South Central College Safety Committee Minutes

Monday, January 26, 2015


Absent: Heidi Wyn, Steve Mills, Terry Meschke, Russ Berndt, Heidi Andersen, Jim Zwaschka, Jay Schmit, Robert Scheidt

The meeting was called to order at 12:00 pm, Al Kluever presiding.

1. Looked over the workers compensation report from Eileen Darling. Noted the one most recent injury report involving a staff member slipping on a French fry in the A building hallway and jamming a wrist against the wall. No suggestions to avoid were made.

2. Al discussed the OSHA Consultation and Alliance Agreement. He indicated that a group composed of safety people from Rigdewater, Riverland, Vikki Sanders from OSHA Consultation, and Al will be meeting on February 5 to look at ways of incorporating OSHA 10 hour and 30 hour programs into technical areas of our colleges (Ridgewater, Riverland, and South Central). Al also addressed a Student Safety Compliance Contract. He indicated he had met with technical programming instructors earlier this winter and now Jay Schmit is using this in his HVAC program for students as a test site. The contract is a basic safety agreement that both instructor and student sign to acknowledge the student will work in lab settings in a safe manner.

3. Al discussed the 3 year cycle of the safety training calendar and handed out copies to all present. Al explained that gold colored training modules shown indicate the training needs to be done annually. Blue colored modules need to be done once every three years. After a three year cycle the calendar would begin all over again with another three year cycle. Different types of training are required for different training groups within the college all based upon the duties of the employee. They only need the training required for their position.

4. Al discussed the revisions to the Star Alert Emergency Messaging System. Blackboard connect is the new vendor of the service. People need to go out to the site or link that was included in the email sent by Al and indicate their choices of how they want to be notified. All previous choices under the WENS Network system are no longer valid.

5. Al indicated that SCC is in the process of setting up 20 cameras for security purposes at the Faribault Campus. Hopefully this will be accomplished by fall semester. Then they will be looking at installing more than the current 14 cameras at the North Mankato Campus as well.

6. Parking enforcement for permit parking began today on both campuses. People can still get parking permits at each of the bookstores.

7. Al indicated that he is going to be working with Riverland Community College to help them in setting up their All Hazard and Continuity of Operation Plans. He is meeting with their cabinet on February 4 to discuss steps in completing this process.

8. Al indicated he was going to be going to Winona State University to assist OSHA in conducting a consult visit on January 28. He indicated he would be working with Vikki Sanders our OSHA
Consultation representative about setting up consult visits to both of our campuses yet prior to the completion of spring semester.

Meeting was adjourned at 12:45pm.