



South Central College
Student Engagement Committee

October 5, 2015 Minutes

Present: Susan Mucha, Elaine Hardwick, Susan Mucha, Anthony Riesberg, Nicole Hamilton, Lisa Schickling, Dr. Susan Tarnowski, Candy Laven, Laura Beilke, Marilyn Weber

1. Minute taker
 - It was decided that this duty will rotate among the members unless someone elects to do it each time
 - Marilyn will take the minutes today
2. Review/approve minutes from 9/21/15
 - The membership reviewed the minutes and they were approved with no edits; Anthony motioned/Marilyn seconded the motion
3. Future meetings
 - Group discussion about best days/times and duration length. The group agreed it should be longer than 1 hour based on agenda/project work – 90 or 120 minutes in length
 - It was agreed that we will poll the membership through Doodle Poll and choose what works for the majority.
 - Discussed that it is important to choose times that work for faculty, students, and Dr. Tarnowski, as well as Student Affairs staff since involvement from all sectors is a goal of the committee
 - There was discussion of how to get and maintain student involvement on this committee as well as broad student feedback, such as focus groups. Nicole explained the official way is to request from the Student Senate leaders and they will bring the request forward in their meetings to the student body at large, generating names of interested students. The Student Life Director and Assistant Director will discuss this with the senate leaders on each campus
4. Structure
 - Committee Plan: The plan will be a one year plan, 2015-2016
 - Data: CESSE data will be shared with the committee by Peter Wruck, Institutional Research; SCC dashboards and retention data will be shared by Dr. Tarnowski; Other data requested by members was the Noel-Levitz Freshman survey given fall '16, and results of AQIP retreat May '14
 - Brainstorming: discussion about being open to ideas when considering retention objectives and initiatives; the team will review best practices from Noel Levitz and other resources
 - Tasks for next meeting: it was decided that each meeting will conclude with a summary of tasks specific to individual members to complete and report on at the subsequent meeting
5. Budget
 - The budget for the committee is \$8,400.00
 - No funds used in FY'16
 - There has not been clarification from SCC leadership for the usage of the funds
 - Table the discussion of usage and process for another meeting when clarification is received

6. Information Sharing

- Student Senate Ideas: table the discussion as students have not been surveyed re their needs
- Co-curricular transcript: Nicole explained what is included in the transcript and the methods some colleges are using, such as Org Synch, which has students enter their extra-curricular involvement which gets verified by individuals, such as faculty organization leaders, student senate leaders, Student Life Director, etc.

The group discussed how this could be used at SCC and questioned if it would work with our current system for grade transcripts and if the software cost would be prohibitive. The group agreed to keep this in mind as an option that would assist students in generating an official list of their college involvement/engagement.

- Student Success Plan created for TRiO: Lisa discussed the components of the plan designed when the grant was written. This includes a folder of SCC resources, Accuplacer test scores, and N-L College Student Inventory results. It also includes a specific plan that is designed through meetings with the student and their advisor. The plan could include services from financial aid, career and counseling, academic support, advising, GPS LifePlan, and contains a contract of the services/activities the student will pursue. Short term and long term goals are included on the plan of action form. The group discussed the challenges of doing this type of one-one planning on a large scale, with large numbers of students.
- AQIP retreat results: tabled for next meeting as we do not have the report.
Dr. Tarnowski's recollection of main themes is a welcoming culture and physical presence of the building/s, individual success plans for students, and development of technology tools for communication and planning with students.

5. High Impact Practices

- Tabled for the next meeting

6. Student Engagement Plan

- Susan included a draft with today's minutes. At the next meeting we will review the mission, consider a name change for the committee to be "Retention Committee" if that better defines the mission of the committee, and discuss goals for the year.

7. Tasks for Next Meeting

- Dr. Tarnowski asked the membership to bring ideas of what the yearly plan should look like and encouraged the group to "think outside the box"
- Susan will create committee space on the Share Drive for easy dissemination of resources and data
- Nicole and Elaine will discuss the need for student involvement with the student senate leadership
- Susan will contact Beth Danberry in the research office for the data re current SCC retention practices
- Susan will poll the membership for meeting dates/times
- Susan will contact Peter Wruck to arrange a presentation on CESSE and SCC retention data
- Dr. Tarnowski will gather the AQIP retreat results and SCC retention dashboard information

Next meeting: Wednesday, October 14th @ noon. NM E-132, FBO C36