

Class Maximum Request Form

This form should be used to request a class size for a new and/or existing course. The requestor must acquire the signature of all unlimited full-time and unlimited part-time faculty credentialed to teach the course.

Faculty Requestor Name: James Zwaschka Current Date: 9/13/17

Course Designator, Number, and Title (i.e.: OTEC, 1820, Business English)
MEAG: 1206 Precision Agriculture Equipment

New Course Proposed Class Size: 22

Existing Course Current Class Size: _____ Proposed Class Size: _____

Existing Course: Submit three semesters of enrollment data (See Research, Planning & Grants Office or Registrar's Office):

Semester 1 _____ Semester 2 _____ Semester 3 _____

Method of Delivery (circle appropriate) Face-to-Face Online Hybrid

Effective Semester (circle one): Fall FY20 Spring FY20 Summer FY20

Rationale for requested class maximum size

Classroom size and instructor student ratio

Instructional Cost Study for program/CIP code (Insert or Attach) (See Research, Planning & Grants Office, Vice President of Finance & Facilities, or Deans Office.):

Faculty Signatures (All unlimited full-time and unlimited part-time faculty credentialed to teach the course. MSCF seniority roster can be found at <http://southcentral.edu/hr-a-college-relations/resources-a-forms.html> (if needed, add additional page)

Printed Name James Zwaschka Signature [Signature] Date: 9/13/17

Printed Name Bruce White Signature [Signature] Date: 9/13/17

Printed Name Bon Hermanson Signature [Signature] Date: 9/19/17

Printed Name Pete Neigebauer Signature [Signature] Date: 9/19/17

Printed Name Kelly Schmidt Signature [Signature] Date: _____

Signature of Dean/Director [Signature] Date: 9/18/17

Thomas Brown
[Signature]
 9/19/17

Vice President of Student and Academic Affairs Office Use Only

VPSAA (Initial each area) Faculty Credentials Verified [Signature] Instructional Cost Study Data Verified _____

Signature of V.P. of Student and Academic Affairs [Signature] Date: 9-22-17

Following Shared Governance Approval

Signature of President _____ Date: _____