



South Central College
Student Engagement Committee

March 17, 2016 Minutes

Present:

NM: Laura Beilke (Admissions Advisor/Recruiter); Elaine Hardwick (Interim Student Life Director); Lisa Kinowski (Marketing Coordinator); Susan Mucha (Learning Specialist); Anthony Riesberg (Director of Admission & Advising); Wendy Sandstrom (Instructional Technology Designer); Susan Tarnowski (VP of Student & Academic & Affairs); Judy Zeiger (Dean of Student Affairs); Candy Laven (Coordinator of Placement/Graduation/Work-Study); Lisa Schickling (Counselor)

FBO: Nicole Hamilton (Assistant Student Life Director)

Guests: Mitzi Kennedy (TRIO Director & CDO); Teresa Neubert (English and Study Skills Tutor); Tracy Stokes-Hernandez (TRIO Advisor)

- Volunteer Minute Taker [EOH](#)
- Review/Approve Minutes [SM went through changes to correct minutes](#)
- Financial Literacy Event Info and Budget Request – Tracy Stokes-Hernandez [TSH presented info about the “Financial Literacy” collaboration event with the Diversity Cmte on both campuses; received unanimous approval \(budget up to \\$2,000 for food, hotel, speaker fee\) to bring the speaker, Jerrid Sebesta, to both campuses during the Job Fair on April 5 \(FBO\) & 6 \(NM\)](#)
- SI Training Budget Request [TN presented info on Supplemental Instruction \(handout\) and reviewed the funding request prepared by Marilyn \(who will follow up at next meeting; also vote at this meeting\).](#)
- Normandale Systems Portfolio and AQIP Action Projects (*Portfolio on Shared Drive*)
- Chief Diversity Officer/TRIO EOC (Equal Opportunity Center) Grant – Mitzi [MK spoke to collaboration efforts between the Diversity and SES committees since there is an overlap of CTF/student success goals. MK & JZ reviewed info about their federal grant to create an Educational Opportunity Center \(EOC\) that will be based at SCC-NM: TRIO-based program that serves a 10-county region to prepare adults for college; utilizes established partnerships \(e.g., ABE, Workforce, MVAC\); Aug 2016 notification with Fall 2016 implementation; ELL/ESL niche; includes work study to provide enhanced services \(e.g., certified trainers to train MSU graduates, SCC work study students, instructors\) to “move” enrollees “faster” toward college application](#)
- Subcommittee Updates/**Charting the Future Quarterly Report Update*** [SM assisting Dr. T with these reports – next one is June 2016](#)
 - **Strengthen Academic Advising/Metric on Satisfaction of Advising*** [AR: compared current faculty advising practices with BPs; purchased NACADA Memberships for all advisors including TRIO and DOL Grant advisors; All Academic Advisors will attend: MACAC Blue Prints for Success Event this summer, MnSCU Transfer training this semester, MnSCU FAFSA for non-Financial Aid Team Members; provide early alert materials to faculty through Learning Central](#)
 - **Technology Tools to Support Student Success*** [AR](#)
 - **Financial Literacy Program for Students & Families*** [LS & CL: April 5 & 6 “Financial Literacy” event collaboration with Diversity Cmte; improve marketing for Grad Ready – potential marketing with ABE, summer orientations; Grad Ready classroom presentations](#)
 - **Review of Policies** [state specific quantitative accomplishments and link AQIP with our retention/persistence accomplishments \(e.g., review Normandale AQIP Portfolio on shared drive and online AQIP projects\)](#)

- **Student Focus Groups** March & April surveys planned – members discussed chosen questions, including separate technology access and website surveys
- Action Items AR to give additional advising & technology subcmte info to Dr. T for CTF reporting; SM to reschedule April 21 meeting; NH/EOH to coordinate student focus groups for March & April
- Quality Improvement (Process/Results/Improvements)
 - **P:** What processes did you discuss? Collection of more quantitative and qualitative data; reiterated importance of data for decision-making
 - **R:** Did you use data or results? no
 - **I:** Did you improve any processes? Discussion about focus group data to improve data collection; Collaboration/communication between campus groups (e.g., SES & Diversity Committees)

Next meeting: Thursday, April 7, 9 – 11 a.m., NM E-132, FBO C36