

Classroom Observation Report

Instructor:

Course:

High School:

Date:

Faculty Liaison:

Time:

Respond to the following statements using the following numerical system:
5=almost always; 4=usually; 3=sometimes; 2=rarely; 1=almost never; or N/A=not applicable

Communication Evaluation

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| | The instructor communicated the subject matter to the students. |
| | The instructor answered questions clearly and positively. |
| | Instructor demonstrates effective class management by communicating course objectives, lesson objectives and assignment requirements in a clear manner to the students. |

Instructional Skills

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| | The instructor's presentation was well organized, pre-planned, prepared and they made efficient use of time. |
| | The instructor shows an interest in the content of the course and is enthusiastic about the subject matter. |
| | The instructor uses questions to assess student learning. |
| | Instructor uses examples of illustrations (oral, audiovisual, demonstration, whiteboard, chalkboard, etc.) effectively. |
| | The instructor involved the students in learning by, simulation, role playing, or other classroom activity that result in higher retention. |
| | Handouts and instructional material are effective. |
| | The instructor defined terms or gave background information when necessary. |
| | Summarized key points of the lecture/demonstration throughout the class. |
| | The instructor monitored student learning and adjusted instruction. |
| | The instructor performed the steps of the demonstration in logical order. |
| | The instructor selected an example of the concept or principle that are easily demonstrated or understood and related it to previous student learning. |
| | A summary (verbal or written) of key lesson points was provided by the instructor at the end of the class session. |

Student Participation and Interaction

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| | Instructor involves students in the learning process by encouraging student questions, knowing students' names, asking students questions, and reinforcing effective participation. |
| | Students and instructor demonstrate mutual respect. |
| | The instructor was receptive to the expression of student views/responses and welcomes questions and comments. |

Please rate your response to the following questions:

A (excellent), B, C, or D (poor)

| | |
|--|---|
| | How would you rate the instructor's overall teaching ability? |
| | How would you rate the instructor's knowledge of the subject matter? |
| | How would you rate the instructor's respect and concern for students? |
| | How would you rate the instructor's ability to communicate subject matter? |
| | How would you rate the instructor's expectations of the students? (<i>A=realistic, B, C, D, or E=unrealistic</i>) |

What are the instructor's greatest strengths?

What do you believe the instructor could do to improve his/her teaching effectiveness?

Additional comments (*include method of follow-up with the instructor to discuss the observation*):

Faculty Liaison Signature

Date

Submit this report to the Director of Secondary Relations upon completion.