

Class Maximum Request Form

This form should be used to request a class size for a new and/or existing course. The requestor must acquire the signature of all unlimited full-time and unlimited part-time faculty credentialed to teach the course.

Faculty Requestor Name: Amy Magnus Current Date: 1-19-16

Course Designator, Number, and Title (i.e.: OTTC 1820, Business English)
ENOL 111: Intro to Film

New Course Proposed Class Size: 35

Existing Course Current Class Size: Proposed Class Size:

Existing Course: Submit three semesters of enrollment data (See Research, Planning & Grants Office or Registrar's Office):
Semester 1 Semester 2 Semester 3

Method of Delivery (circle appropriate) Face-to-Face Online Hybrid

Effective Semester (circle one): Fall FY20 16 Spring FY20 Summer FY20

Rationale for requested class maximum size

A review of MSCU film courses showed sizes ranging from 25 to 40. Therefore, a class size of 35 is in the range of other similar courses

Instructional Cost Study for program/CIP code (Insert or Attach) (See Research, Planning & Grants Office, Vice President of Finance & Facilities, or Deans Office):

In FY 2015, MSCU instruction costs for English ranged from \$1,449 to \$1,771 while SCC's was \$253. Therefore, this larger shed course allows us to bring English dept costs more in line with MSCU

Faculty Signatures (All unlimited full-time and unlimited part-time faculty credentialed to teach the course. MSCF seniority roster can be found at <http://southcentral.edu/hr-a-college-relations/resources-a-forms.html> (if needed, add additional page))

Printed Name <u>Rebecca Davis</u>	Signature <u>Rebecca Davis</u>	Date: <u>4-20-16</u>
Printed Name <u>Amy Magnus</u>	Signature <u>Amy Magnus</u>	Date: <u>1-19-16</u>
Printed Name <u>Ray Schmidt</u>	Signature <u>Ray Schmidt</u>	Date: <u>1-19-16</u>
Printed Name <u>John Reinhard</u>	Signature <u>John Reinhard</u>	Date: <u>1/20/16</u>
Printed Name <u>Lucinda Wells</u>	Signature <u>Lucinda Wells</u>	Date: <u>1/20/16</u>
Printed Name <u>Connie Miller</u>	Signature <u>Connie Miller</u>	Date: <u>1/20/16</u>
Signature of Dean/Director <u>Cassandra Labadie</u>	Date: <u>1/26/16</u>	<u>1/20/16</u>

Vice President of Student and Academic Affairs Office Use Only

VPSAA (Initial each area) Faculty Credentials Verified Instructional Cost Study Data Verified
Signature of V.P. of Student and Academic Affairs Date: 1-22-16

Following Shared Governance Approval

Signature of President Date: