

# Student Engagement Committee

## April 7, 2016 Minutes

### Attendees:

Susan Mucha, Susan Tarnowski, Jane Greathouse, Elaine Hardwick, Tracy Hernandez-Stokes, Mitzi Kennedy, Marilyn Weber, Candy Laven, Anthony Riesberg, Lisa Kinowski, Nicole Hamilton, Wendy Sandstrom, and Lisa Schickling

1. Volunteer Minute Taker – Lisa Schickling
2. Minutes from the March 17, 2016 were approved.
3. Discussion on Financial Literacy Event: Evaluations had very positive feedback. Many were asking to have speaker come back to campus and provide a longer presentation. Faculty, staff and students enjoyed his presentation. There were approximately 12-15 people in attendance on the Faribault Campus, and 40-50 people on the North Mankato Campus. Elaine Hardwick suggested videotaping a student testimonial for marketing the event next year. The committee thanked Tracy Hernandez-Stokes and Nicole Hamilton for their efforts with this event.
4. Budget Request for SI Training: Marilyn Weber spoke with the committee about the SI Training Request. Teresa Neubert would plan to attend the June 27<sup>th</sup> training. Cost would be \$830 for three day training, and with a flight, total cost would be \$1300. The college would receive training materials and books as part of cost of training. Teresa would implement this training by providing training for tutors, and meeting with instructors. The goal would be that SCC has an Accredited SI Program. She indicated the work has already been done through an AQIP project to identify high attended courses, and high D, F, and W courses. Nicole Hamilton motioned to approve the budget request for the SI Training. Elaine Hardwick seconded this motion. The entire committee approved the motion.
5. Subcommittee Updates
  - Strengthen Academic Advising/Metric on Satisfaction of Advising: Anthony Riesberg indicated the goal of this subcommittee is to look at gaps and explore opportunities. They are looking at best practices.
  - Technology Tools to Support Student Success: Subcommittee has reviewed tools and best practices across the college and will begin to look at technology to aid in student success.
  - Financial Literacy Program for Students & Families: Candy Laven shared that a Financial Literacy piece created by GradReady, and a student loan balance sheet for each student was handed out at GradFest. There were ninety students on the North Mankato campus that participated in GradFest, and twenty students on the Faribault campus. A job fair was held on each campus during GradFest. There were approximately seventy employers on the North Mankato campus, and twenty on the Faribault campus. Both students and employers were very satisfied with the job fair participation.

- Review of Policies: There are no updates at this time. Dr. Tarnowski, Judy Zeiger, and Anthony Riesberg are currently reviewing four policies.
- Student Focus Groups: Elaine Hardwick said there were no focus groups in March. End of April would be the next focus group.
- Other: Susan Mucha will send out a doodle poll to reschedule April 21<sup>st</sup> meeting.
- Other: Jane Greathouse and Wendy Sandstrom are serving on the Online Education Group. They are looking at Student Services equivalent online offerings, D2L, and website. Discussion on surveying faculty, and creating four day summer institutes.

6. Action Items:

Dr. Tarnowski encouraged everyone to take a look at our AQIP System Portfolio – short documentation of process. We are encouraged to look at process mapping going forward.

Complete doodle poll. No meeting 4/21.

7. Quality Improvement (Process/Results/Improvements)

- **P**: What processes did you discuss?  
Creating a campus calendar of events
- **R**: Did you use data or results?  
Data on FN & W's.; Financial Literacy Event discussion; Approval of Budget Request.
- **I**: Did you improve any processes?  
Suggested to write agenda around Student Engagement Plan. Approval of SI Training budget request.