

Class Maximum Request Form

This form should be used to request a class size for a new and/or existing course. The requestor must acquire the signature of all unlimited full-time and unlimited part-time faculty credentialed to teach the course.

Faculty Requestor Name: Kurt Dershem **Current Date:** 12/6/2016

Course Designator, Number, and Title (i.e.: OTEC, 1820, Business English)
PHIL 115 - Global Philosophies

New Course Proposed Class Size: 30

Existing Course Current Class Size: _____ Proposed Class Size: _____

Existing Course: Submit three semesters of enrollment data (See Research, Planning & Grants Office or Registrar's Office):

Semester 1 _____ Semester 2 _____ Semester 3 _____

Method of Delivery (circle appropriate) Face-to-Face Online Hybrid

Effective Semester (circle one): Fall FY2017 Spring FY20__ Summer FY20__

Rationale for requested class maximum size

This course will require a significant number of writing assignments and therefore requires a smaller class size. Although the cost study indicates a need for larger class sizes, I've agreed to increase the max for an existing class (PHIL 210) from 30 to 40 in exchange for this course.

Instructional Cost Study for program/CIP code (Insert or Attach) (See Research, Planning & Grants Office, Vice President of Finance & Facilities, or Deans Office.):

In FY 2015, MnSCU instruction costs for PHIL ranged from \$1,385 to \$1,693 while SCC's average was \$1,821.

Faculty Signatures (All unlimited full-time and unlimited part-time faculty credentialed to teach the course. MSCF seniority roster can be found at <http://southcentral.edu/hr-a-college-relations/resources-a-forms.html> (if needed, add additional page)

Printed Name Kurt Dershem Signature  Date: 12/6/2016

Printed Name _____ Signature _____ Date: _____

Printed Name _____ Signature _____ Date: _____

Printed Name _____ Signature _____ Date: _____

Printed Name _____ Signature _____ Date: _____

Signature of Dean/Director  Date: 12/7/16

Vice President of Student and Academic Affairs Office Use Only

VPSAA (Initial each area) Faculty Credentials Verified Instructional Cost Study Data Verified

Signature of V.P. of Student and Academic Affairs  Date: 12-8-16

Following Shared Governance Approval

Signature of President _____ Date: _____

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Faculty Requestor Name: Kurt Dershem **Current Date:** 12/6/2016

Course Designator, Number, and Title (i.e.: OTEC, 1820, Business English)
PHIL 210 - Environmental Ethics

New Course Proposed Class Size: _____

Existing Course Current Class Size: 30 **Proposed Class Size:** 40

Existing Course: Submit three semesters of enrollment data (See Research, Planning & Grants Office or Registrar's Office):

Semester 1 Spring '16 - 26 Semester 2 Fall '14 - 17 Semester 3 Spring '13 - 29

Method of Delivery (circle appropriate) Face-to-Face Online Hybrid

Effective Semester (circle one): Fall FY20 Spring FY20 17 Summer FY20

Rationale for requested class maximum size

I no longer require a research paper and can therefore accomodate more students - the increase will bring PHIL 210 in line with my other Ethics classes (Ethics in Society and Medical Ethics), both of which have a class max of 40.

Instructional Cost Study for program/CIP code (Insert or Attach) (See Research, Planning & Grants Office, Vice President of Finance & Facilities, or Deans Office.):

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Printed Name Kurt Dershem Signature  Date: 12/6/16

Printed Name _____ Signature _____ Date: _____

Printed Name _____ Signature _____ Date: _____

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Signature of Dean/Director  Date: 12/7/16

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