CURRICULUM COMMITTEE CHECKLIST

NAME OF PROGRAM: Aqui-business

Date: 3/19/14

Step 1  Reviewed change at division meeting.

Step 2  Presented as informational item at Division Chair Meeting(s) and checked if it affects other departments. Like programs must meet with Division Chairs on all affected campuses (North Mankato and Faribault).

Division Chair's signature

Step 3  Instructional Dean reviewed and indicated need for Curriculum Committee approval.

Instructional Dean's signature

Step 4  Advisory Committee approval indicated in meeting minutes if necessary. Minutes provided to Curriculum Committee.

Step 5  Curriculum Committee made recommendations (changes, additional approvals, etc.). If no, skip to Step 7.

Step 6  Committee's recommendations completed. (Skip if not applicable.)

Step 7  Curriculum Committee approved.

Curriculum Committee Chair's signature

Step 8  Minutes and necessary materials provided to VP of Academic Affairs.

Step 9  Vice President of Academic Affairs approved.

Vice President of Academic Affairs' signature

Step 10  New Course Maximum Enrollment to Shared Governance.

Step 11  President's approval for all changes requiring MnSCU approval.

President's signature
Appendix B

New Course or Course Change Proposal Form

Date of Proposal: 3/26/2014

Author: Pete Negebaun

Proposal Type: (*) New Course  x  Modify Course  Delete Course

Contact for the Course: Pete Negebaun

Course Designator, Number and Title (i.e. ACCT 1800, Business Law):
MEAG 1510 Facility Operations Maintenance

Number of Credits: 3

Prerequisites:
None

Course Description:
See Attached CO

Grading Method: Grade  x  Pass/Fail

Scheduling: Fall  Spring  x  Summer  Alternate Years  Variable  On Demand

Instructional Type: Lecture  Lab  Lecture/Lab  x  Internship  Seminar

(*)Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.

Faculty Name  Faculty Signature  Class Max  Date
Pete Nagebaun  24  3/26/2014

Dean’s Name  Dean’s Signature  Date
Brad J. Schilder  24  3/26/14

If there is not enough space provided, please use the back of this form for additional signatures or click on a row with the right button of the mouse, select insert and then select insert rows below to add rows to the table.

Is this Course Proposed as a Liberal Arts Course:
Yes  x  No

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs:
Yes  x  No

If Yes, Which Program(s):
Accounting Production

Describe What is Changing/Being Added, and the Rationale:
Creation of 50% revision of MEAG 1500 to meet the needs of facility maintenance needs - in Industry, align with ISM project

What Impact Will This New Course or Change Have on Other Programs or Areas:
NA  Hybrid Offering

Attach Common Course Outline to this Form.
## Appendix B

### Course Change Proposal Form

**Date of Proposal:** 3/26/2014  
**Author:** Megan L Roberts

<table>
<thead>
<tr>
<th>Proposal Type</th>
<th>Modify Course X</th>
<th>Delete Course</th>
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<tr>
<td>(*)New Course</td>
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**Contact for the Course:** Megan L Roberts

**Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):** AGBS 2990, International Field Study

**Number of Credits:** 3

**Prerequisites:**

**Course Description:**
This international field study seminar introduces students to agricultural, food, and environmental systems of other countries of the world. The course consists of two major components: a series of pre- and/or post-departure workshops and an in-depth short-term structured international experience within a host country or countries. Students gain global perspective through exposure to international history, cultures, and socio-economic situations of the country or countries visited. Students explore, compare, and contrast food, fiber, and fuel systems of the country or countries visited.

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Is this Course Proposed as a Liberal Arts Course:  
No

Is This Course a Requirement/Elective for a Specific Program or Programs?  
Yes

If Yes, Which Program(s)? Agribusiness Production, Service and Management, and Office Specialist

Describe What is Changing/Being Added, and the Rationale:
This is a current course, but has not been taught for several years. Therefore, it does not yet exist in the modern WIDS. The CCO format and wording needed slight modification and updating to fit the current curriculum committee guidelines.

What Impact Will This New Course or Change Have on Other Programs or Areas? None.
Appendix B

New Course or Course Change Proposal Form

Date of Proposal: 3/25/2014

Author: Pete Neugebauer

Proposal Type: | (*)(New Course | Modify Course | Delete Course

Contact for the Course: Pete Neugebauer

Course Designator, Number and Title (i.e.: WCCT 1800, Business Law):

Agr. 1800 Employer/Employee Relations

Number of Credits: 2

Prerequisites:

None

Course Description:

See Attached CCO

Grading Method: Grade X Pass/Fail

Scheduling: Fall Spring X Summer Alternate Years Variable On Demand

Instructional Type: Lecture X Lab Lecture/Lab Internship Seminar

(*) Class Maximum: (For New Courses Only) / All Unlimited faculty members of a program or discipline must sign.

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Is this Course Proposed as a Liberal Arts Course: Yes X No

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs? Yes X No

If Yes, Which Program(s):

Describe What is Changing/Being Added, and the Rationale:

Reformatted, Aligning Objectives with National PSM Project

What Impact Will This New Course or Change Have on Other Programs or Areas?

N.A.

Attach Common Course Outline to this Form.
## Course Change Proposal Form

**Date of Proposal:** 3/26/2014  
**Author:** Megan L. Roberts

**Proposal Type:** (*)New Course  
Modify Course X  
Delete Course

**Contact for the Course:** Megan L Roberts

**Course Designator, Number and Title** (i.e.: ACCT 1800, Business Law):  
AGRI 2700, Agricultural Technology Seminar

**Number of Credits:** 2

**Prerequisites:**

**Course Description:**  
This seminar will provide students the opportunity to self-direct studies in agricultural technology in their areas of interest. Technologies to be considered could include but are not limited to, plant protection, precision farming, application industries, livestock equipment, biotechnologies, financial resource management, sustainable agriculture, environmental impacts of agriculture, agricultural workforce, and agricultural production. Some organized events will be part of this course. The major emphasis will be self-directed learning.

**Grading Method:**  
**Grade X**  
**Pass/Fail**

**Scheduling:**  
Fall  
Spring X  
Summer  
Alternate Years  
Variable X  
On Demand

**Instructional Type:**  
Lecture  
Lab  
Lecture/Lab 1/1  
Internship  
Seminar

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**Is this Course Proposed as a Liberal Arts Course:**  
No

**Is This Course a Requirement/Elective for a Specific Program or Programs?:**  
Yes

**If Yes, Which Program(s)?** Agribusiness Production, Service and Management, and Office Specialist

**Describe What is Changing/Being Added, and the Rationale:**  
The CCO format and wording needed slight modification and updating to fit the current curriculum committee guidelines.

**What Impact Will This New Course or Change Have on Other Programs or Areas?** None.
Appendix B

New Course or Course Change Proposal Form

Date of Proposal: 3/25/2014
Author: Peter Neigebauer
Proposal Type: (*)New Course  Modify Course X  Delete Course
Contact for the Course: Peter Neigebauer
Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):
ACGI 2780 Agribusiness Internship
Number of Credits: 1-9
Prerequisites:
Prior approval by Instructor and Coop. Business Supervisor with agru.mat.
Course Description:
See attached CCO
Grading Method: Grade X  Pass/Fail
Scheduling: Fall  Spring  Summer X  Alternate Years  Variable  On Demand
Instructional Type: Lecture  Lab  Lecture/Lab  Internship X  Seminar
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Dean's Name  Dean's Signature  Date

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Is this Course Proposed as a Liberal Arts Course: Yes  No X
If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?
Is This Course a Requirement/Elective for a Specific Program or Programs: Yes X  No
If Yes, Which Program(s): Agribusiness Production, Services & Mgt.
Describe What is Changing/Being Added, and the Rationale:

Reformat, align try objectives with National PSM Project

What Impact Will This New Course or Change Have on Other Programs or Areas?
N.A.

³ Attach Common Course Outline to this Form.
Appendix B

New Course or Course Change Proposal Form

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<td>Author:</td>
<td>Pete Neugebauer</td>
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<tr>
<td>Proposal Type:</td>
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<tr>
<td>Contact for the Course:</td>
<td>Pete Neugebauer</td>
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<tr>
<td>Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):</td>
<td>SWPR 1200 Swine Breeding Stock Management</td>
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<td>Number of Credits:</td>
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<td>Prerequisites:</td>
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<td>Course Description:</td>
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<td>Grading Method:</td>
<td>Grade X</td>
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<td>Scheduling:</td>
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Is this Course Proposed as a Liberal Arts Course: | Yes | No X |

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs? | Yes | No |

If Yes, Which Program(s)?

Describe What is Changing/Being Added, and the Rationale:

Reformat - Aligning Objectives with National PSM project

What Impact Will This New Course or Change Have on Other Programs or Areas?

N.A.

➢ Attach Common Course Outline to this Form.
### New Course or Course Change Proposal Form

**Date of Proposal:** 3/25/2014  
**Author:** Pete Neigebaur

**Proposal Type:** (*) New Course  
**Contact for the Course:** Pete Neigebaur

**Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):**  
SWPR 1300 Nursery Finish Management

**Number of Credits:** 3

**Prerequisites:** None

**Course Description:**  
See Attached CCO

**Grading Method:**  
- Grade  
- Pass/Fail

**Scheduling:**  
- Fall  
- Spring  
- Summer  
- Alternate Years  
- Variable  
- On Demand

**Instructional Type:**  
- Lecture  
- Lab  
- Lecture/Lab  
- Internship  
- Seminar

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**Is this Course Proposed as a Liberal Arts Course:** Yes  
No

**If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?**

**Is This Course a Requirement/Elective for a Specific Program or Programs?** Yes  
No

**If Yes, Which Program(s)?**

Describe What is Changing/Being Added, and the Rationale:

Reformat – Align Objecives with National PSM Project

**What Impact Will This New Course or Change Have on Other Programs or Areas?**

NA.

*Attach Common Course Outline to this Form.*
Appendix B

New Course or Course Change Proposal Form

Date of Proposal:  3/25/2014

Author:  Pete Neugebauer

Proposal Type:  (*)New Course  |  Modify Course  X  |  Delete Course

Contact for the Course:  Pete Neugebauer

Course Designator, Number and Title (i.e.: ACCT 1800, Business Law):

   SWPR 2000 Swine Records and Analysis

Number of Credits:

   3

Prerequisites:

   None

Course Description:

   [Attached]

Grading Method:  Grade  +  |  Pass/Fail

Scheduling:

   Fall  |  Spring  |  Summer  +  |  Alternate Years  |  Variable  |  On Demand

Instructional Type:

   Lecture  X  |  Lab  |  Lecture/Lab  |  Internship  |  Seminar

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If this Course Proposed as a Liberal Arts Course:  Yes  X  No

If Yes, Which MnTC Area/Areas Will it Fulfill (http://www.mntransfer.org)?

Is This Course a Requirement/Elective for a Specific Program or Programs?  Yes  X  No

If Yes, Which Program(s)?

   Ag, business, Production, Service, MPH

Describe What is Changing/Being Added, and the Rationale:

   Reformed - N/A in log objectives with National PSM project

What Impact Will This New Course or Change Have on Other Programs or Areas?

   N/A

> Attach Common Course Outline to this Form.