CURRICULUM COMMITTEE CHECKLIST

NAME OF PROGRAM: Child Development Careers

Date: Dec. 2, 2011

Step 1: Reviewed change at division meeting.

Step 2: Presented as informational item at Division Chair Meeting(s) and checked if it affects other departments. Like programs must meet with Division Chairs on all affected campuses (North Mankato and Faribault).

Division Chair's signature

Step 3: Instructional Dean reviewed and indicated need for Curriculum Committee approval.

Instructional Dean's signature

Step 4: Advisory Committee approval indicated in meeting minutes if necessary. Minutes provided to Curriculum Committee.

Step 5: Curriculum Committee made recommendations (changes, additional approvals, etc.). If no, skip to Step 7.

Step 6: Committee's recommendations completed. (Skip if not applicable.)

Step 7: Curriculum Committee approved.

Curriculum Committee Chair's signature

Step 8: Minutes and necessary materials provided to VP of Academic Affairs.

Step 9: Vice President of Academic Affairs approved.

Vice President of Academic Affairs' signature

Step 10: New Course Maximum Enrollment to Shared Governance.

Step 11: President's approval for all changes requiring MnSCU approval.

President's signature

Redesign to MnSCU not necessary

Some # of courses / Some title
New Course or Course Change Proposal Form

Date of Proposal: December 2, 2011

Author: Darci Stanford

Proposal Type: *New Course Modify Course Delete Course

Contact for the Course: Darci Stanford

Course Designator, Number and Title (i.e.: ACCT 1800, Business Law): CDEV 1310 Infant/Toddler Development & Learning Experiences

Number of Credits: 3

Prerequisites:
CDEV 1210 Child Growth & Development

Course Description:
This course examines infant and toddler development as it applies to early childhood education settings. Students will integrate strategies that support diversity and anti-bias perspectives, analyze development, correlate prenatal conditions with development, summarize child development theories, analyze the role of heredity and the environment, examine research-based curriculum models, and examine culturally and developmentally appropriate environments for infants and toddlers. Prerequisite: CDEV 1210

Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Instructional Type: Lecture 48 Lab Lecture/Lab Internship Seminar

*Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.

<table>
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<tr>
<th>Faculty Name</th>
<th>Faculty Signature</th>
<th>Class Max</th>
<th>Date</th>
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<tbody>
<tr>
<td>Darci Stanford</td>
<td></td>
<td>30</td>
<td>11/14/11</td>
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<tr>
<td>Lynn Grenz</td>
<td></td>
<td>30</td>
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Dean’s Name: Dean’s Signature 30 Date 11/14/11

If there is not enough space provided, please use the back of this form for additional signatures or click on a row with the right button of the mouse, select insert and then select insert rows below to add rows to the table.

Is this Course Proposed as a Liberal Arts Course: Yes No √

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs? Yes √ No

If Yes, Which Program(s)? Child Development Careers

Describe What is Changing/Being Added, and the Rationale:
Reducing from 4 to 3 credits to align with our statewide consortium and articulation.

What Impact Will This New Course or Change Have on Other Programs or Areas? None

➢ Attach Common Course Outline to this Form.
New Course or Course Change Proposal Form

Date of Proposal: December 2, 2011

Author: Darci Stanford

Proposal Type: [X] Modify Course

Contact for the Course: Darci Stanford

Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):
CDEV 1312 Preschool Development and Learning Experiences

Number of Credits: 3

Prerequisites:
CDEV 1210 Child Growth & Development

Course Description:
This course provides an overview of preschool theory and development in home or center-based settings. Students will integrate knowledge of developmental needs, developmentally appropriate environments, effective caregiving, teaching strategies and observation methods. Prerequisite: CDEV 1210

Grading Method: Grade

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Instructional Type: Lecture 48 Lab Lecture/Lab Internship Seminar

*Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.

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<tr>
<td>Brian D. Fors</td>
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Is this Course Proposed as a Liberal Arts Course: Yes [X] No

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs: Yes [X] No

If Yes, Which Program(s)? Child Development Careers

Describe What is Changing/Being Added, and the Rationale:
Reducing from 4 to 3 credits to align with our statewide consortium and articulation.

What Impact Will This New Course or Change Have on Other Programs or Areas? None

Attach Common Course Outline to this Form.
# New Course or Course Change Proposal Form

**Date of Proposal:** December 2, 2011  
**Author:** Darci Stanford

**Proposal Type:**  
- [x] New Course  
- Modify Course  
- Delete Course

**Contact for the Course:** Lynn Grenz

**Course Designator, Number and Title:** (i.e.: ACCT 1800, Business Law): CDEV 2530 Curriculum Planning

**Number of Credits:** 3

**Prerequisites:**  
CDEV 1250 Learning Environment and Curriculum or concurrent

**Course Description:**  
This course provides an advanced level of curriculum planning. Emphasis is on organizing, implementing, and evaluating developmentally appropriate curricula.  
Prerequisite: CDEV ??? (Learning Environments & Curriculum) or concurrent

**Grading Method:**  
<table>
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<th>Grade</th>
<th>Pass/Fail</th>
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**Scheduling:**  
- Fall  
- Spring  
- Summer  
- Alternate Years  
- Variable  
- On Demand

**Instructional Type:**  
- Lecture  
- 48 Lab  
- Lecture/Lab  
- Internship  
- Seminar

*Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.*

**Faculty Name**  
- Darci Stanford  
- Lynn Grenz

**Faculty Signature**  
- [Signature]

**Class Max**  
- 25

**Date**  
- 11/14/11

**Dean's Name**  
- Brian Fors

**Dean's Signature**  
- [Signature]

**Class Max**  
- 25

**Date**  
- 11/14/11

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Is this Course Proposed as a Liberal Arts Course:  
- Yes  
- No [x]

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs?  
- Yes [x]  
- No

If Yes, Which Program(s)? Child Development Careers

Describe What is Changing/Being Added, and the Rationale:  
To align with our statewide consortium and articulation and meet needs of career.

What Impact Will This New Course or Change Have on Other Programs or Areas?  
- None

- Attach Common Course Outline to this Form.
New Course or Course Change Proposal Form

Date of Proposal: December 2, 2011

Author: Darci Stanford

Proposal Type: *New Course  Modify Course  Delete Course

Contact for the Course: Darci Stanford

Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):
CDEV 2210 Observation and Assessment 2

Number of Credits: 2

Prerequisites:
CDEV 1260 Observation and Assessment 1

Course Description:
This course focuses on the appropriate use of assessment and observation strategies to document development, growth, play and learning to join with families and professionals in promoting children's success. Recording strategies, rating systems, multiple assessment tools and portfolios are explored. There will be a focus on increasing objectivity in observing and interpreting children's behavior, observing developmental characteristics and increasing the awareness of normal patterns of behavior.

Prerequisite: CDEV 1260

Grading Method: Grade  Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Instructional Type: Lecture 32 Lab Lecture/Lab Internship Seminar

*Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.

Faculty Name  Faculty Signature  Class Max  Date
Darci Stanford  30  11/14/11
Lynn Grenz

Dean's Name  Dean's Signature  Date
Brian For  30  11/14/11

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Is this Course Proposed as a Liberal Arts Course:  Yes  No

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs?  Yes  No

If Yes, Which Program(s)? Child Development Careers

Describe What is Changing/Being Added, and the Rationale:

To offer the second half of the 3 credit observation course being offered as part of our statewide consortium and articulation. 1260 is one credit and the new course will be 2 credits.

What Impact Will This New Course or Change Have on Other Programs or Areas? None

➤ Attach Common Course Outline to this Form.
New Course or Course Change Proposal Form

Date of Proposal: December 2, 2011

Author: Darci Stanford

Proposal Type: *New Course × Modify Course Delete Course

Contact for the Course: Lynn Grenz

Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):
CDEV 1210 Learning Environment and Curriculum

Number of Credits: 3

Prerequisites:
CDEV 1210 Child Growth & Development or concurrent

Course Description:
This course presents an overview of skills to provide appropriate learning environments for young children. It examines the role of the teacher in providing learning experiences to meet each child's needs, capabilities, and interests, and ways to implement the principles of developmentally appropriate practices. Prerequisite: CDEV 1210 or concurrent

Grading Method: Grade Pass/Fail

Scheduling: Fall Spring Summer Alternate Years Variable On Demand

Instructional Type: Lecture 48 Lab Lecture/Lab Internship Seminar

*All Unlimited faculty members of a program or discipline must sign.

Faculty Name | Faculty Signature | Class Max | Date
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Darci Stanford | [Signature] | 30 | 11/14/11
Lynn Grenz | [Signature] | 30 | 11/14/11

Dean's Name | Dean's Signature | Date
--- | --- | ---
Brian Fors | [Signature] | 11/13/11

If there is not enough space provided, please use the back of this form for additional signatures or click on a row with the right button of the mouse, select Insert and then select Insert rows below to add rows to the table.

Is this Course Proposed as a Liberal Arts Course: Yes × No

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs: Yes × No

If Yes, Which Program(s)? Child Development Careers

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To align with our statewide consortium and articulation and meet needs of career.

What Impact Will This New Course or Change Have on Other Programs or Areas? None

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