

Email to Employees from President Parker

COVID-19 Update

March 18, 2020

Colleagues,

Thank you for all you have done to take care of our students and each other throughout this trying time. Particularly during the early stages of the pandemic crisis, we are all being constantly bombarded with information, some of which may be confusing or conflicting.

Please know that when it comes to how South Central College is specifically operating during this crisis and beyond, **all information will come exclusively from the President's Office**, with additional details then shared by each respective Cabinet Member.

I think most if not all of you recognize this, but I want to reiterate that **working from home is now the “default setting” for South Central College employees**. All employees will continue to work from home, unless they are performing critical functions that can only be done on campus. Often, this means coming in to perform these on-campus critical functions and then returning to home or working in staggered shifts.

Deans and supervisors have been working with their academic divisions and departments to define their plans for continuing to serve our students and prepare for instruction when classes resume on March 30. These plans will be completed by end of day Friday, March 20, with operations to support the plans implemented the following week (e.g. IT), so that when classes resume March 30, our plans are in place.

In addition, we continue to gather information and develop strategies for how we can provide strong support and provide resources to the majority of you who are working from home for the foreseeable future.

Finally, it is important **if you hear something impacting South Central College that concerns you, please contact your Dean or Supervisor**, so information can be substantiated before you let others know whenever possible.

Again, thank you for all your efforts as we travel through this uncharted territory together. Please take care of yourselves and your families.

Appreciatively,

Dr. Annette Parker
President