

**Forklift Training Webinar – *Complimentary Access!***

Are you ready for a modern approach to training? Join Safety Professional Terry Weston, CSP, CMSP, CIT for a free 1-hr case study that will explain why just being careful and paying attention may not be enough for your forklift training program, and what you can do instead. We will also address why re-training after an incident should be productive, not be punitive. You will gain an appreciation as to why some workplace incidents can't be solved with re-training. These incidents require us to understand our training limitations and force us to look at simple procedural changes to set our team up to succeed.

Tuesday, 8/24, 10-11am | No Charge | Instructor: Terry Weston | Register by: 8/17

**CNC Machining Basics**

Gain the fundamental knowledge of how CNC Lathes and Milling Machines work. Topics include the multi-plane Coordinate Systems, overview of standard CNC programming commands, machine maintenance, similarities and differences between machine models, work holding and cutting tools, and some details on machine setup activities. A short refresher on shop math (in particular, trigonometry) will also be covered, as this is essential for being a good machinist.

Tuesdays, 9/7-10/12, 2-4pm | 6 weeks | \$349 | Instructor: Bob Bach | Min. Students: 8 | Register by: 8/30

Thursdays, 10/28-12/9, 2-4pm | 6 weeks | \$349 | Instructor: Bob Bach | Min. Students: 8 | Register by: 10/18

**Skills of Negotiating**

Explore the major concepts and theories of negotiation, the dynamics of interpersonal and intergroup conflict and its resolution. Identify dynamics required for successful navigation of the negotiating process; structural (parties, positions, interests) and process (cognitive, interactional). Improve individual or department sales skills, negotiate pricing, and improve negotiating skills in teams.

Thursday, 9/9, 9am-12pm | \$130 | Instructor: Mary Kay McVey | Min. Students: 9 | Register by: 9/1

**Forklift Safety Training**

All forklift operators are required to be certified by their current employer per OSHA 1910.178. This 2-hour training will satisfy the formal instruction part of the certification, and allow your onsite personnel to complete the required driver's training and evaluation. This class also serves as a refresher training for those who are already certified. The concepts in this training will apply to sit down, stand up and rough terrain lifts. Participants will receive a certificate of completion to provide proof of formal instruction.

Tuesday, 9/14, 10am-Noon | \$125 | Instructor: Terry Weston | Min. Students: 6 | Register by: 9/3

**Fundamentals of Safety Leadership – *Includes Comprehensive Assessment***

Are you leading for safety? Discover your leadership style and decode your SafetyDNA to find out how you can reduce the risk of injury to your team. Learn how your direct reports are wired and what you can do to prevent workplace injuries -- and the costs associated with it. Fundamentals of Safety Leadership is a must for frontline leaders in all industries and includes a 1-hour comprehensive safety leadership assessment (\$100 fee, included in the cost of registration) with results decoded in the live class.

Wednesdays, 8/22, 10am-Noon | \$275 | Instructor: Terry Weston | Min. Students: 6 | Register by: 9/10

**Courageous Coaching**

Courageous Coaching aids participants in developing the core principles, skills, and mindset of a coaching approach that will unlock potential and sustain high performance in their organizations. Designed for any leaders tasked with coaching the performance of their employees, teammates, and direct reports, this 4-hour workshop teaches coaching skills using an experiential training method designed to give participants the mindset, essential skills, and structured process they need to accelerate development and bring out the best in their people. Recommended advanced training for past participants of the New Supervisor Skills workshop.

Wednesday, 9/22, 8am-Noon | \$149 | Instructor: Tom Moore | Min. Students: 6 | Register by: 9/13

**Outstanding Customer Service**

Improve your organization's reputation through outstanding customer service. Discover "who" your customer is and learn what it means to provide excellent customer service. How we communicate and present ourselves to others leaves a lasting impression. At the end of this training, you will understand how important your communication is - both verbally and non-verbally - as you provide service to your customers in person, on the phone, and in written messages.

Wednesday, 10/27, 9am-12pm | \$110 | Instructor: Judy Field | Min. Students: 10 | Register by: 10/18

### **Geometric Dimensioning & Tolerancing**

Learn a foundational interpretation of mechanical drawings using linear tolerancing and GD&T in the design, manufacture, and inspection of parts, which have geometric controls applied per national standards. In this virtual course, you will engage in learning how to read prints with Geometric Dimensioning and Tolerancing applications. Each of the geometric controls will be examined so you may determine the allowable variation in form and size between part features.

Tuesdays, 10/26-12/14, 2-4pm | 8 weeks | \$349 | Instructor: Bob Bach | Min. Students: 10 | Register by: 10/18

### **Medical Device Manufacturing and Validation**

Gain a basic knowledge of Medical Device Manufacturing and many of the processes and activities associated with it. This course is intended for individuals who currently work in a factory environment (or would like to make a career change) and desire to learn the basics of Medical Device Manufacturing. It is also an ideal training for medical manufacturing companies to help “kick-start” employees such as new hires, persons who currently do warehouse or shipping work, and other important functions but do not yet have experience in direct hands-on manufacturing operations. No prior experience in medical device manufacturing is required.

Mondays, 11/1-12/6, 2-4pm | 6 weeks | \$349 | Instructor: Bob Bach | Min. Students: 8 | Register by: 10/19