South Central College Safety Committee Minutes

Monday, May 5, 2014

Present: Al Kluever, Nona Niemeier, Jay Schmit, Heidi Andersen, Eileen Darling, Lisa Matzke, Eric Weller, Lee Sutton, Russ Berndt, Peter Gag, Karen Snorek, Jim Zwachka,

Absent: Heidi Wyn, Rick Sanders, Steve Mills, Lupe Lopez, Terry Meschke, Rae Busch, Robert Scheidt

The meeting was called to order at 12:00 pm, Al Kluever presiding.

1. A motion was passed to approve the minutes from the March Safety Committee.
2. The Work Comp incidents for 2014 were reviewed. There have been no Work Comp incidents for 2014 to date. A number of student injuries were discussed. Most centered around slips from ice on the Faribault Campus.
3. Review of drills conducted this spring: A Lockdown Drill was conducted on March 6th. The only issue identified was a need for additional speakers for the PA system in the Admin area. The April 24th Tornado Drill did well, but there were a few people that were not sure where they should go. A drill was not possible on the Faribault campus, so there was a campus-wide discussion instead. May 1st Fire Drill was successful, the Faribault campus have had practice due to false alarms caused by construction.
4. An agreement has been reached with MSU Mankato and Rice County Health in Faribault to collaborate for providing HEP B Vaccinations for employees identified by the Exposure Control Plan. This includes Maintenance, Custodial, and Health Programs.
5. COPE visit follow up – A second report has been submitted to update the System Office on the status of OSHA violations identified by the COPE visit. Violations remaining that still need to be addressed include one sprinkler head near an overhead door in Faribault which will be completed along with the construction, and securing pedestal type equipment (grinders, drills, etc.) The committee also went through a review the most common violations.
6. MSDS Online Database: A link was provided for all employees to review the current list of SDS Sheets for South Central College. SDS sheets are searchable by product, manufacturer or location within the college. Any updates can be sent to the Director of Safety.
7. The new design for the parking permits, submitted by the Graphic Communications students, was approved for the 2014-2015 academic year. The main problem areas with parking have been the visitor’s lot and parking on the grass.
8. Update on recent OSHA inspections on MnSCU campuses. So far 9 campuses have undergone inspections with fines levied. Riverland has asked OSHA to do a consultation in the hopes of working with them to get into compliance and avoid fines. OSHA will be doing a consultation on the Faribault campus for MetCon Construction on June 10, 2014.
9. In April Al Kluever and Eric Weller participated in a tabletop exercise with Nicollet County for response to an anthrax threat and mass dispensing deployment. Al Kluever and Eric Weller did a consult for MSU Mankato to identify placement of an Emergency Operations Center (EOC).
South Central College should also identify a new EOC on each campus due to construction and remodeling changes.

10. There was discussion on the increase in accidental 911 calls and the possibility of changing the outside access number from 9 to 8 (or any other number)

11. Nona Neimeier offered that cell phone coverage inside the building is an issue for security and safety. Emergency notifications cannot be received and calls for assistance are not a possibility if the phones are down or there is a power outage.

12. Jay Schmit suggested that Security be contacted whenever possible in the event that a Dean needs to meet with a disruptive student. Al Kluever mentioned that the students could meet with the SCC Counselor as well prior to a meeting with the Dean.

13. Compliance with the Sexual Violence Training is at 70%. Deans and Supervisors have been notified, and are responsible for the compliance of the employees in their area. Suggestions were received regarding more complete training through the Human Resources Department with new employee on-boarding.

14. There was a discussion on the need for room re-numbering on the North Mankato campus and the impact on students, visitors, and emergency 1st responders.

15. Jay Schmit asked if faculty have the authority to tell students to leave the classroom if they break the rules or violate the Student Code of Conduct or other SCC policies (not wearing safety glasses, use of eCigs in classroom, disruptive behavior, etc.) The consensus is that yes, faculty may tell a student to leave the room immediately if they are putting themselves or others at risk, but this should be clarified by administration. For incidents that do not pose an immediate risk, there is a Code of Conduct reporting form and process in place.

The meeting was adjourned at 1:00pm.

Our next meeting is Monday, September 8, 2014.

Respectfully submitted,

Heidi Andersen