Curriculum Development Form — New Course

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

VITI 1190- Viticulture Safety

Date of Proposal: 3/16/2015

Author: Don Hermanson

Grading Method: ☑ Grade  ☐ Pass/Fail

Scheduling: ☑ Fall  ☐ Spring  ☐ Summer  ☐ Alternate Years  ☐ Variable  ☐ On Demand

Is this proposed course a Liberal Arts and Sciences course? ☑ Yes  ☐ No

If yes, which MnTC area(s) will it fulfill (http://mtrnsfer.org)?

☐ 1  ☐ 2  ☐ 3  ☐ 4  ☐ 5  ☐ 6  ☐ 7  ☐ 8  ☐ 9  ☐ 10

Is this course a requirement/elective for a specific program or programs? ☑ Yes  ☐ No

If yes, which program(s)? — DARS search

Viticulture Certificate

What impact will this new course have on other program(s)?

No

Describe the rationale for offering this new course:

Required class in the Viticulture certificate program

Attach additional paperwork if necessary

As Faculty Developer, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

Prior to Preparing Documentation

☑ Initiation — idea was submitted to Department Chair(s) and Academic Dean/Director for discussion and support

☑ Explored existing course offerings to identify potential duplication

☑ Completed Intention Form

Continue the Curriculum Development Process

☑ Used online WIDS to create Common Course Outline (CCO)

☑ Identified:
  • concise 2-3 sentence course description  • course name  • lecture/lab credits and hour breakdown
  • course prefix and number  • prerequisites  • MnTC goal area — LAS courses

☐ Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)

☑ Created measurable course competencies and learning objectives

☑ Considered potential opportunities and impacts of the change on other programs/departments — DARS Search

☑ Proofread documentation for correct content on CCOs based on SCC example

☑ Proofread documentation for grammatical and typographical errors

Don Hermanson  3-16-15
Faculty Developer Signature  Date

As Primary Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☑ Documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

☑ Proofread documentation for correct content and proper structure on CCOs based on SCC example

☑ Proofread documentation for grammatical and typographical errors

☑ I support this course  ☐ I do not support this course — please provide reason(s):

Don Hermanson  3-16-15
Primary Department Chair Signature  Date

New Course Form — 12/9/14 — Page 1
For LAS (MnTC courses) — As a LAS Department Chair, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☐ LAS course (specifically MnTC courses), documentation through email and department meetings made available for other faculty and programs to provide feedback, includes MnTC Goal Area Cross-walk Template(s)

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________  __________________________
LAS Department Chair Signature  Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________  __________________________
LAS Department Chair Signature  Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________  __________________________
LAS Department Chair Signature  Date

If all 4 LAS Department Chairs do not support the new course proposal, faculty developer can elevate the proposal to AASC for resolution.

As Academic Dean/Director, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☑ Identified potential opportunities and impacts of the change on other programs/departments — DARS search
☐ Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
☐ MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted
☐ Verified credentials for faculty teaching the course
☐ Addressed the need for Class Maximum Change Request form
  ☐ No change in class maximum OR
  ☐ Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________  3-16-15
Academic Dean/Director Signature  Date

If Academic Dean/Director does not support the new course proposal, faculty developer can elevate proposal to AASC for resolution.
Upload this signed form as a PDF to WIDS Shared Document folder — Curriculum Committee.

Following Curriculum Committee support, this form is completed with final signatures:

______________________________  4/3/2015
Curriculum Committee Chair Signature  Date

______________________________  3-14-15
Vice President of Student and Academic Affairs Signature  Date
Curriculum Development Form — New Course

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

VITI 1211- Integrated Pest Management

Date of Proposal: 3/16/2015

Author: Don Hermanson

Grading Method: ☑ Grade ☐ Pass/Fail

Scheduling: ☑ Fall ☐ Spring ☐ Summer ☐ Alternate Years ☐ Variable ☐ On Demand

Is this proposed course a Liberal Arts and Sciences course? ☑ Yes ☐ No

If yes, which MnTC area(s) will it fulfill (http://mctransfer.org)?

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Is this course a requirement/elective for a specific program or programs? ☑ Yes ☐ No

If yes, which program(s)? — DARS search

Viticulture Certificate

What impact will this new course have on other program(s)?

None

Describe the rationale for offering this new course:

Required class in the Viticulture certificate program

Attach additional paperwork if necessary

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☑ Completed Intention Form

Continue the Curriculum Development Process

☑ Used online WIDS to create Common Course Outline (CCO)

☑ Identified:

☐ concise 2-3 sentence course description

☐ course name

☐ lecture/lab credits and hour breakdown

☐ course prefix and number

☐ prerequisites

☐ MnTC goal area — LAS courses

☑ Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)

☑ Created measurable course competencies and learning objectives

☑ Considered potential opportunities and impacts of the change on other programs/departments — DARS Search

☑ Proofread documentation for correct content on CCOs based on SCC example

☑ Proofread documentation for grammatical and typographical errors


Faculty Developer Signature

Date

3-16-15

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☑ Proofread documentation for correct content and proper structure on CCOs based on SCC example

☑ Proofread documentation for grammatical and typographical errors

☑ I support this course ☐ I do not support this course — please provide reason(s):

Primary Department Chair Signature

Date

3-16-15
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☐ I support this course  ☐ I do not support this course — please provide reason(s):

__________________________________________________________

LAS Department Chair Signature     Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

__________________________________________________________

LAS Department Chair Signature     Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

__________________________________________________________

LAS Department Chair Signature     Date

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☑ Identified potential opportunities and impacts of the change on other programs/departments — DARS search

☐ Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)

☐ MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted

☐ Verified credentials for faculty teaching the course

☐ Addressed the need for Class Maximum Change Request form

☐ No change in class maximum OR

☐ Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

☐ I support this course  ☐ I do not support this course — please provide reason(s):

__________________________________________________________

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__________________________________________________________

Curriculum Committee Chair Signature     Date

__________________________________________________________

Vice President of Student and Academic Affairs Signature     Date

New Course Form — 12/9/14 — Page 2
Curriculum Development Form — New Course

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

VITI 1213- Regional Vineyard Management

Date of Proposal: 3/16/2015  Author: Don Hermanson

Grading Method: ☑ Grade □ Pass/Fail

Scheduling: ☑ Fall □ Spring □ Summer □ Alternate Years □ Variable □ On Demand

Is this proposed course a Liberal Arts and Sciences course? ☑ Yes □ No

If yes, which MnTC area(s) will it fulfill (http://mncurrent.org)?

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Is this course a requirement/elective for a specific program or programs? ☑ Yes □ No

If yes, which program(s)? — DARS search

Viticulture Certificate

What impact will this new course have on other program(s)?

None

Describe the rationale for offering this new course:

Required class in the Viticulture certificate program

Attach additional paperwork if necessary

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  • course prefix and number  • prerequisites  • MnTC goal area — LAS courses
☑ Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
☑ Created measurable course competencies and learning objectives
☑ Considered potential opportunities and impacts of the change on other programs/departments — DARS Search
☑ Proofread documentation for correct content on CCOs based on SCC example
☑ Proofread documentation for grammatical and typographical errors

Faculty Developer Signature 3-16-15

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☑ Proofread documentation for correct content and proper structure on CCOs based on SCC example
☑ Proofread documentation for grammatical and typographical errors
☑ I support this course □ I do not support this course — please provide reason(s):

Primary Department Chair Signature 3-16-15
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☐ I support this course ☐ I do not support this course — please provide reason(s):

_________________________  ____________________________
LAS Department Chair Signature               Date

☐ I support this course ☐ I do not support this course — please provide reason(s):

_________________________  ____________________________
LAS Department Chair Signature               Date

☐ I support this course ☐ I do not support this course — please provide reason(s):

_________________________  ____________________________
LAS Department Chair Signature               Date

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_________________________  3-16-15
Brad C. Siders

_________________________  ____________________________
Academic Dean/Director Signature               Date

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_________________________  4/3/2015
Mali X. Bider

_________________________  ____________________________
Curriculum Committee Chair Signature               Date

_________________________  ____________________________
Vice President of Student and Academic Affairs Signature               Date

*New Course Form — 12/9/14 — Page 2*
Curriculum Development Form — New Course

Course Designator, Number, Title and Number of Credits (i.e. ACCT 1800, Business Law, 3 cr)

VITI 1293- Soils for Viticulture

Date of Proposal: 3/16/2015  Author: Don Hermanson

Course Contact: Don Hermanson  Grading Method: ☑ Grade  □ Pass/Fail

Scheduling: ☑ Fall  □ Spring  □ Summer  □ Alternate Years  □ Variable  □ On Demand

Is this proposed course a Liberal Arts and Sciences course?  ☑ Yes  □ No

If yes, which MnTC area(s) will it fulfill (http://mntctransfer.org)?

☑ 1  ☑ 2  ☐ 3  ☐ 4  ☐ 5  ☐ 6  ☐ 7  ☐ 8  ☐ 9  ☐ 10

Is this course a requirement/elective for a specific program or programs?  ☑ Yes  □ No

If yes, which program(s)? — DARS search

Viticulture Certificate

What impact will this new course have on other program(s)?

None

Describe the rationale for offering this new course:

Required class in the Viticulture certificate program

Attach additional paperwork if necessary

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  • course prefix and number  • prerequisites  • MnTC goal area — LAS courses
☐ Completed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only)
☑ Created measurable course competencies and learning objectives
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Faculty Developer Signature 3-16-15

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☑ Proofread documentation for grammatical and typographical errors
☑ I support this course  □ I do not support this course — please provide reason(s):

Primary Department Chair Signature 3-16-15

New Course Form — 12/9/14 — Page 1
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☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________
LAS Department Chair Signature

______________________________
Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________
LAS Department Chair Signature

______________________________
Date

☐ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________
LAS Department Chair Signature

______________________________
Date

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As Academic Dean/Director, by signing this New Course form, the Curriculum Committee is assured of the following (check marks required):

☑ Identified potential opportunities and impacts of the change on other programs/departments — DARS search

☑ Reviewed MnTC Goal Area Cross-walk Template (for LAS MnTC courses only) □NA□

☐ MnTC Goal Area is appropriate based on MnSCU guidelines — Transfer Specialist consulted

☐ Verified credentials for faculty teaching the course

☐ Addressed the need for Class Maximum Change Request form

☐ No change in class maximum OR

☐ Change in class maximum — Class Maximum Change Request form completed with all necessary signatures

☒ I support this course  ☐ I do not support this course — please provide reason(s):

______________________________
Academic Dean/Director Signature

______________________________
3-16-15

If Academic Dean/Director does not support the new course proposal, faculty developer can elevate proposal to AASC for resolution.

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______________________________
Curriculum Committee Chair Signature

______________________________
4/3/2015

______________________________
Vice President of Student and Academic Affairs Signature

______________________________
4/14/15