South Central College Safety Committee Minutes

Monday, November 3, 2014


Absent: Heidi Wyn, Lisa Matzke, Jim Wraschka, Robert Scheidt, Eileen Darling, Karen Snorek

The meeting was called to order at 12:00 pm, Al Kluever presiding.

1. Approval of Sept 2014 minutes.
2. Review of injuries at SCC in regards to students and employees. Pointed to one injury to maintenance personnel with regard to missing rung on a ladder and one student injury in the CIM area, getting finger cut on a machine.
3. All items noted in OSHA compliance visit from July are completed. Will be scheduling a consult for both campuses yet this academic year. Went over the OSHA Alliance Agreement. Talked of OSHA’s desire to see safety components added to technical programming curriculums. Jay Schmidt suggested there be a safety curriculum established then that would allow for instructors to be using the same material in safety training so that all are on the same page. Also while under a consult agreement we are not susceptible to compliance visits unless by complaint or an immediate life safety issue. Group questioned about OSHA granting processes. Al indicated that he will get information out on our web site on the grants and that Karen Snorek had indicated that the Safety Committee should be the arbiter of who should or should not receive authority to submit to OSHA on behalf of SCC.
4. Annual report has been submitted to Clery for 2013 in October. Will be working on 2014 report after first of the year.
5. Compliance safety training will begin in January. Each month training modules will be required to be viewed by employees during the year. Training calendar goes in a 3 year cycle with some training as annual and some on a three year cycle. We will try to stick with D2L presentations as much as possible and all modules will be tailored to the various duties performed by various training groups.
6. Completed the fall lockdown and fire drills. Faribault campus has some issues regarding their access to the PA system. Rick Sanders and Mark Baas are working on a solution. Otherwise drills seemed to go fairly well. Jay Schmidt indicated that some A-building overhead doors get left open. Also some messaging delays were noted.
7. Al is working with Waste Management to get approval back from Waste Management on disposal of soiled sorbent wipes in the trash. This is what we are doing now, but Al is validating approval with WM for this.
8. Still working to get Blackboard Connect up and running. Hoping to get this accomplished by end of year. Will be switching then from software vendor WENS Network to Blackboard and will be doing publicity on this at that time.
9. Work Studies on both campuses are completing many safety checks on their regularly scheduled basis. All work studies have with them while working, master keys, badge, and radio and are issued a T-shirt identifying them as security.

10. MnSCU will be unveiling a new sexual violence training segment that all will be participating in after the first of the year. We are in compliance however at this point based upon the training module we had developed and used in house.

Submitted by Al Kluever