, 2012

Author: Gale Bigbee

Proposal Type: *New Course  X  Modify Course  Delete Course

Contact for the Course: Gale Bigbee

Course Designator, Number and Title (i.e.: ACCT 1800, Business Law): MULT 2285 Multimedia Technology Capstone

Number of Credits: 1-3 credits, - 1-3 Lab
Prerequisites: GCC 1220 Graphic Software 2; GCC 1250 Web/Interactive Media 1; ART 140 Digital Photography 1 and ART 170 Video Production 1 with a C- or better; OR advisor approval.

Course Description: The student will propose and produce a project in their area of interest. This plan is based on the college's and the program's core competencies. One credit of Capstone is equal to 32 hours. Prerequisites: GCC 1220 Graphic Software 2; GCC 1250 Web/Interactive Media 1; ART 140 Digital Photography 1 and ART 170 Video Production 1 with a C- or better; OR advisor approval.

Grading Method: [Grade  X  Pass/Fail  X]

Scheduling: Fall  X  Spring  X  Summer  Alternate Years  Variable  On Demand

Instructional Type: Lecture  Lab  X  Lecture/Lab  Internship  Seminar

*Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.

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<tr>
<td>Kevin McLaughlin</td>
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<tr>
<td>Gale Bigbee</td>
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Dean's Name: Jane O'Leary

Dean's Signature: [Signature]

Date: 12/20/12

If there is not enough space provided, please use the back of this form for additional signatures or click on a row with the right button of the mouse, select insert and then select insert rows below to add rows to the table.

Is this Course Proposed as a Liberal Arts Course: Yes  No  X

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs? Yes  X  No

If Yes, Which Program(s)? Multimedia Technology

Describe What is Changing/Being Added, and the Rationale: Part of Multimedia Technology course offerings

What Impact Will This New Course or Change Have on Other Programs or Areas? None

> Attach Common Course Outline to this Form.
Appendix B

New Course or Course Change Proposal Form

Date of Proposal: December 20, 2012

Author: Gale Bigbee

Proposal Type: *New Course X | Modify Course | Delete Course

Contact for the Course: Gale Bigbee

Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):
MULT 2295 Multimedia Technology Internship

Number of Credits: 1-3 credits, – 1-3 Internship

Prerequisites: GCC 1220 Graphic Software 2; GCC 1250 Web/Interactive Media 1; ART 140 Digital Photography 1 and ART 170 Video Production 1 with a C- or better; OR advisor approval.

Course Description: This course is designed to provide the student with a purposeful occupational experience in the Multimedia Technology field. Each internship is an individualized experience. A plan is created for each student in conjunction with the training site to provide experience related to the skills and knowledge acquired in the program. This plan is based on the college’s and the program’s core competencies. One credit of Internship is equal to 48 hours.

Prerequisites: GCC 1220 Graphic Software 2; GCC 1250 Web/Interactive Media 1; ART 140 Digital Photography 1 and ART 170 Video Production 1 with a C- or better; OR advisor approval.

Grading Method: Grade X | Pass/Fail X

Scheduling: Fall X | Spring X | Summer | Alternate Years | Variable | On Demand

Instructional Type: Lecture | Lab | Lecture/Lab | Internship X | Seminar

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<tr>
<td>Jane Greathouse</td>
<td>Greathouse</td>
<td>10/28/12</td>
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Is this Course Proposed as a Liberal Arts Course: Yes | No

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Is This Course a Requirement/Elective for a Specific Program or Programs? Yes X | No

If Yes, Which Program(s)? Multimedia Technology

Describe What is Changing/Being Added, and the Rationale: Part of Multimedia Technology course offerings

What Impact Will This New Course or Change Have on Other Programs or Areas? None

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