

Policy Deployment and Implementation Policy

Policies & Procedures – Guidelines

Purpose: This guidelines provide a standardized and centralized process under which a proposed policy may be initiated, developed, reviewed, approved, implemented, and disseminated in accordance with applicable standards of the South Central College (“College”).

Definitions:

- A. Student and Academic Affairs Policies: Regulations and procedures that directly impact and relate to student and academic affairs, such as educational procedures, course curriculum, student enrollment and admissions, student-related financial matters and aid, among other standards and processes relating to academic and student affairs, as set by the Vice President of Student and Academic Affairs. This definition shall not include internal policies or procedures of respective departments within the College that set forth their own unique standards and expectations.
- B. College-wide Policies: Institutional standards, regulations, or directives that relate to and/or affect the overall governance, compliance with applicable state or federal laws, educational mission, employment, safety, student and academic affairs, administrative actions and/or standards of the College as set by the President and cabinet members. These types of policies include non-academic policies that govern the administrative procedures, operations, and governance of the College and generally, are distinguished from policies or procedures that relate to and/or impact a specific unit, function or population on campus, such as internal administrative procedures, student and academic affairs (as defined herein), or student governance and/or organization issues.
- C. Policy Council: A council appointed by the President to review, process, and administer development and/or revision of College-wide policies in accordance with this Policy Development and Implementation Policy. The Policy Council shall have representation from the labor unions of the college and each of the cabinet areas provided the departments have staffing available to support this initiative. Those areas are as follows:

Finance and Operations
Human Resources & Organizational Development
Student and Academic Affairs
Technology
Institutional Research and Grants

The Vice President of Human Resources and Organizational Development shall serve as the chairperson and one other member of the council as vice chairperson, respectively, to be responsible for the administrative operations of the Policy Committee.