

Email to Employees from President Parker

Coronavirus Disease 2019 (COVID-19)

March 11, 2020

Colleagues,

South Central College continues to monitor the COVID-19 outbreak. To provide you with the latest information and developments, we have created a webpage www.southcentral.edu/coronavirus. We will also continue to contact you with any significant updates related to the potential spread of this disease.

Please be assured that the wellbeing of our students, faculty, and staff is our top priority.

From: SCC President's Office <President@southcentral.edu>

Sent: Friday, February 28, 2020 5:23 PM

To: SCC-Campus-Faculty <AllFaculty@southcentral.edu>; SCC-Campus-Staff <AllStaff@southcentral.edu>

Subject: Coronavirus Disease 2019 (COVID-19)

Colleagues,

While at this time, the risk of becoming infected with the Coronavirus (COVID-19) is low, as this outbreak continues to evolve, we understand that you and our students may have questions.

First and foremost, we want you to know we are monitoring the situation and will take the steps necessary to protect our students and employees. We will continue to modify our plan of action, based on new events.

Following are guidelines you can use at this time:

- Stay at home when sick and work with students who are sick to accommodate their illness based on your current practices. For student illnesses lasting more than two weeks, feel free to contact Kelly Karstad, Director of the Academic Support Center at kelly.karstad@southcentral.edu or 389-7339 for assistance.
- Offer flexibility to those you supervise who report to you when they are sick with respiratory issues or need to care for a family member.
- Be vigilant with [coughing and sneezing hygiene](#) and [hand washing](#) practices to help you stay healthy.
- Recognize that anyone in the U.S. who has not traveled to China or been in contact with someone confirmed or suspected to have COVID-19 in the last 14 days is at low risk of becoming sick with the virus.
- Continue to promote SCC's welcoming culture, which in this case means avoiding actions and language against anyone based on race, ethnicity, or religion based on the origins of COVID-19.
- If you have future plans to travel outside U.S., consider visiting the [Centers for Disease Control](#) or [Department of State](#) Travel Websites for up-to-date guidance.
- All Minnesota State related international travel has been suspended effective immediately. This includes study abroad programs, and any other activities involving faculty, staff, and students. We will continue to monitor reports, guidance, and recommendations from the Centers for Disease Control and Prevention and

U.S. State Department and review this action on a recurring basis and will let you know when travel can be resumed.

- Access additional information on the [Minnesota Department of Health \(MDH\) Website](#), including specific [Guidance for Schools](#).

Again, we will continue manage our plan, in alignment with Minnesota State Board Policy [1A.10](#) and Procedure [1A.10.1](#) for Long-Term Emergency Management and Procedure [5.19.3](#) for Travel Management, with more information provided to you as necessary. **Attached is an email that will go out to students today as well.**

Appreciatively,

[Dr. Annette Parker](#)

President, South Central College

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