

South Central College NURSING PROGRAM

RESEQUENCE APPLICATION FORM

Students must request resequencing back into the Nursing Program. The student must meet with their advisor to review both the completed Resequencing Application Form and the Resequencing Learning Plan. Both forms plus the most current Student Transcript must be submitted to the Nursing office. The Resequencing Learning Plan must include the following steps:

1. An outline of what factor(s) contributed to the need to step out of the nursing program, such as the failure of a course or withdrawal from a course for personal reasons (which should be included).
2. Specific, realistic, and clearly explained academic steps (2 minimum) taken to strengthen the student’s plans for continued success since withdrawal or failure.
3. Identification of detailed change(s) made to succeed with work-life balance for the rest of your college career at South Central College.
4. Timeline of one-on-one visits with advisor/ instructor (minimally four).

Note: Deadline for resequencing requests is Tuesday at 5pm during finals week. Requests are considered in the order in when they are received. Failure of all documentation submission will forfeit consideration for resequencing.

There is no guarantee space will be available in the upcoming semester for resequencing students. This applies to ALL students not completing their planned program progression. Resequencing a student is dependent upon the availability of clinical sites following registration of progressing students.

I hereby agree to complete and participate in the Learning Plan I have created. I understand not doing so will forfeit consideration for resequencing.

Student Signature _____

Student Information: _____ **Submission Date** _____

Name _____ SCC ID # _____

Address _____

Phone number(s) _____

Resequencing Information:

Date of formal registration withdrawal if applicable _____

NURS course number(s) you are requesting for resequence:

_____, _____, _____, _____

Faculty signature _____ **Date** _____

Received in Nursing Office: _____ Entered in Nursing Data Base: _____

South Central College NURSING PROGRAM

RESEQUENCE LEARNING PLAN

(Use Word document to type up plan)

Name _____ Submission Date _____

1. Summarize what factor(s) contributed to the unsatisfactory academic performance in your NURSING course(s), requiring the request to be resequenced into the Nursing Program. (If failure of preparatory or general education courses occurs, the Student Appeal to the Nursing Program process must be initiated under the Course Repeat Violation Policy).

2. Provide evidence on how you have changed the circumstance(s) outlined above.

3. Outline specific strategies planned to be successful in the future. Strategies must be realistic and clearly explained. Minimum: Two strategies with at least one strategy being academic specific.
 - a.

 - b.

4. Identify one change to improve work-life balance for the rest of your college career at South Central College.

5. Share schedule or timeline of planned one-on-one visits with advisor/ instructor (minimally once every three weeks).

For resequencing to be considered, this completed Resequence Learning Plan, the Resequencing Application Form, and the most current Student Transcript available must be reviewed by the student's advisor and then submitted to the Nursing office.

Deadline for submission is Tuesday at 5pm during finals week. Requests are considered in the order in which they are received. Failure of all documentation submission will forfeit consideration for resequencing.

Applicable courses: _____, _____, _____, _____

Advisor Signature _____ Date _____