

**South Central College**  
**Student Engagement Committee Minutes**

November 21, 2012, 1pm – 3pm  
FB B114, NM E132

**Present:** Linda Beer, Heidi Beske, Beth Danberry, Jeanne Ender, Candy Laven, Lisa Schickling, Cassandra Labairon, and guest Pres. Keith Stover.

**Not Present:** Rochelle Ament, Pam Becker, Amanda Behm, Ben Braswell, Erin Haroldson, Christina Hinz, Mitzi Kennedy, WC Sanders, Donna Marzolf, Pat McAuley, David Miller, Susan Mucha, Kayla Sandersfeld, Darci Stanford, Tracy Stokes-Hernandez, Xavion Turey and Marilyn Weber.

**Additions to Agenda:** None

**Items of Interest –** Beth Danberry presented *The Completion Agenda: A Call to Action* (April 2011) published by American Association of Community Colleges with information regarding college completion rate and overcoming obstacles. She will email this document to the SEC members for review.

**Approval of last month's minutes:** Linda Beer motioned to accept the October 2012 minutes, seconded by Candy Laven and approved unanimously.

**Any updates:** Beth attended the LAS and Architectural Building department meetings this past month and will summarize the meeting at the December SEC meeting. Jeanne Ender said she will check with Marilyn Weber to determine if David Miller or a Student Affairs advisor will present at the Nov. 27 Panel discussion. Also, Beth noted that the Panel Discussion will be held in a different room and will send message to announce the new room location. Linda Beer attended a Strategic Planning retreat for the college on Nov. 19 and 20. Part of the retreat focused on the college's student success and completion rates. Also, they did a SWOT analysis and Linda used the Student Engagement Plan information at this meeting though it is still in draft format. The SEC draft plan closely matches with conversation taking place on many levels including the SCC Strategic Plan.

**New Business:** Pres. Keith Stover is working with the Shared Governance Committee to determine who the SCC committee groups are and what the main purpose of each the committee group is. Pres. Stover emailed a template to school officials to gather a list of committees and bylaws, etc. Linda will oversee this task and forward this information to committee members with the deadline of Jan. 15, 2013. It was suggested that this information be submitted as an AQIP project. Discussion followed.

**Student Success Day – what's our next move?**

Beth compiled a summary on how the Student Success Day (SSD) event has been handled in the past. Both the SCC deans and faculty are having difficulty making time for this event. No SSD Chairs have been designated at this point, but during a discussion, Nancy Genelin suggested that a stipend be offered for people involved in the planning and implementation process. This may help to generate interest and a more structured event. Perhaps in the spring, the SEC & Student Affairs department will have a part in this SSD event because it is a

huge benefit to students and also faculty would like some sessions to be academically driven. Cassandra Labairon said faculty are working on projects that may weave into this event. Linda will bring SSD ideas and concepts to the Student Affairs department and Strategic Planning Committee and also share these ideas and concepts with the Academic Support team.

Some of the ideas discussed were:

What is important to include in Student Success Day?

Is there a need for a planning day?

Can a department or organization take ownership?

Does the agenda for SSD include new ideas discussed in the Strategic Plan?

Can a session encompass mandatory advising?

**SE Forums – advertise Nov 27 forum, discuss Ben Braswell / Pam Becker forum, discuss future forums:**

Ask Anyone Employee Panel presentation entitled “Did you ever wonder?” will be presented on Nov. 27 at noon in NM C129 and FB B106. A flyer was circulated at the Employee Staff meeting on Nov. 19.

Ben Braswell and Pam Becker’s forum topic is *Framework of an Engaging Classroom* scheduled for Thurs., Nov. 27, but may be cancelled because there were only 6 people at Kayla and Rochelle’s noon presentation. Discussion followed concerning the presentation date and time convenience and other events that may draw a larger audience including the Faculty/Staff meetings.

**Faculty Workshop Day – plan SE presentation(s):**

Plans for the “Ask Anyone” presentations at the Faculty Workshop Day included the following: Determine “Ask Anyone” presentation topics and ask Laural and Nancy to include on the agenda for the January Faculty meeting.

Select CCSSE questions to use as a session topic at Faculty/Staff meeting.

Use clickers as a method to determine faculty vs. student perception on both NM and FBO campuses. Linda will work with Beth and Heidi Beske to get clickers and select questions for the questionnaire.

“Ask Anyone” January presentation – talk with Ben and Pam about what day/event they want to present at and perhaps ask Kayla and Rachelle to re-present their topic at January Faculty day.

**SEC Plan – update:**

Lisa Schickling and Beth Danberry are trying to get together to work on the Student Engagement Plan. They discussed engaging more sub-groups to help with plan update. When it is complete, Linda will present it at SCC Administrative meeting.

**6 Mega Trends of Enrollment – David Miller:**

Not present, will be on next agenda.

**Budget Request – Darci Stanford:**

SE committee has not received official budget request from Darci Stanford yet. Promotional materials and training expenses are typically funded with the SEC budget. Discussion followed regarding budget spending and what initiatives should be supported.

**Noel Levitz webinar “Retaining & Serving Nontraditional Students”:**

Beth Danberry and Lisa Schickling watched the Retaining & Serving Nontraditional Students webinar and Beth provided a handout to the SEC.

*Three Questions:*

**What quality improvement activities did we address today at the meeting?**

The SEC discussed the SSD and will rethink strategy; discussed Ask Anyone forums and how to get this helpful information out to college community; discussed SEC budget and what items/initiatives it is intended to support.

**What processes are we improving based on our decision?**

The SEC is trying to improve the SSD process by having a retreat or planning day. Also, the SEC is considering new strategies to educate folks by having faculty/staff forums.

**What data did we use in making our decision?**

The SEC is focusing on data from the CCSSE, Student Success Day evaluations, and the Ask Anyone forum data gathered from the 6 attendees. Student forum ideas – There is a frustration and concern about the lack of student input in all of the SCC committees. Maybe this process could be tackled differently. One idea was that monthly students could come together for a forum and create an agenda based on ideas and information gathered from SCC committees. The student views on topics would help the SCC committees know what is important to students and could be used to help guide the committee work. SCC committees could include the Three Questions at the end of their meetings and add a 4<sup>th</sup> question to ask students for their opinion and input on committee topics.

**Determine Action Item, Timeline, Assigned Person**

Linda Beer will work with Keith and Nancy regarding Shared Governance and Student Success Day. Also, she will be the caretaker of gathering agenda items and adding a 4<sup>th</sup> committee evaluation question to ask students for their opinion and input on committee topics, along with asking a representative to come to talk with students.

Linda Beer will work on the SEC bylaws, follow up on student forums, SSD – ask the 4<sup>th</sup> question. – Faculty/staff meeting questions,

Cassandra Labairon requested to be involved with student forums.

Beth Danberry and Linda Beer will work on getting the clickers and preparing questions for the questionnaire.

Lisa Schickling will meet with Beth Danberry and work on the SEC Plan and also work on the forum.

Beth Danberry will meet with Ben and Pam regarding the Ask Anyone presentations and also ask Kayla and Rochelle about presenting their past topic again in January.

Next Meeting – Mark calendar for meeting on December 19 at noon and watch for a confirmation.