

Shared Governance Meeting

AGENDA

**** DRAFT ****

Meeting Date:	Friday, March 30, 2018 1:00 to 3:00 pm Elysian Tourism Center	Next Meeting:	Friday, April 20, 2018 12:30 to 2:00 pm ITV – President’s Conference Rooms – Both Campuses
In Attendance:	<p><u>Present:</u> Ben Braswell, Kurt Dershem, Dave Edwards, Arlene Eliason, Mark Friedman, Ala Garlinska, Renee Guyer, Dave Hammitt, Lynn Michel, Jennifer Ongie-Jindra, Shawn Schroeer, Jay Wendelberg, Dr. Annette Parker, Barb Embacher, David Armstrong, Dawn Pearson, Dr. Narren Brown, Judy Zeiger</p> <p><u>Absent:</u> Deb Selbach, Lucinda Wells</p>		
Agenda Items:	<ol style="list-style-type: none"> I. Call Meeting to Order II. Roll Call of Members III. Adoption of Agenda IV. Approval of Minutes (February 16, 2018) V. Human Resources Report VI. Grievance Representative Report - Renee Guyer / Dave Edwards VII. President’s Update - Dr. Annette Parker <p><u>OLD BUSINESS</u></p> <p><u>NEW BUSINESS</u></p> <ol style="list-style-type: none"> VIII. Class Maximum - Barb Embacher IX. Bonding/Remodel Update - Jay Wendelberger X. Process, Results & Improvements (PRI) XI. Adjourn 		
Attachments:	<ol style="list-style-type: none"> IV. Approval of Minutes – February 16, 2018 V. Human Resources Report VIII. Class Maximum 		

Meeting Minutes:

Agenda Item	Minutes
Call Meeting to Order	The meeting was called to order at 1:01 pm
Roll Call of Members	See above.

Adoption of Agenda	Dave Hammitt adopted the agenda with flexibility. Ben Braswell seconded. Motion approved.
Approval of Minutes	<p>Dave Hammitt asked for clarification on page 4 of the minutes. It should read – <i>“Asked if the 25% is a typical percentage for the non-construction costs for the bond project. David Armstrong stated that this includes furniture, fixtures</i>”</p> <p>Arlene Eliason noted that the minutes reflected that the Data Governance Policy should have been on the agenda and asked for it to be on the April meeting agenda.</p> <p>Renee Guyer moved to approve the minutes as amended. Dave Edwards seconded. Motion passed.</p>
Human Resources Report	<p>Dawn shared the following updates:</p> <ul style="list-style-type: none"> • Nursing Asst./Home Health Aide Faculty will go live on April 2, 2018 with a closing date of May 7, 2018 • ESL Instructor is a failed search. • Dean of Nursing and Allied Health is in process.
Grievance Representative Report	<p>Renee Guyer – No report Dave Edwards – No report – working on things and going well.</p>
President’s Update	<p>Dr. Parker shared the following:</p> <ul style="list-style-type: none"> • Met with Northfield Supt. Matt Hillmann and HS Principal Joel Leer. Discussed three areas that they will be working on – Carpentry, CIM and Mechatronics. • Nellie Stone Johnson Scholarship Event – March 22 – SCC had a table. More information at http://www.nelliestone.org/scholarship-program • Ethan Vikla has accepted Faribault Campus Presidential Scholarship. He is a PSEO student in the AA program. • Interviewing next couple weeks for N. Mankato Campus Presidential Scholarship • Lunch with Dr. Irene Kovala, AQIP consultant, on March 29. She will be helping to bring the documents together in one voice. • Named Presidents at St. Cloud Technical & Community College and Rochester Community & Technical College. Finalists for President at Ridgewater and Minnesota State Community & Technical College announced. Information can be found on the MinnState web page – http://www.minnstate.edu/media/newsreleases/index.html • Several will be attending the HLC Conference – April 6-9, 2018 • College In-Service – Friday, April 13, 2018 • ATD Coaches Visit – April 16 & 17, 2018 • Latino Education Night on Faribault Campus – Tuesday, April

	<p>17</p> <ul style="list-style-type: none"> • Somali Education Night on Faribault Campus – Thursday, April 19 • SCC will be hosting the Cities/Colleges/University Advisory Council on April 4.
<p>Class Maximum</p>	<p>Renee Guyer asked about the Instructional Cost Study line on the form and not being filled out completely, but noting it with a NA. David Armstrong shared that the FBM program falls within the larger Ag program and our SCC Ag programs fall within the cost study. If we are not going to require this to be completed, then perhaps it should be removed from the form. Barb Embacher shared that this is an important piece of the class max form and needs to have some work on revising this portion of the form. Renee Guyer suggested that there be an explanation if there is an NA in the Instructional Cost Study line.</p> <p>FBMA2210, FBMA2211, FBMA2212, FBMA2220, FBMA2221, FBMA2222, FBMA2930, FBMA2931, FBMA2932, FBMA2933, FBMA2934, FBMA2935</p> <p>FBMT1170, FBMT1173, FBMT1180, FBMT1183, FBMT1190, FBMT1193, FBMT2170, FBMT2173, FBMT2180, FBMT2183 Renee Guyer moved to approve. Dave Hammitt seconded. Motion carried.</p> <p>CMAE1510, CMAE1528 These need to include the Mechatronics and Welding faculty signatures.</p> <p>MTT1110, MTT1120, MTT1130, MTT1140, MTT1210, MTT1220, MTT1230, MTT1240, MTT2110, MTT2120, MTT2130, MTT2140, MTT2210, MTT2220, MTT2230, MTT2240, MTT2250, Renee Guyer moved to approve. Dave Edwards seconded. Motion carried.</p> <p>ART240 Dave Hammitt moved to approve. Dave Edwards seconded. Motion carried.</p> <p>WELD1101 Dave Edwards moved to approve. Ben Braswell seconded. Motion carried.</p>
<p>Bonding/Remodel Update</p>	<p>David Armstrong shared the presentation that was given to LAS faculty this morning. Working with a physical constraint and fiscal constraint as we continue working with this project.</p> <p>Kurt Dershem shared his take of the meeting that was held earlier in</p>

the day and felt it was a very good and positive meeting. There will be comprises throughout the college.

Mark Freidman also felt positive about the meeting.

Ben Braswell was not able to attend the meeting, but shared that he had heard positive outcome from the meeting.

David Armstrong shared that what we can't address with this project we will include in the Master Facilities Plan.

Dr. Parker share there a three areas that need to be reviewed –

1. What we must do
2. What we should do
3. What we could do

Dave Hammitt asked if the floor plans are not highlighted does that mean it will not be disrupted. David Armstrong feels that it is 90% accurate, but there could be some domino effects. This is a 30,000 foot view and will drill down to the details as we move along. We are 3 months into a 3-year project.

Shawn Schroeder shared the two architects perceptions were different than what they heard this morning.

Discussed the number of offices in the C120 area to include breakout rooms as well.

Discussed the need for natural lighting through potential skylights in Room C120. Dr. Parker did not forget the conversation about this when she first arrived. David has looked at this as a potential way to get lighting in this area and will continue to see what he can get in the area.

Dr. Parker reminded all that when meeting with legislators push for the Minnesota State budget request that include the supplemental funds for the campuses and will include HEAPR funding for bathrooms in N. Mankato that will allow us to do more with the bonding funds.

The computer labs are being relocated and will not be losing them.

Jay Wendelberger suggested that David Armstrong have a meeting with the A building faculty. David has shared that he would talk with all of the areas working through the deans.

Jay Wendelberger reminded everyone that he is here to do his due diligence as MSCF president.

<p>Process, Results & Improvements (PRI)</p>	<p>Process:</p> <ul style="list-style-type: none"> • Getting feedback on building plan and improvement • Class Max form improvement <p>Result:</p> <ul style="list-style-type: none"> • Will improve morale and communication • Feedback has been good and will continue to improve <p>Improvements:</p> <ul style="list-style-type: none"> • Continue with the class max approvals and know we need to clarify the form and help people understand how to fill out the form.
<p>Adjourn</p>	<p>The meeting adjourned at 2:40 pm</p>