

Class Maximum Change Request

Current Date:
Sept. 17, 2014

Course Designator, Number and Title (i.e. OTEC 1820, Business English):

ENGL 230: Creative Writing: Screen Writing - *Becky Davis*

Current Class Size: N/A New class

Proposed Class Size: 25

Method of Delivery:

- Face-to-Face
- Online
- Hybrid

Enrollment numbers for the past three semesters the course was offered:

Semester 1 _____ *N/A*
 Semester 2 _____
 Semester 3 _____

Rationale for change in class size to include student success:

All writing classes at the 100 and 200-level have 25 maximum.
All creative writing courses have 25 maximum.

Instructional Cost Study (Insert or attach):

Faculty Signatures (All full/part-time unlimited faculty credentialed to teach the course):

<i>[Signature]</i>	Date: <i>30 Sep. 2014</i>
<i>[Signature]</i>	Date: <i>30 Sep 2014</i>
<i>[Signature]</i>	Date: <i>10/1/14</i>
<i>[Signature]</i>	Date: <i>10-1-14</i>
<i>[Signature]</i>	Date: <i>10-1-14</i>
<i>[Signature]</i>	Date: <i>10-1-14</i>
<i>[Signature]</i>	Date: <i>10-2-14</i>

Signature of Dean: *[Signature]* Date: *10/3/14*

Signature of President (or Designee): *[Signature]* Date: *10/20/14*