



South Central College  
Student Engagement Committee

**December 2, 2015 Minutes**

Attendees:

Susan Mucha, Marilyn Weber, Laura Beilke, Lisa Kinowski, Elaine Hardwick, Anthony Riesberg, Nicole Hamilton, Wendy Sandstrom, Vanessa Anderson, Jane Greathouse, Lisa Schickling

1. Volunteer Minute Taker: Anthony Riesberg

2. Review/Approve Minutes: Approved with changes shown below:

- Marilyn recommended the following minor modifications to the minutes:
  - Clarification was made regarding acronyms and spelling/grammar errors were fixed.
  - Dr. T. asked that we look at the expanded use of Oracle beyond our current use of the AskUs feature and possible Blast Emails. Learning Central is working on an Oracle project for right now.
  - Under # 5 Dr. Parker recommended team members review the system blogs
  - Wendy needs to be added to the Technology Sub Group membership shown in the previous meeting minutes

3. Charting the Future – All Committee Meeting Update:

- We are to look at the CTF recommendations but need to think about how this campus will address each item for our success. GANT charts were sent out to everyone on this committee to review timelines for sub-group projects.
- By March 2016 our group committee needs to submit our timeline to the SCC CTF steering team.
- About \$8,000 is available for CTF so look at the timelines and goals and then consider resources that we need to make those things happen.
  - Elaine and Nicole asked for funding reimbursement for the Student Focus Group initiatives.
- Some of the goals are shared between groups across the CTF spectrum so work with committee members on other groups to look at areas/projects that may overlap.
- Susan Mucha is meeting with the diversity team to look at overlap between our two groups.

4. Subcommittee Updates:

- Strengthen Academic Advising
  - Anthony – Initial meeting on 12/8/15 11am-Noon
- Technology Tools
  - Anthony – Initial meeting on 12/15/15 Noon-1pm
- Financial Literacy Program

- Susan Mucha shared that Candy is still looking at how SCC markets Financial Literacy information to students
- Marilyn shared that Normandale has a whole section on their website about how Financial Literacy and other items are marketed to students
- Susan suggested that we can market Financial Literacy information to faculty to share with their students
- Review of Policies
  - Nicole said Dawn has responded and told Nicole to find someone else to become a member of her sub-group. Nicole has reached out to Dr. T. and Judy Zeigler to help find participants for this subgroup.
  - Nicole has reviewed the MnSCU policies that the group should be reviewing. She hasn't found similar topic areas between MnSCU policies and SCC policies.
  - There was discussion about a group that Dr. T. has that is reviewing policies and Anthony shared that he is on a group that has been helping review policies. There was discussion about if members of Dr. T.'s group should be on Nicole's subgroup or if there should be a separate set of people in the sub group. Laura suggested that Nicole ask for an academic advisor to join her sub group. Anthony send Nicole a list of advisors that might be willing to service on the sub group.
- Student Focus Groups (Student Focus Group meetings were advertised via posters)
  - SCC Student Life had a pizza roundtable in both North Mankato and Faribault this week
    - There were 3 questions asked of each student
      - Elaine provided the raw data in a handout and will put in the shared drive. Nicole will scan and upload the information she received from students
      - Books (Example: Nicole – text books are expensive could we do more)
      - Technology (Example: Nicole – At Faribault we don't have helpdesk support like work-study's at North Mankato and there are no training sessions available for students, maybe we could use student ambassadors for that – D2L, etc.)
      - Advising (Example: Nicole – students want advisors to come to us versus us going to see them).

## 5. Student Success Plans

- Lisa Schickling has made a request to get the Century College Student Success Plan
- Lisa Schickling googled student success plan and found one for Canada College that included action steps and assessment categories
  - Student connected with someone at college
  - Student is engaged mandatory placement, orientation, and advising (assessed outcomes and measures like college prep versus others)
  - Student will be in a program of study and undecided are required to take courses on selecting a major (success of students by major)
- Nicole reached out to other colleagues at MnSCU colleges in student life as well as Metropolitan State University
- Elaine has been looking for information on Student Success Plans

- Marilyn reached out to North Hennepin and St. Cloud Technical and Community College but has not received information on their Student Success Plans to date.
- Marilyn printed off the Student Success Plan for Normandale Community College

#### 6. Spring Semester Meeting Dates

- Please review the Doodle Poll for Spring Meeting Dates

#### 7. Action Items

- Next Meeting will begin again in January (We are skipping the next December Meeting due to Finals Week)

#### 8. Quality Improvement (Process/Results/Improvements)

- Process
  - Funding
  - Putting Subgroup information in folders
  - How student subgroups are engaged
  - Engaging Groups that have similar projects
- Results
  - Student Focus Group Results
- Improvements
  - Use of Funding
  - Use of the Shared Drive