

Request for Exception

Student Name: _____

Student ID#: _____

Program Major: _____ Degree: (CERT/DIP/AAS/AS/AA) Catalog Year: _____

Current Semester: _____ Semester Substitution Made: _____

EXCEPTION FOR: **Technical Course** **Liberal Arts & Sciences Course**

Change catalog year from: _____ **to:** _____

Substitute one course for another:

Required course: _____ Substituted course: _____

Required course: _____ Substituted course: _____

Required course: _____ Substituted course: _____

Explain how this substitution meets program requirements: _____

Student Signature: _____ Date: _____

Academic Advisor Signature: _____ Date: _____

Recommend? Yes No Explanation _____

Dean Recommendation (attach additional pages as needed)

Signature: _____ Date: _____

Recommend? Yes No Explanation _____