



## By-laws for the Faculty Shared Governance Council

### Preamble

South Central College Administration and the South Central College Faculty Shared Governance Council recognize that the faculty has a direct interest in college issues including, but not limited to, long and short range planning, priorities in the deployment of financial resources, acquisition and use of existing physical and human resources, institutional self-study, marketing, public relations and recruiting activities. The parties agree that the Faculty Shared Governance Council is established to make recommendations to the College on the following topic areas: Personnel, Student Affairs, Facilities, Fiscal Matters and General Matters. Nothing in these by-laws shall be construed to prevent the President or their designee(s) from having discussions with any individual or organization, provided such discussions do not conflict with P.E.L.R.A. or other provisions of the MSCF Agreement.

As an integral part of the college community, the Faculty Shared Governance Council shall actively contribute to the positive growth and success of the College, in the spirit of partnership and team effort.

### **Article 1 - Name**

Section 1:	The name of the organization shall be the Faculty Shared Governance Council or FSGC.
------------	--

### **Article 2 - Purpose**

Section 1:	The FSGC shall promote the general welfare of South Central College and its staff.
Section 2:	The FSGC shall encourage participation by the faculty in designing the future of SCC and involve the faculty in the on-going activities of planning and decision-making in the college through committees, departments or other appropriate venues.
Section 3:	The FSGC, through motions appropriately passed, shall make recommendations to the administration on matters affecting the conduct, welfare and growth of the faculty specifically and the college in general. Such motions will be officially conveyed to the administration via official minutes.
Section 4:	The FSGC may recommend representatives from the faculty to serve on appropriate college-wide standing committees and any other committees deemed necessary by the college governance structure and not otherwise defined by the Master Agreement between MSCF and Minnesota State.
Section 5:	Nothing in these by-laws may pre-empt or replace Article 8 of the Master Agreement between MSCF and Minnesota State.

### Article 3 - Membership

Section 1:	The membership shall consist of the MSCF chapter leadership teams selected from MSCF members in good standing. The number of members shall be decided by the MSCF chapter. Membership shall follow Article 8, Section 1, Subd. 2 of the Master Agreement between MSCF and Minnesota State.
Section 2:	The college president, or designee, shall serve as a non-voting administrative liaison to the Council and may appoint up to three non-voting administrators as participants in the council.

### Article 4 - Officers

Section 1:	The co-MSCF chapter presidents or their designee will preside over FSGC meetings.
------------	---

### Article 5 - Meetings

Section 1:	Meetings shall be scheduled a minimum of two (2) times during each academic semester. At the request of faculty, the council shall also meet during the summer.
Section 2:	A quorum is required to conduct official business. A quorum is defined as 50% or more of official members of the Council.
Section 3:	Meeting place to be determined by the Council.
Section 4:	At the request of faculty, the Council shall also meet in the summer.
Section 5:	Meetings of the FSGC shall be open to all faculty members.
Section 6:	Members shall abide by the FSGC Meeting Expectations.
Section 7:	Robert's Rules of Order will govern meeting procedure.

### Article 6 - Agenda

Section 1:	Agenda items may be submitted by any council member.
Section 2:	Agendas for each meeting will be available one week prior to each meeting, and shall contain all items submitted by the Presidents of the MSCF or the College President or designee.
Section 3:	Agendas may be amended and must be adopted at the beginning of each meeting.

### **Article 7 - Amendments**

Section 1:	Any amendment to these by-laws may be passed by a super-majority (60%) of FSGC members as long as they comply with the MSCF contract.
------------	---

### **Article 8 - Subcommittees**

Section 1:	As the need for special subcommittees arises, such subcommittees may be appointed by the Chair. Subcommittees shall report regularly to the Council. A subcommittee will automatically be discharged upon accomplishing the task(s) for which it was established.
------------	---

**APPROVED: November 9, 2018 – Shared Governance Meeting**