



South Central College
Student Engagement Committee

November 18, 2015 Minutes

Present:

NM: Elaine Hardwick, Lisa Schickling, Laura Beilke, Marilyn Weber, Lisa Kinowski

FBO: Nicole Hamilton, Vanessa Anderson

Remote: Susan Tarnowski

1. Volunteer Minute Taker: LLK
2. Review/Approve Minutes: Approved with indicated changes Motion/MW, Second/LS
3. Review Student Engagement & Success Plan 2015-2017 Draft
 - Subcommittee Review – It was agreed that the Student Engagement & Success Plan should be reviewed by the subcommittees. Each subcommittee should review the goal areas that are appropriate to them and provide feedback and/or changes, approvals at our next meeting. If possible, additional research could be done in each area to include any new or pertinent ideas to enrich the plan goal area.
 - Goal Area #6: Begin working on a Student Success Plan – Goal Area #6 of the Student Engagement and Success Plan for 2015-2017 should be considered the “Action Plan” for this year. Action steps 1-4 should give us a direction to move toward and momentum as we move into next year. It’s probable that we will be required by the Charter the Future to submit a plan of action by 2016-17 and by following the direction of goal #6, we will have made some initial progress and will be able to include that into any status report we will need to submit next year.
4. Subcommittee Updates
 - Strengthen Academic Advising/Metric on Satisfaction of Advising (Anthony)-Laura Beilke reported that she and Anthony had been going researching advising best practices from multiple sources including NACADA and CAS (Council for the Advancement of Standards in Higher Education).
 - Technology Tools to Support Student Success (Anthony)-Laura Beilke reported that although they have not met yet (members include Anthony, Marilyn Weber, Peter Wruck, and Laura Beilke) the members are gathering info on best practices and training materials. Still looking for faculty and student membership. Dr. Tarnowski suggested that research into E-Books be part of this process in an attempt to reduce the cost and increase the rate of accessibility for all students. Dr. T said that the system contract for Hobsons is \$50,000/year. SCC could consider this for Admissions/Advising if cost comes down. Committee could consider expanding services of Oracle/Right Now beyond the Ask Us and blast emails component that is currently being used.
 - Financial Literacy Program for Students & Families (Candy/Jayne)-Candy and Jayne met and they have materials for the GradReady program (focus on helping students learn to manage their money) and are seeking out the best way to market the program to students.
 - Review of Policies (Nicole)-Nicole Hamilton is in process of reviewing the current student affairs policy. She is also waiting to hear back from Dawn (HR) to set up a meeting to discuss, starting with the student policies. CTF is focusing on SAP and Tuition policies. Request should be sent to Mary Hutchens to ask her to send current ASAA policies to Nicole.
 - Student Focus Groups (Elaine & Nicole)- The subcommittee is working on merging two surveys into one brief survey for students that encompasses both diversity and student engagement. Starting the process of organizing student focus groups as Mustafa suggested. Will be able to merge this data with that collected previously in AQIP Student Survey, CCSSE and SENS (Survey of Entering Students). Once analyzed, this data can provide us with a baseline from which to work from.

- Comprehensive Student Success Plan (Group)-this will be completed when other categories are established.
 - eTextbooks and OER's (Did not end up in this committee)
5. Subcommittee Assignments
- Teams are to create goals, action steps and strategies for each of their topic areas.
 - Attach research to all goals
 - Look at system level blogs from system steering committee
6. Action Items
- Susan Mucha will be sending out Doodle Polls for Spring Semester meetings.
 - Collect student success plans from other two year schools for reference and comparison:
 - i. Normandale and North Hennepin – Marilyn
 - ii. Century – Lisa Schickling
 - iii. Anoka Ramsey – Elaine
 - iv. Riverland – Susan Tarnowski
 - v. St. Cloud Tech – Marilyn
 - vi. ListServe – Nicole
 - It was approved that Susan Tarnowski would share draft of plan with Dr. Parker.
7. Quality Improvement (Process/Results/Improvements)
- **P:** What processes did you discuss?
 - i. Best way to determine efficacy and standard of excellence involved in our plan is by acquiring comparable success plans from other institutions for contrast and comparison.
 - **R:** Did you use data or results?
 - i. Yes. Identified sources of data and results from CCSSE, SENSE, AQIP for #5's tutoring project.
 - **I:** Did you improve any processes?
 - i. Utilizing previous sources of data and other institutional plans allows us to move forward without having to completely start from scratch with these projects.

Next meeting: Wednesday, December 2, 9 – 11a.m., NM Mtg Rm A, FBO C37