

South Central College Transfer Course Evaluation Appeal

Directions to Student: Complete this form, attach supporting documentation (syllabus, course descriptions and or course outlines) and a typed letter explaining rationale for appeal. Submit completed form to the Transfer Coordinator. A copy of this form, indicating Administrative Action, will be emailed to you within 30 days. If you are not satisfied with the results of this appeal, a final transfer appeal is available at the system level. See Minnesota State Colleges and Universities Procedure 3.37.1, Part 7.

Name _____ Student ID: _____

Phone _____ E-mail Address _____

Program _____

College or university where the course(s) were completed: _____			
Course number	Course Title	Credits	Requested SCC equivalent:

Student Signature and Date

This portion to be completed by South Central Transfer Appeal Committee:

Approved ____ Denied ____

Comments:

Transfer Appeal Committee Signatures and Date:

Dean of Student Affairs

Date

Academic Dean

Date

Registrar

Date