



**South Central College
Institutional Review Board
New Application**

Submit Application via email to Julie.Joerg@southcentral.edu

Date of Application: _____/_____/_____

Project Title: _____

Principal Investigator: Faculty/Staff Student Other: _____

Name: _____ Dept.: _____

Email: _____ Office Phone: _____

Type of Research: Dissertation/Thesis Faculty Research Class Project
 Other: _____

Co-Investigator(s): _____

Proposed Project Duration: _____/_____/_____ to _____/_____/_____

Level of Review: Exempt - Exemption category claimed
 Expedited – Expedited category claimed
 Full

Please attach the following items to the application (if applicable):

- Data collection instruments (i.e. Surveys, Questionnaires, Interviews...etc.)
- Provide or state (evidence or artifact) on the method of consent informing.
- External researchers desiring to conduct research with SCC students or employees must submit:
 - Cover letter.
 - Evidence of approval from their institutional review board or equivalent from the institution he or she represents, and proof of a formal affiliation with that institution.

Please answer the following questions as completely as possible. Failure to do so will result in a delay of the review process. Use lay language. Do not refer to attachments, protocols, or abstracts.

1. Briefly describe your research proposal. Include purpose, research question, hypothesis, relevant background information, research design and methodology.

Type Here.

2. Describe the targeted subject pool including total number of subjects and gender and ethnic representation. Please mark if the subjects fall into a protected category, and include a justification for your decision to study this group of subjects.

Minors (under 18) Prisoners Pregnant Women Handicapped Mentally Disabled Persons

Type Here.

3. Describe how you intend to identify and recruit participants (including incentives) and how you plan to ensure informed consent. Attach a copy of any consent documents, recruitment fliers, etc.

Type Here.

4. Will Health Information be reviewed or collected during the study?

Yes No

5. Describe the anticipated benefits of study.

Type Here.

6. Describe potential physical, psychological, or social risks to subjects. If you are applying for exempt status, explain why your study does not pose harm.

Type Here.

7. Describe how you intend to protect subjects based on the risks describe in Question 5. If your study will pose no harm, skip this question and go to Question 7.

Type Here.

8. Describe how you intend to protect the privacy of subjects and confidentiality of information.

Type Here.

9. List all instruments you plan to use including questionnaires, interview scripts, and data collection procedures. (Attach copies of all materials to this application.)

Type Here.

10. Instructors requesting approval for research methods courses/class research assignments should also include responses to the following: (a) a description of research assignment(s) and (b) a list of provisions for educating students on the ethical/responsible conduct necessary for researching human subjects.

Type Here.

The information presented in this application is true and correct to the best of my knowledge. Should any aspect of the proposed research project change, I understand that I must submit new application materials to the IRB.

Principal Investigator

Date

Supervisor or Student Advisor

Date