

Class Maximum Request Form

This form should be used to request a class size for a new and/or existing course. The requestor must acquire the signature of all unlimited full-time and unlimited part-time faculty credentialed to teach the course.

Pawel Buda 10-4-2018

Faculty Requestor Name: _____ Current Date: _____

Course Designator, Number, and Title (i.e.: OTEC, 1820, Business English)
COMP 2312 Software Development
30

New Course Proposed Class Size: _____

Existing Course Current Class Size: _____ Proposed Class Size: _____

Existing Course: Submit three semesters of enrollment data (See Research, Planning & Grants Office or Registrar's Office):

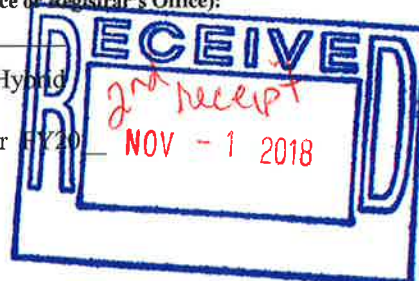
Semester 1 _____ Semester 2 _____ Semester 3 _____

Method of Delivery (circle appropriate) Face-to-Face Online Hybrid

Effective Semester (circle one): Fall FY20 _____ Spring FY20¹⁹ Summer FY20 _____

Rationale for requested class maximum size:

This is a standard size for all classes in the Information Systems ~~task~~ trade.



Instructional Cost Study for program/CIP code (Insert or Attach) (See Research, Planning & Grants Office, Vice President of Finance & Facilities, or Deans Office.):

see attached.

Faculty Signatures (All unlimited full-time and unlimited part-time faculty credentialed to teach the course. MSCF seniority roster can be found at <http://southcentral.edu/hr-a-college-relations/resources-a-forms.html> (if needed, add additional page)

Printed Name Pawel Buda Signature Pawel Buda Date: 10/8/2018

Printed Name Joel Roggenkamp Signature Joel Roggenkamp Date: 10/17/2018

Printed Name John Burns Signature John Burns Date: 10/24/2018

Printed Name _____ Signature _____ Date: _____

Printed Name _____ Signature _____ Date: _____

Signature of Dean/Director Ron Bless Date: 10-8-18

Vice President of Student and Academic Affairs Office Use Only

VPSAA (Initial each area) Faculty Credentials Verified _____ Instructional Cost Study Data Verified STA
Signature of V.P. of Student and Academic Affairs D. Burt Date: 12/1

Following Shared Governance Approval

Signature of President _____ Date: _____

Minnesota State Colleges and Universities
INSTRUCTION AND ACADEMIC SUPPORT -- FY2016 System DATA -- February 2017
LOWER DIVISION (LD) BY INSTITUTION

(SCC academic support for FY16 = \$742 per FYE)

Allocation CIP	CIP Description	LD FYE	Instruction & Academic Support State Appro Expended	Institution Average State Appro Expended Per FYE	MnSCU Average State Appro Expended Per FYE	Floor (90% of MnSCU Average)	Ceiling (110% of MnSCU Average)	Allotted to programmatic costs
1102	Computer Programming	27.83	101,058	3,631	2,694	2,425	2,964	(18,563)

**Minnesota State
INSTRUCTION AND ACADEMIC SUPPORT -- FY2017 System DATA -- February 2018
LOWER DIVISION (LD) BY INSTITUTION**

(SCC academic support for FY16 = \$812 per FYE)

Ranked from highest to lowest loss	Allocation CIP	CIP Description	LD FYE	Instruction & Academic Support State Appro Expended	Institution Average State Appro Expended Per FYE	System Average State Appro Expended Per FYE	Floor (90% of MnSCU Average)	Ceiling (110% of MnSCU Average)	Allotted to programmatic costs	Ranked from highest to lowest loss
22	1102	Computer Programming	22.27	97,228	4,367	2,747	2,472	3,022	(29,948)	10

Red

Handwritten initials

Year to Year change

	Instruction & Academic Support State Appro Expended	Institution Average State Appro Expended Per FYE	System Average State Appro Expended Per FYE	Allotted to programmatic costs
LD FYE	(5.57) \$	(3,831) \$	736 \$	52 \$
				(11,386)